

SPECIAL MEETING OF THE  
DISABILITY ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

October 2, 2019  
6:30 P.M.

**Call To Order & Roll Call**

The special meeting of the Culver City Disability Advisory Committee was called to order at 6:40 P.M. at the Culver City Senior Center.

**Members Present:** Dr. Jay Shery, Chair\*  
Dr. Robert Montgomery, Vice Chair  
Dr. Janet Cameron Hault, Member  
Janice Goldhaber, Member  
Carmen Ibarra, Member  
Lisette Palley, Member  
Robyn Tenensap, Member

\*Member Shery arrived at 6:41 P.M.

**Absent:** Ko Ko Naing, Member  
N. John Hasegawa, Member

**Staff Present:** Corey Lakin, Parks, Recreation and Community  
Services Director  
Armando Abrego, Recreation and Community  
Services Manager  
Asia Yates, Disability and Social Services  
Coordinator  
Laurence Ma, Culver City Administrative  
Clerk

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Laurence Ma, Culver City Administrative Clerk, reported that Member Naing had submitted a letter of resignation.

**Public Comment for Items NOT On the Agenda**

Chair Shery invited public comment.

No cards were received and no speakers came forward.

Chair Shery recognized the presence of former DAC Member Marcy Sookne.

Member Hoult encouraged anyone interested to apply for the Artist Laureate program noting that the deadline had been extended to October 15, 2019.

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**Consent Calendar Items**

Item C-1

**DAC - Approval of the Minutes of the Disability Advisory Committee Meeting of June 12, 2019**

MOVED BY MEMBER TENENSAP, SECONDED BY MEMBER PALLEY AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE APPROVE MINUTES FOR THE MEETING OF JUNE 12, 2019.

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**Order of the Agenda**

No changes were made.

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**Action Items**

Item A-1

**DAC - Discussion and Planning for the Disability Awareness Month - (1) Abilities Carnival and Resource Fair, (2) Wheelchair Basketball, (3) Proclamation and Commendation**

Discussion ensued between staff and Committee Members regarding Wheelchair Basketball; receipt of a request for a donation for a speaker at Frost Auditorium; high school volunteers; coordination and collaboration with the Middle School and the High School; overlapping events; Committee

consensus to agendize a future discussion of coordination with the schools.

The Carnival budget; support received from the Exchange Club, the Senior Citizen's Association, the Girl Scouts and the City; the process for responding to requests; reservations received to date; outreach; follow up; the closure of the Center for the Partially Sighted; the reservation phone number; attendance figures vs. the number of RSVPs for last year; planned entertainment; costs; alternatives for the petting zoo; use of local vendors; the budget; providing access to different experiences; costs for the petting zoo; donors and donations; overall event coordination; assignments; games; arts and crafts; prizes; supplies for the photo booth and printer.

Food and treats; addressing food allergies; adult supervision; the menu set by The Exchange Club; beverages; accommodating vegetarians and those with special dietary requests; an observation that parents of children with special diets usually come prepared; supplies; items saved from the previous year; the schedule; the Resource Tables; coordination of food delivery and barbecue rental; candy arts and crafts; layout; power sources; the altered start time; the Hawaiian dress code theme; decorations and signage; check-in and wristbands;

Senior Center participants; clarification that RSVPs are a tool to help gauge the number of attendees; repeat visitors; honoring the intent of the event; use of recycled materials; City standards; straws; utensils; the Quiet Room; a suggestion to ask Trader Joe's for a donation of coloring papers; an observation that things disappear from the Carnival and caution against bringing anything of value; and a suggestion to secure a donation of Legos for the Quiet Room.

Marcy Sookne requested a digital version of the flyer for the Girl Scouts and she received clarification that Susan Osborne would be participating with a resource table.

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Item A-2

**DAC - Community Development Block Grant (CDBG) Project  
Requests for Fiscal Year 2020/2021**

Armando Abrego, Recreation and Community Services Manager, discussed the process and a memo provided by the Community Development Department to Chair Shery requesting support from the DAC for identified projects.

Discussion ensued between staff and Committee Members regarding the allowable allocation for Disability Services Office staff.

Member Tenensap moved to support funding the Disability Services Specialist to the maximum amount allowed under the CDBG Grant, up to 15%, with the balance to be used for capital projects. Member Goldhaber seconded the motion.

Corey Lakin, Parks, Recreation and Community Services Director, reported the reclassification of the Disability Services Specialist and suggested a change to the language in the motion.

Member Tenensap agreed to amend the language in her motion and Member Goldhaber accepted the amendment.

MOVED BY MEMBER TENENSAP, SECONDED BY MEMBER GOLDHABER AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE SUPPORT FUNDING DISABILITY SERVICES STAFF TO THE MAXIMUM AMOUNT ALLOWED UNDER THE CDBG GRANT UP TO 15% WITH THE BALANCE TO BE USED FOR CAPITAL PROJECTS.

Further discussion ensued between staff and Committee Members regarding the CDBG representative; diminished funding; identified areas that have not been brought into compliance; the ADA transition plan; advocating for certain types of projects; Capital Improvement Projects; supplemental General Fund monies; completion over time as part of other projects; the summary previously presented; prioritization of projects; Culver City Go; consensus to agendaize a discussion of the ADA Transition Plan at the next meeting; and signal timing for crossing intersections.

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Item A-4  
(Out of Sequence)

**DAC - Discussion Regarding The Creation of a Subcommittee  
Focused On The Arts For and By The Disabled**

Member Hoult discussed encouraging the large number of disabled artists and distributed a poem entitled "Speaking Up for the Disabled".

Discussion ensued between staff and Committee Members regarding Members interested in serving on the proposed subcommittee.

MOVED BY MEMBER IBARRA, SECONDED BY MEMBER GOLDHABER AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE CREATE THE SUBCOMMITTEE FOCUSED ON THE ARTS FOR AND BY THE DISABLED, AND APPOINT MEMBERS GOLDHABER, HOULT AND PALLEY TO SERVE.

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Item A-3

**DAC - Discussion and Selection of the Disability Awareness  
Month Commendations**

Discussion ensued between staff and Committee Members regarding filling the seat left vacant by the resignation of Member Naing; term limits; commendation nominations; support for those who encourage the disabled; and whether being ADA compliant is considered going out of the way for the disabled.

MOVED BY MEMBER TENENSAP, SECONDED BY MEMBER IBARRA AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE RECOMMEND THEATRE BY THE BLIND FOR THE 2019 BUSINESS COMMENDATION.

Marcy Sookne indicated that she preferred not to be recognized for a Commendation; she recommended Sandra Coopersmith; she indicated her desire to serve on the DAC again; and discussed encouraging others with the Commendation.

Member Sookne exited the room.

Discussion ensued between staff and Committee Members regarding support for Sandra Coopersmith and for Marcy Sookne; the ability to inspire others; and the desire of Member Sookne to be back on the Committee.

MOVED BY VICE CHAIR MONTGOMERY, SECONDED BY MEMBER IBARRA AND UNANIMOUSLY CARRIED, THAT THE DISABILITY ADVISORY COMMITTEE RECOMMEND MARCY SOOKNE FOR THE 2019 INDIVIDUAL COMMENDATION.

Marcy Sookne rejoined the meeting.

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#### **Public Comment for Items NOT On the Agenda**

Chair Shery invited public comment.

No cards were received and no speakers came forward.

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#### **Receipt of Correspondence**

Laurence Ma, Administrative Clerk, reported correspondence received from Member Naing indicating his resignation, and an email from Andrea Para from the Special Needs Committee at the Middle School.

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#### **Items from Disability Advisory Committee Members/Staff**

Robin Tenensap reported on the joint meeting between the Bicycle and Pedestrian Advisory Committee and the City Council; the discussion of which bicycle vendor to use for transportation from the Metro to the downtown area; and she indicated that, at her request, staff had agreed to investigate bicycles for the disabled.

Member Palley reported that she was teaching mindfulness and she encouraged anyone interested to participate.

Member Hoult encouraged everyone to attend the Theatre by the Blind event at the Robert Frost Auditorium at 3:00 p.m. on October 5 and she discussed transportation options.

Discussion ensued between Committee Members regarding parking at The Robert Frost Auditorium.

Vice Chair Montgomery reminded everyone that the Exchange Club is putting on *A Tribute to Heroes* at Veterans Park on Veterans Day weekend with flags commemorating first responders, veterans and active military, and he noted that the event is a fundraiser for the Exchange Club with profits to help homeless veterans.

Member Hoult announced Fiesta Mexicana at Tito's Tacos on October 4 with proceeds going to the Culver Arts Foundation and she provided details regarding parking.

Chair Shery hoped to see everyone at the Wheelchair Basketball game and at the Carnival.

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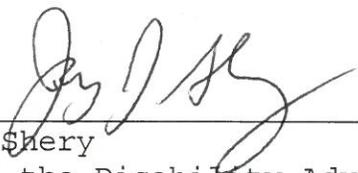
**Adjournment**

There being no further business, at 8:02 P.M., the Disability Advisory Committee adjourned its meeting to a special meeting on Wednesday, December 11, 2019 at 6:30 P.M. in the Senior Center Conference Room.

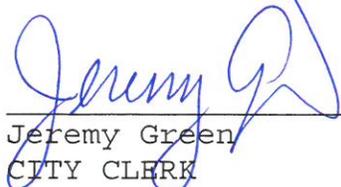
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2/12/2020  
\_\_\_\_\_  
Laurence Ma  
SECRETARY of the Culver City Disability Advisory Committee  
Culver City, California

APPROVED

  
\_\_\_\_\_  
Dr. Jay Shery  
CHAIR of the Disability Advisory Committee, Culver City,  
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

  
\_\_\_\_\_  
Jeremy Green  
CITY CLERK

19 FEB 2020  
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Date