

Culver CITY

INTEROFFICE MEMORANDUM EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE

DATE: May 21, 2025
TO: John Nachbar, City Manager
FROM: Diana Chang, Chief Transportation Officer
SUBJECT: Employee Recognition for Outstanding Job Performance - **FRANCISCO RAMIREZ**

BACKGROUND

Francisco has worked for the Fleet Services Division for more than 20 years, servicing a variety of vehicles and equipment for several City departments. His knowledge and understanding of the City's most specialized equipment are an invaluable resource that keep the City moving.

Francisco's willingness to work on his days off has helped ensure that several of the City's most critical vehicles and small equipment - from sewer trucks to lawn mowers - remain in strict compliance with preventive maintenance schedules, effectively meeting the diverse operational demands of all City departments.

Francisco is a hardworking, dedicated employee that is committed to the safety of his coworkers and the City's residents that rely on them.

AUTHORITY

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards

RECOMMENDATION

For the City Manager to approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Francisco Ramirez to receive three (3) working days off with pay and a cash award of \$1,000.00.

Approved By



John Nachbar, City Manager

05/23/2025

Date