

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 7/10/06		Item Number: <u>C-7</u>	
AGENDA ITEM: Approve Amendment to Contract with St. Joseph Center for the Provision of Homeless Outreach, Supportive Service and Data Collection in the Amount of \$40,000 for a One-Year Period.			
Contact Person/Dept.: Bill La Pointe		Phone Number: (310) 253-6682	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Homelessness Ad Hoc Committee (6/27/06); Rhonda Meister, Executive Director, St. Joseph Center (6/27/06); Master Notification List (7/5/06)			
Department Approval: Bill La Pointe (06/29/06)		CAO Approval: Martin R. Cole for Jerry B. Fulwood (07/03/06)	
City Controller Approval: Marlee Chang (07/03/06)			
<u>RECOMMENDATION:</u> Staff recommends the City Council approve an amendment to the contract with St. Joseph Center for the provision of homeless outreach, supportive service and data collection in the amount of \$40,000 for a one-year period. <u>BACKGROUND:</u> On July 26, 2004 the City Council adopted short-term and long-term goals for a comprehensive strategy to address homelessness in Culver City, including, but not limited to, joining the Westside Shelter and Hunger Coalition; forming a Citizens Homelessness Ad Hoc Committee consisting of City staff, residents and members of the business community to advise the City Council on additional strategies to address homelessness in Culver City; soliciting and securing an organization to provide homeless outreach, supportive services linkages, as well as data collection regarding the City's homeless population; and conducting a homeless study in collaboration with the Los Angeles Homeless Services Authority (LAHSA). Through the request for proposals (RFP) process in FY 2004/05, St. Joseph Center was selected to conduct homeless outreach, supportive service, and data collection. On June 6, 2005 the City Council approved entering into a contract for FY 2005/06 with St. Joseph Center for the provision of homeless assistance, outreach, data collection and case management services to be in effect from July 1, 2005 through June 30, 2006 (Attachment 1).			

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DISCUSSION:

St. Joseph Center has been providing a wide array of social services to low-income and homeless men, women and children on the Westside of Los Angeles County since 1976. Their programs include a family center, food assistance, child care, job training, money management services and housing placement. St. Joseph Center provides an extensive matrix of supportive services which support a homeless person in all stages of their progress toward self-sufficiency. In addition, St. Joseph Center has managed a Homeless Service Center since 1981 and has fielded a Dual Diagnosis Outreach Team since 1996 and a Homeless Senior Outreach Team since 1997.

St. Joseph Center outlined a plan in their proposal to provide outreach, assessment, supportive service, case management and data collection for twenty-five to forty (25-40) Culver City based homeless individuals. They have homeless outreach on a daily basis and have provided monthly written reports and quarterly oral reports to the Ad Hoc Committee on the Homeless regarding progress on their goals. The Ad Hoc Committee on the Homeless has been very pleased with St. Joseph Center in their provision of outreach service and assistance in working with the homeless population in Culver City.

St. Joseph Center has a strong understanding of Culver City and its homeless individuals. The Center's Outreach Teams have been operating in Culver City for eight (8) years in an informal manner and the last year under contract with the City of Culver City. They are familiar with the general location and characteristics of Culver City's homeless population as well as the concerns of the business owners, City staff, residents and other social service providers. Through their years of providing homeless outreach to Culver City, St. Joseph Center has established relationships with business owners, the Police Department and the homeless population.

Staff recommends that the contract be amended to extend its term for one additional year and an additional \$40,000, and to include the following changes to the Scope of Services:

- Continue to contact selected Culver City employees, business owners, police and social service providers, as needed, in order to further map known areas of homeless encampment and activity
- Continue cooperative relationships with police (Culver City and Los Angeles) and other social service providers and establish open communication with business owners and residents.

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- Through a field outreach team, provide outreach to ***no less than 5 and up to 10*** newly encountered homeless persons within the city of Culver City in an effort to establish rapport and allow for ongoing relationships
- Collect base line data regarding ***these 5-10*** homeless individuals. Data will include identifying information (coded for confidentiality) gender and perceived racial/ethnic information and may (when individuals are willing to report) include age, family status, time homeless, veteran status, income source and amount and disability(s).
- Provide ongoing case management to ***25*** homeless Culver City residents in the field or at St. Joseph Center's Homeless Service Center. Assist clients in the development and/or reassessment of their case management plan that identifies barriers to stability. Monitor and provide resources to support plan.
- Provide mental health and/or substance abuse assessments and appropriate referrals to treatment to ***5*** homeless individuals.
- Provide ongoing support to ***10*** homeless clients so that they will maintain mental health and/or substance abuse treatment.
- Assist ***10*** clients to obtain or maintain permanent housing.
- Collect, analyze and report on outcome data on a monthly basis. These reports will include statistical data, complaint descriptions and summaries of outreach activities.

FISCAL ANALYSIS:

Funding for outreach services has been budgeted in the Community and Social Services Division budget for FY 2006/2007, account no. 10134100.619800 for this purpose.

ATTACHMENTS:

1. St. Joseph Center Contract No. 2005-125

MOTION:

That the City Council:

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1. Approve extending the contract with St. Joseph Center for the provision of homeless outreach, supportive services and data collection in the amount of \$40,000 for a one-year period; and
2. Authorize the City Attorney's Office to prepare the amendment to the contract and authorize the Chief Administrative Officer to execute the amendment.

or

3. Provide direction to staff as deemed appropriate.