

City of Culver City, California
City Council and Redevelopment Agency Agenda Item Report

Meeting Date: 5/11/09		Item Number: <u>A-1</u>	
AGENDA ITEM: (1) Consideration of Options for Appointments to the Advisory Committee on Redevelopment (ACOR), Landlord-Tenant Mediation Board (Tenant Representative and Tenant Alternate Seats), and the Baldwin Hills Community Advisory Panel; and (2) Appointments and/or Reappointments to the Planning Commission, Parks and Recreation Commission, Civil Service Commission, Cultural Affairs Commission, Disability Advisory Committee, and the Landlord-Tenant Mediation Board.			
Contact Person/Dept.: Ela Valladares		Phone Number: 310-253-5851	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Applicants (5/5/09); Master E-Mail Notification List (05/06/09)			
Department Approval: Martin R. Cole (05/06/09)		City Attorney Approval: Carol Schwab (by H. Baker) (05/06/09)	
Fiscal Impact Review: Jeff Muir (05/06/09)		City Manager Approval: Jerry B. Fulwood (05/06/09)	
<u>RECOMMENDATION:</u> Staff recommends that: • the Redevelopment Agency consider options for appointments to the Advisory Committee on Redevelopment (ACOR); and, • the City Council (1) consider options for appointments to the Landlord-Tenant Mediation Board (Tenant Representative and Tenant Alternate seats), and the Baldwin Hills Community Advisory Panel; and (2) appoint and/or reappoint members to the Planning Commission, Parks and Recreation Commission, Civil Service Commission, Cultural Affairs Commission, Disability Advisory Committee, and the Landlord-Tenant Mediation Board. <u>BACKGROUND:</u> In order to fill vacancies on the various commissions, committees and boards, staff has taken the following steps to provide public notice: • Advertisements ran in the Culver City News on March 26, April 2, April 9, April 16, and April 23, 2009. • Advertisements ran in the Culver City Observer on March 26, April 2, April 9, April 16, and April 23, 2009. • Notice was posted on the City's web site starting on March 30, 2009.			

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- Letters were sent to commission/committee/board members who were eligible to apply for reappointment.
- Announcements were made at Council Meetings regarding the application period and deadline.
- Notice was sent to the City's Master E-mail Notification list (approximately 950 persons) on April 22, 2009.

DISCUSSION:

Options for Appointment to the Advisory Committee on Redevelopment (ACOR):

There are four vacancies on ACOR. Two incumbents were eligible to apply for reappointment and the remaining two were termed out. Only one incumbent, Scott Voelz, filed a timely application. Mr. Voelz also submitted an application for the Planning Commission. Meghan Sahli Wells submitted an application after the deadline of 5:00 P.M. on April 27, 2009.

The Redevelopment Agency may want to consider the following options:

- (1) Decide whether or not to accept the late application from Meghan Sahli Wells.
- (2) Appoint Scott Voelz (if not appointed to the Planning Commission) and Meghan Sahli Wells (if her application is accepted) and recruit to fill the remaining two vacancies.
- (3) Appoint none and recruit to fill the four vacancies.
- (4) Direct staff to return with a report recommending that the Redevelopment Agency amend the ACOR Bylaws to reduce the size of the committee and recruit to fill the reduced number of vacancies.

Options for Appointment to the Landlord Tenant Mediation Board Tenant Representative and Tenant Alternate seats and appointment to the Baldwin Hills Community Advisory Panel:

There are two vacancies for Tenant Representative. No applications were received for these two vacancies. There is also a vacancy for Tenant Alternate. No applications were received for this vacancy.

There is one member position and one alternate position available on the Baldwin Hills Community Advisory Panel. No applications were received for these two positions.

The City Council may want to consider the following option:

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(1) Direct staff to reopen the application period and advertise for the two Tenant Representative vacancies, the Tenant Alternate vacancies, and for the member position and alternate position on the Baldwin Hills Community Advisory Panel.

Consideration of Appointments:

Planning Commission – Two seats are available for reappointment. Seat No. 1, currently held by John Kuechle, expires on June 30, 2009. Mr. Kuechle was appointed to the Commission in 2006. Mr. Kuechle submitted a new application indicating his interest to again serve on the Planning Commission. Seat No. 2, held by David Rockwell, also expires on June 30, 2009. Mr. Rockwell did not submit an application seeking reappointment. A total of 7 people submitted timely applications indicating an interest in serving on the Planning Commission.

Parks and Recreation Commission – Two seats are available for appointment. Seat No. 4, currently held by Anita Shapiro and Seat No. 5, currently held by Jeffrey Cooper, both expire on June 30, 2009. Both Ms. Shapiro and Mr. Cooper have served two consecutive terms and are not eligible for reappointment to the Parks and Recreation Commission. A total of 5 people submitted timely applications indicating an interest in serving on the Parks and Recreation Commission.

Civil Service Commission – One seat is available for appointment. Seat No. 2, currently held by Sandy Stivers, expires on June 30, 2009. Ms. Stivers was appointed to the Commission in 2005. Ms. Stivers submitted a new application indicating her interest to again serve on the Civil Service Commission. Ms. Stivers' application was the only one received for the Civil Service Commission.

Cultural Affairs Commission – Two seats are available for appointment. Seat No. 1, currently held by Gayle Smashey, expires on June 30, 2009. Ms. Smashey was appointed to the Commission in 2005. Ms. Smashey submitted a new application indicating her interest to again serve on the Cultural Affairs Commission. Seat No. 4, currently held by Luther Henderson III, also expires on June 30, 2009. Dr. Henderson has served two consecutive terms and is not eligible for reappointment. A total of 3 people submitted timely applications indicating an interest in serving on the Cultural Affairs Commission.

Disability Advisory Committee - Two seats are available for appointment. Seat No. 4, held by Mayra Fornos, expires on June 30, 2009. Ms. Fornos did not submit an application seeking reappointment. Seat No. 6, held by Neil Rubenstein, also expires on June 30, 2009. Mr. Rubenstein was appointed in 2008 to serve for one year to complete an unexpired term. Mr. Rubenstein submitted a new application indicating his interest to again serve on the Disability Advisory Committee. A total of 2 people

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submitted timely applications indicating an interest in serving on the Disability Advisory Committee.

Landlord-Tenant Mediation Board:

Please note that there are no term limits for the Landlord-Tenant Mediation Board.

Landlord Representative – One seat is available for appointment. Steve Reitzfeld was reappointed to the Board in 2006. Mr. Reitzfeld did not file an application seeking reappointment. A total of 2 timely applications were received for this position.

Member at Large Representative – One seat is available for appointment. Robert Pine was reappointed to the Board in 2006. Mr. Pine submitted a new application indicating his interest to again serve on the Landlord-Tenant Mediation Board. A total of 3 people submitted timely applications were received for this position.

FISCAL ANALYSIS:

For new appointees to the Landlord-Tenant Mediation Board, there will be 30 hours of professional mediation training at a cost of \$625 each and AB 1234 Ethics training. These costs would be absorbed in existing Housing Division Budget appropriations. For new appointments to all other commissions, committees or boards, individuals who have not already completed AB 1234 Ethics training must do so, along with Brown Act training. Sufficient funds for training have been included in the Non-Departmental Division proposed 2009-2010 budget and will be available upon approval of the budget by the City Council.

ATTACHMENTS:

1. List of all applicants
2. Copy of late application from Meghan Sahli Wells
3. Copies of all applications (with personal information redacted)

MOTIONS:

That the Redevelopment Agency:

- 1A. Decide whether or not to accept the late application from Meghan Sahli Wells.

OR

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1B. Appoint Scott Voelz (if not appointed to the Planning Commission) and Meghan Sahli Wells (if her application is accepted) to ACOR and recruit to fill the remaining two vacancies.

OR

1C. Appoint none and recruit to fill the four vacancies on ACOR.

OR

1D. Direct staff to return with a report recommending that the Redevelopment Agency amend the ACOR Bylaws to reduce the size of the committee and recruit to fill the reduced number of vacancies

AND

2. Direct staff to reopen the application period and advertise for the two Tenant Representative vacancies and the Tenant Alternate vacancies on the Landlord-Tenant Mediation Board; and for the member position and alternate position on the Baldwin Hills Community Advisory Panel.

That the City Council:

3. Appoint/reappoint _____ to fill Seat #1 as Planning Commissioner to the Planning Commission for a four year term, expiring June 30, 2013.

4. Appoint _____ to fill Seat #2 as Planning Commissioner to the Planning Commission for a four year term, expiring June 30, 2013.

5. Appoint _____ to fill Seat #4 as Parks and Recreation Commissioner to the Parks and Recreation Commission for a four year term, expiring June 30, 2013.

6. Appoint _____ to fill Seat #5 as Parks and Recreation Commissioner to the Parks and Recreation Commission for a four year term, expiring June 30, 2013.

7. Appoint/reappoint _____ to fill Seat #2 as Civil Service Commissioner to the Civil Service Commission for a four year term, expiring June 30, 2013.

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8. Appoint/reappoint _____ to fill Seat #1 as Cultural Affairs Commissioner to the Cultural Affairs Commission for a four year term, expiring June 30, 2013.

9. Appoint _____ to fill Seat #4 as Cultural Affairs Commissioner to the Cultural Affairs Commission for a four year term, expiring June 30, 2013.

10. Appoint _____ to fill Seat #4 as a member of the Disability Advisory Committee for a four year term, expiring June 30, 2013.

11. Appoint/reappoint _____ to fill Seat #6 as a member of the Disability Advisory Committee for a four year term, expiring June 30, 2013.

12. Appoint _____ as Landlord Representative on the Landlord-Tenant Mediation Board, to serve a term of three years, expiring June 30, 2012.

13. Appoint/reappoint _____ as Member at Large Representative on the Landlord-Tenant Mediation Board, to serve a term of three years, expiring June 30, 2012.