

Culver CITY

INTEROFFICE MEMORANDUM EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE

DATE: May 23, 2025
TO: John Nachbar, City Manager
FROM: Ted Stevens, Director of Parks, Recreation & Community Services
THROUGH: Meghan Stebbings, RCS Supervisor
SUBJECT: Employee Recognition for Outstanding Job Performance - **JAMAL JOHNSON**

BACKGROUND

Jamal has been instrumental to the success of our Youth Sports program both behind the scenes and on the front line. Jamal helped to develop and create this new program. Jamal works everyday to find new ways to improve practices and games for our participants and staff.

Jamal's constant positive attitude and willingness to help in any area is a direct reflection of his incredible character. Staff, parents, patrons and myself are very grateful to have him on our team!

AUTHORITY

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards

RECOMMENDATION

For the City Manager to approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Jamal Johnson to receive three (3) working days off with pay and a cash award of \$1,000.00.

Approved By



John Nachbar, City Manager

05/23/2025

Date