

City of Culver City, California
Joint City Council/Redevelopment Agency Agenda Item Report

Meeting Date: November 5, 2007		Item Number: <u>J-1</u>	
AGENDA ITEM: Clarification of Direction related to the Notification of Neighborhood Associations on Permits Filed with the City/Agency and Potential Assignment of this Topic to a City or Agency Subcommittee for Consideration.			
Contact Person/Dept.: Sol Blumenfeld, Director of Community Development		Phone Number: (310) 253-6000	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☐	
Public Notification: Master Notification List on October 31, 2007			
Department Approval: Sol Blumenfeld (10/31/07)		City Attorney Approval: Carol A. Schwab (by H. Iker) (10/31/07)	
Fiscal Impact Review: Marlee Chang (by M. Noller) (10/31/07)		City Manager Approval: Jerry B. Fulwood (10/31/07)	
<u>RECOMMENDATION:</u> Staff recommends the City Council and Redevelopment Agency clarify the direction provided to staff related to the role of Neighborhood Associations and direct staff as deemed appropriate. <u>BACKGROUND:</u> At the October 22, 2007 Meeting, the City Council discussed the following item: “J-2: A Joint Item to Consider Termination of an Exclusive Negotiation Agreement with Champion Realty Ltd. and to Authorize Preparation of a Specific Plan for Sepulveda Boulevard between Machado Road and the 405 Freeway; Jefferson Boulevard between Sepulveda Boulevard and the 405 Freeway; and Slauson Avenue between Sepulveda Boulevard and the 405 Freeway and Discussion of the Future Role of the Champion Development Citizens Advisory Committee.” During that discussion, at least three members of the City Council made comments regarding the potential to notify Neighborhood Associations of permit applications filed with the City. However, the discussion held that evening did not resolve into clear consensus. Therefore, this item is being presented to the City Council to provide an opportunity for the City Council to clarify its discussion and to direct staff as deemed appropriate			

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DISCUSSION:

Mayor Corlin and Councilmembers Silbiger and Malsin each commented on the issue of potentially notifying Neighborhood Associations and others of permit applications filed with the City. Following is an excerpt from the minutes of the October 22, 2007 meeting (the excerpts highlight comments made specifically on the issue of the role of Neighborhood Associations):

[1:49:00] Councilmember Silbiger: What type of information should be given to a Neighborhood Association?...Let's see what already exists. Let's see what other cities have done...Encourage looking at Los Angeles and whatever other cities...

[2:21:40] Mayor Corlin: I feel very comfortable in having the Subcommittee come up with [the types of permits to be noticed to the Public]. I think it is relatively easy to implement. People can sign up on the website...So that we would not have to send out flyers or postcards. That if something comes up it can be pushed to their e-mail box...future information and a way for that community to be aware of what is going on [should be sent back to the Subcommittee] (Mayor Corlin did not mention a specific committee – however the context suggests the Sepulveda Boulevard Subcommittee)

[2:24:15] Councilmember Malsin: The issue of notification ought to be directed to the Economic Development Subcommittee. That is the right forum for that...

Options for Consideration

Based upon the comments made at the City Council meeting of October 22, 2007, the City Council may wish to consider one of the following options:

- (1) Direct Staff to survey what process other cities utilize with respect to their neighborhood associations and return to the City Council with the results; or
- (2) Assign this topic to the Sepulveda Boulevard Subcommittee (an Agency Subcommittee) for review and to formulate a recommendation for consideration by the City Council; or
- (3) Assign this topic to the Economic Development Subcommittee to formulate a recommendation for consideration by the City Council.
- (4) Direct staff to discontinue pursuit of this topic.

Should the City Council desire additional information on this issue, staff recommends assigning this topic to one of the Subcommittees so that additional

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feedback from the Subcommittee members can be considered during the research process.

FISCAL ANALYSIS:

Assignment of this topic to either staff or the Subcommittee for research will require the allocation of staff time in the form of gathering data from other cities, reviewing the types of permits issued by the City and determining which permit types would be of interest to the greatest number of persons in the Community, and to formulate a recommendation on what type of processes could be used to implement this potential new notification process.

Additional fiscal impact analysis would be provided at the time a recommendation would be returned to the City Council for consideration.

ATTACHMENTS:

None

MOTION:

That the City Council and Redevelopment Agency:

Clarify the direction related to the notification of Neighborhood Associations of permits filed with the City/Agency and assign this topic to a City or Agency Subcommittee for consideration if deemed appropriate.