

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 04/13/09		Item Number: <u>C-8</u>	
AGENDA ITEM: Approval of an Amendment to an Existing Professional Services Agreement with Networkworld Solutions Consulting (San Diego, CA) for Consulting Services Related to RFP #1410 for Network Infrastructure Refresh and VOIP Telephone System.			
Contact Person/Dept.: John Richo		Phone Number: 310-253-5950	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: Master E-Mail Notification List (04/08/09), Networkworld Solutions Consulting (04/09/08)			
Department Approval: John Richo (04/07/09)		City Attorney Approval: Carol Schwab (by H. Baker) (04/07/09)	
Chief Financial Officer Approval: Jeff Muir (04/08/09)		City Manager Approval: Jerry B. Fulwood (04/08/09)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve an extension of an existing professional services agreement with Networkworld Solutions Consulting for consulting services related to RFP #1410 for network infrastructure refresh and VOIP telephone system. <u>BACKGROUND:</u> In December 2008 the City entered into a consulting services agreement (attachment 1) with Networkworld Solutions to provide assistance in refining the City's RFP for VOIP telephone system Networking Infrastructure refresh. This agreement was under \$10,000 and therefore was administratively approved by the City Manager. The RFP was released January 27, 2009 and a vendor conference was held on February 17, 2009. Seventy-six individuals representing forty-one different vendors attended the conference. <u>DISCUSSION:</u> On March 31st 2009 the City received proposals from 16 vendors covering a wide range of options related to both network hardware, network architecture and VOIP. The IT Department faces a challenge in comparing the various proposals in order to identify a cost effective solution that accurately compares oranges to oranges. This will be particularly challenging as relates to the unique needs of the internal Police			

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Department network and the relationship between the City's overall network and the Police Department's network.

Over the time we have worked with Network Solutions and their representative Darryl Vidal we have gained a high degree of confidence and comfort with his technological expertise. We believe that it is important for the City to have this expertise available as we move into the evaluation phase of the RFP's. Currently there is a balance left on the original agreement of approximately \$2,300 and based on network consultant hourly fee of \$150 we have a balance of 15.3 hours of consulting. We are recommending that we increase the contract by \$15,000 which would represent an additional 100 hours.

FISCAL ANALYSIS:

Sufficient funds for this amendment exist in CIP 42000907 Telephone System Replacement.

ATTACHMENTS:

1. Vidal Consulting contract
2. Vidal Consulting references

MOTION:

That the City Council:

(1) Approve an amendment to the existing professional services agreement with Network Solutions Consulting for consulting services related to RFP #1410 for VOIP phone system and networking increasing the amount of the agreement by \$15,000 (for a total not-to-exceed amount of \$25,000); and,

(2) Authorize the City Attorney to review/prepare the necessary documents; and,

(3) Authorize the City Manager to execute such documents on behalf of the City.