

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 02/2/2009		Item Number: <u>A-1</u>	
AGENDA ITEM: (1) Discussion of the Selection Process for a Representative from the City of Culver City for the Baldwin Hills Community Advisory Panel (CAP) Established by the County's Recently Adopted Baldwin Hills Community Standards District; and (2) Appointment of a Representative thereto if Desired.			
Contact Person/Dept.: Charles Herbertson/Public Works; Sherry Jordan/Community Development		Phone Number: (310) 253-5630 (310) 253-5746	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Master E-Mail Notification List (01/28/09)			
Department Approval: Charles Herbertson (01/28/09)		City Attorney Approval: Carol Schwab (by H. Baker) (01/29/09)	
Chief Financial Officer Approval Jeff Muir (01/28/09)		City Manager Approval: Jerry B. Fulwood (01/28/09)	
<u>RECOMMENDATION:</u> Staff recommends the City Council discuss the selection process for a representative from the City of Culver City for the Baldwin Hills Community Advisory Panel (CAP), established by the County's recently adopted Baldwin Hills Community Standards District (BHCSO); and (2) appointment of a representative thereto if desired. <u>BACKGROUND:</u> In October of 2008, the County adopted the BHCSO that established standards and regulations for the Inglewood Oil Field with the County. On January 26, 2008, the City received a letter from the Los Angeles County Department of Regional Planning informing the City of the County establishment of a Community Advisory Panel (CAP) as required by the BHCSO. The letter stated the purpose of the CAP is to foster communication related to the ongoing operations at the oil field and to allow community representatives an opportunity to provide input to the County and the operator (Plains Exploration and Production Company – PXP). Furthermore, the letter indicated that tentatively the City of Culver City was allocated one seat among 21 seats with other government entities and Community Groups. According to the BHCSO, the purpose of the CAP is to foster communication about ongoing operations at the oil field and to allow the community representatives to provide input to the County and the operator (PXP).			

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DISCUSSION:

The County requested the City to convey its interest or nominate a representative for consideration to appointment to the panel. It should be noted that the due date to respond to this request is January 28 at 5:00 pm. To preserve the City's eligibility to provide a representative to the CAP, staff has sent an e-mail and made a telephone call to the County and received confirmation the seat for the City is reserved.

Staff was advised that the first meeting of the CAP would be scheduled for a weekday evening in early March 2009. Therefore, to ensure the City has a representative at this first meeting, staff has placed this item on the Council's agenda for the Council's input and direction.

Tonight, staff is recommending the City Council appoint one of its Members to the CAP and further recommends, for purposes of remaining compliant with the Brown Act, the City Council appoint either Vice Mayor Silbiger or Council Member Weissman (the two members of the PXP Subcommittee). Further, the City Council has the option to direct staff to pursue advertisement of this position in order for the City Council to appoint a member of the community to the CAP.

FISCAL ANALYSIS:

In the event the City Council determines to advertise this position to select a representative from the community for the CAP, there will be a fiscal impact associated with this process, such as public notification and advertising expenses. The specific amount would be determined by the approach the City Council determines to take.

ATTACHMENTS:

1. Letter from the County.

MOTION:

That the City Council:

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1. (Staff Recommendation) Appoint either Vice Mayor Silbiger or Councilmember Weissman to be the City's representative on the CAP; and/or,
2. (If desired) Direct staff to advertise this opportunity and return with the results to the City Council for consideration (most likely at the March 23, 2009 City Council meeting).