

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 09/11/06		Item Number: <u>A-1</u>	
AGENDA ITEM: Discussion of the Culver City Sister City Committee Practices Relating to its Expenditure of Funds			
Contact Person/Dept.: Shelly Wolfberg		Phone Number: (310) 253-6008	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐	Attachments: ☐
Public Notification: Culver City Sister City Committee Chairperson and Master Notification List (09/06/06)			
Department Approval: Martin R. Cole (09/06/06)		City Manager Approval: Martin R. Cole for Jerry B. Fulwood (09/06/06)	
City Controller Approval:			

RECOMMENDATION:

Staff recommends the City Council discuss the Culver City Sister City Committee's ("CCSCC") practices relating to its expenditure of funds and direct staff as necessary.

BACKGROUND:

The CCSCC is part of a program that was initiated by former President Dwight D. Eisenhower in 1956 to promote peace, friendship and goodwill between countries through people-to-people contact. The goals of the CCSCC are to establish relationships between cities in foreign countries so as to link Culver City to a long-term program fostering international and intercultural understanding through the exchange of people, ideas and materials in cultural, educational and commercial areas with select foreign countries. The participating Sister Cities are: Uruapan, Mexico; Kaizuka, Japan; Iksan City, South Korea; Lethbridge, Canada; and Yangi City, China.

DISCUSSION:

In FY 2005-06, the City Council budgeted \$14,000 for CCSCC activities. In FY 2006-07, \$14,000 is budgeted for the CCSCC. For the FY 2005-06 reimbursements shown on the CCSCC's Financial Reports, staff has attached the City's warrant requests (Attachment 1). Staff has also attached the warrant request dated June 30, 2006 (Attachment 2).

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Recently the City Council directed staff to bring back a discussion of CCSCC expenditures. All reimbursements made by the City to the CCSCC are reviewed and authorized by the City Council. When discussing this item, Council may choose to give direction to staff to work with the CCSCC to establish policies or procedures, beyond existing practice, regarding the expenditure and reimbursement of funds to the CCSCC.

FISCAL ANALYSIS:

There is no fiscal impact to discuss this item.

ATTACHMENTS:

1. Culver City Sister City Committee Financial Reports July 2005-June 2006.
2. Warrant Request – June 30, 2006.

MOTION:

That the City Council:

1. Direct staff to work with members of the CCSCC to further evaluate current practices and have staff return to the City Council with policies and procedures relating to its expenditure of funds; or
2. Provide other direction to staff.