

**City of Culver City, California
Agenda Item Report**

Meeting Date: 05/24/2010		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution Ordering the Preparation of the Engineer's Report, Declaring the Intention to Order the Levy of Annual Assessments, and Setting the Date, Time, and Place for the Public Hearing for the Landscape Maintenance District Number 1.			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: 310-253-5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (05/19/2010);			
Department Approval: Charles D. Herbertson (05/14/10)		City Attorney Approval: Carol Schwab (by H. Baker) (05/19/10)	
Chief Financial Officer Approval: Jeff Muir (05/19/10)		City Manager Approval: P. Lamont Ewell (05/19/10)	

RECOMMENDATION:

Staff recommends the City Council adopt a Resolution:

1. Ordering the Preparation of the Engineer's Report for the Landscape Maintenance District Number 1 (LMD#1) - Fiscal Year 2010-2011; and,
2. Declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2010-2011; and,
3. Setting a Public Hearing for June 14, 2010, at 7:00 p.m. in the Mike Balkman Council Chambers.

BACKGROUND/DISCUSSION:

LMD#1 consists of two zones (Studio Estates and Ballona Creek east of Overland Avenue adjacent to Jefferson Business Park) and was created for the purpose of providing on-going maintenance of landscaping within the District. The assessment includes costs for providing complete maintenance, administration, and preparation of the Assessment Engineer's Report.

Should the City Council adopt the proposed Resolution, a public notice of the hearing will be published and posted no later than Thursday, May 27th, and the City Engineer will prepare a comprehensive report containing detailed information on the actual and estimated charges that are proposed. The report will be made available for public review at least 10 days before the Public Hearing at the City Clerk's office.

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During the scheduled Public Hearing, the City Council will consider any and all protests against the proposed levy, review the Engineer's Report, and then consider assessment of the levy.

FISCAL ANALYSIS:

There is no General Fund fiscal impact of the proposed action. The preparation of the Engineer's Report will be completed by staff, with appropriate charges for staff time recouped from the assessment district.

ATTACHMENTS:

1. Resolution of Intention

MOTION:

That the City Council:

Adopt a Resolution that orders the preparation of the Engineer's Report, declares the City's intention to levy and collect assessments and sets the time, date, and place for a Public Hearing on June 14, 2010, at 7:00 p.m. in the Mike Balkman Council Chambers for the Landscape Maintenance District Number 1 - Fiscal Year 2010-2011.