

**City of Culver City, California
Agenda Item Report**

Meeting Date: 07/02/2012		Item Number: <u>C-6</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution Approving the Engineer's Report, Declaring the Intention to Order the Levy of Annual Assessments therein, and Setting the Date, Time, and Place for the Public Hearing to be Monday, July 23, 2012 at 7:00 PM in the City Council Chambers for the Landscape Maintenance District Number 1.			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: 310-253-5602	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒ Date: _____			
Public Notification: (E-Mail) Agenda and Meetings – City Council (06/28/2012);			
Department Approval: Charles D. Herbertson (06/04/12)		City Attorney Approval: Carol Schwab (by H. Baker) (06/27/12)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (06/06/12)		City Manager Approval: John M. Nachbar (06/27/12)	
<u>RECOMMENDATION:</u> Staff recommends the City Council adopt a Resolution: 1. Approving the Engineer's Report for the Landscape Maintenance District Number 1 (LMD#1) - Fiscal Year 2012/2013; 2. Declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2012/2013; and, 3. Setting a Public Hearing for July 23, 2012, at 7:00 p.m. in the Mike Balkman Council Chambers. <u>BACKGROUND/DISCUSSION:</u> LMD#1 consists of homes in Studio Estates and was created for the purpose of providing on-going maintenance of landscaping located in the area between the sidewalk and wall adjacent to Culver Boulevard and Elenda Street. The assessment includes costs for providing complete maintenance, administration, and preparation of the annual Engineer's Report. Pursuant to a Resolution adopted by the City Council on Monday, May 14, 2012, the Public Works Director/City Engineer has prepared the Engineer's Report for LMD #1 and filed said Report with the City Clerk. A copy of the Engineer's Report is attached to this report for consideration by the City Council.			

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For Fiscal Year 2012/2013, staff is recommending a 2.1% increase in the assessment levy per the consumer price index percent change for the 12 months from February 2011 to February 2012. The ability to impose an increase in assessments based upon an increase in the CPI was approved by LMD#1 property owners in 2009.

This evening, the City Council is asked to adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to Section 15.01.070(G) of the CCMC, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing is scheduled for July 23, 2012.

This item was initially considered and approved by the City Council on June 11, 2012. Unfortunately, the notice provided that the public hearing would be held in the City Council Chambers. To accommodate the third of five community dialogues on the state of the City's finances, the City Council meeting of June 25, 2012 was held in the Rotunda Room at the Veterans' Memorial Building. To ensure adequate and proper notice is provided, staff recommends the City Council consider this re-agendized item. If approved, notice will be provided for the public hearing to be held on July 23, 2012 at 7:00 PM in the City Council Chambers.

FISCAL ANALYSIS:

A detailed analysis of the District expenses is contained in the Engineer's Report.

ATTACHMENTS:

1. Engineer's Report
2. Proposed Resolution

MOTION:

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the Landscape Maintenance District Number 1- Fiscal Year 2012/2013, and (3) setting the date,

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time, and place for a Public Hearing for July 23, 2012, at 7:00 p.m. in the Mike Balkman Council Chambers.