

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>11/19/13</u>		Item Number: <u>A-2</u>	
PRCS COMMISSION AGENDA ITEM: Updates from the Parks, Recreation and Community Services (PRCS) Commission Ad Hoc Subcommittees and Representative Appointees to Various Outside Associations and City Committees.			
Contact Person/Dept.: Dan Hernandez, PRCS Director		Phone Number: (310) 253-6655	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: (Email) Meetings and Agendas – Parks, Recreation and Community Services Commission (11/14/13).			
Department Approval: Dan Hernandez (11/12/13)		City Attorney Approval: N/A	
Chief Financial Officer Approval: N/A		City Manager Approval: N/A	
<u>RECOMMENDATION:</u> Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission hear updates from the members of the PRCS Commission Ad Hoc Subcommittees and representative appointees to various outside associations and City Committees, make comments, if any, and receive and file the report(s). <u>BACKGROUND:</u> Staff has prepared this report as a standing Agenda Item to give the Commissioners an opportunity hear updates from the members of the PRCS Commission Ad Hoc Subcommittees and representative appointees to various outside associations and City Committees. All appointments, with the exception of appointments to the Anti-Bullying Policy Development Ad Hoc Subcommittee, were made at the July 2, 2013 Commission meeting. The Anti-Bullying Policy Development Ad Hoc Subcommittee was established at the August 6, 2013 Commission meeting and appointments were made on that date. <u>DISCUSSION:</u> <u>Updates from Ad Hoc Subcommittees</u> The Parks, Recreation and Community Services Commission currently has three (3) Ad Hoc Subcommittees which meet at the discretion of the members. The members of these Ad Hoc Subcommittees may wish to update the full Commission on the status of their projects, discuss alternatives and brainstorm ideas and/or receive other types of suggestions and feedback from their colleagues.			

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AD HOC SUBCOMMITTEE	MEMBERS	ASSIGNED PROJECT
Sponsorship / Financial Support	Mary Ann Greene VACANT	Develop a plan & a proposal to the City Council for the creation of a PRCS Subcommittee to discuss & develop a strategy on fundraising, tying in Economic Development/partnerships/programming.
Community Conversations – Topic #5	Mary Ann Greene Laura Stuart	Plan & implement the next “Community Conversations” presentation.
Anti-Bullying Policy Development*	Mary Ann Greene Laura Stuart	Develop a PRCS Department Anti-Bullying Policy for the City Council.

***The Anti-Bullying Policy Development Ad Hoc Subcommittee** created the first draft of the Policy and Procedure (Attachment) and submitted it to the Commission for review and discussion at the October 1, 2013 meeting. At that meeting, the Commission requested that the Draft Policy be presented again at tonight’s meeting and scheduled for final review and approval by the Commission at the December 3, 2013 meeting.

Updates from Representative Appointees to Associations

The Parks, Recreation and Community Services Commission currently has representative appointees to three (3) associations. These appointees may or may not have an update for the full Commission at this evening’s meeting.

ASSOCIATION	APPOINTEES	MISSION
California Association of Parks & Recreation Commissioners & Board Members (CAPRCBM)	Laura Stuart <i>Delegate</i> Rick Hudson <i>Alternate</i>	The purposes of the Association are to (1) enhance the training of park and recreation commissioners and board members; and, (2) support park and recreation issues and legislation; CPRS & NRPA affiliated.
La Ballona Creek Renaissance	Marianne Kim <i>Delegate</i> VACANT <i>Alternate</i>	Culver City based 501(c)(3) non-profit organization dedicated to facilitating long-term collaborative renewal of Ballona Creek and its watershed in partnership with public agencies, non-profit organizations, and stakeholders.
Culver City Senior Citizens Association Board of Directors	Mary Ann Greene <i>Delegate</i> Rick Hudson <i>Alternate</i>	A nonprofit organization that supports the Senior Center and the Senior & Social Services Division in its services to senior citizens.

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Updates from Representative Appointees to City Committees

The Parks, Recreation and Community Services Commission currently has representative appointees to two (2) City Committees. These appointees may or may not have an update for the full Commission at this evening's meeting.

CITY COMMITTEE	APPOINTEES	DESCRIPTION
Community Development Block Grant (CDBG) Advisory Committee	Laura Stuart <i>Delegate</i> VACANT <i>Alternate</i>	Considers projects to be recommended to City Council for annual Federal CDBG funding. Two annual meetings generally occur in October or November; staff will contact members with dates.
Disability Advisory Committee	Rick Hudson <i>Delegate</i> Marianne Kim <i>Alternate</i>	Advises City staff and City Council on issues related to the disabled in the community. Typically meets the second Wednesday of even numbered months at 6:30 p.m. at the Veterans' Memorial Building.

FISCAL ANALYSIS:

There is no fiscal impact associated with the discussion of this Agenda Item.

ATTACHMENT:

Draft Anti-Bullying Policy and Procedure as Submitted by the Members of the Anti-Bullying Policy Development Ad Hoc Subcommittee

MOTIONS:

That the Parks, Recreation and Community Services Commission:

1. Hear updates from the members of the PRCS Commission Ad Hoc Subcommittees and representative appointees to various outside associations and City Committees; and,
2. Make comments and/or take actions, if any, and receive and file the report(s).