

MEETING DATE: 06/23/08

AGENDA ITEM: Reject Bids from Joseph Miller Developer and Ventura Construction and Award a Construction Contract to Finesse, Inc. for the Culver City Transfer Station Office Remodel Project, Bid No. 1391.

ATTACHMENTS

		<u>Pages</u>
1	May 12, 2008 Staff Report	1-2
2	Bid received from Finesse, Inc.	3-31
3	Office remodel plans	32-36

**City of Culver City, California
City Council Agenda Item Report**

Meeting Date: 5/12/2008		Item Number: C-6	
AGENDA ITEM: Approval of Plans and Specifications and Authorization to Solicit Construction Bids for the Culver City Transfer Station Office Remodel Project.			
Contact Person/Dept.: Steven Finton		Phone Number: (310) 253-6406	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: Master Notification List (05/07/08)			
Department Approval: Charles D. Herbertson (05/01/08)		City Attorney Approval: Carol Schwab (by H. Baker) (05/05/08)	
Fiscal Impact Review: Jeff Muir (by N. Kimball) (05/07/08)		City Manager Approval: Jerry B. Fulwood (05/07/08)	

RECOMMENDATION:

Staff recommends the City Council approve the plans and specifications for the Culver City Transfer Station Office Remodel Project and authorize staff to solicit bids.

BACKGROUND:

The City owns and operates a solid waste transfer station at 9255 Jefferson Boulevard. Solid Waste collected by Sanitation Division trucks is transferred to tractor/trailers at the facility for ultimate disposal at the Puente Hills Landfill. Roll-off service, green waste processing, and all other Sanitation Division functions are based at this facility. Administrative functions of the Sanitation Division are housed in a first floor office and an adjacent rented trailer. The existing 525 square foot office is aging and requires refurbishment to meet the operational needs of the Sanitation Division.

DISCUSSION:

The attached plans for the project include the following items of work:

- Removal and salvaging of all existing furniture and partitions.
- Painting and patching of walls and ceilings.
- Construction of new partition walls.
- New carpet.
- New linoleum.
- Electrical and ventilation modifications.
- New sink and bathroom fixture.
- New lighting fixtures.

**City of Culver City, California
City Council Agenda Item Report**

A complete set of plans and specifications is available for review at the Public Works Counter in City Hall. New desks and partitions will be purchased through a separate. Staff estimates the cost for the partitions and furniture to be below \$10,000. The purchases for the partitions and furniture will be made under a Purchase Order.

FISCAL ANALYSIS:

The Engineer's estimate for this project is a range between \$28,000 and \$32,000. Sufficient funding for this project is available in the 2007-08 Public Works Department Budget, Sanitation Division Account No. 20267300.720100.

ATTACHMENTS:

- 1) Office remodel plans

MOTION:

That the City Council:

1. Approve the plans and specifications for the Culver City Transfer Station Office Remodel project; and,
2. Authorize staff to solicit construction bids.

ATTACHMENT 1
BID RECEIVED FROM FINESSE, INC.

SECTION B – BID FORMS (Changed by Addendum No. 1)**1 TOTAL BASE BID FORM**

TO THE HONORABLE CITY COUNCIL
CITY OF CULVER CITY, CALIFORNIA

This Bid is submitted in accordance with the advertised "Notice Inviting Bids" requesting sealed bids for furnishing all labor, services, materials and equipment and performing all work necessary for:

CULVER CITY TRANSFER STATION OFFICE REMODEL, B-1391

Having carefully examined the location of the proposed work and the Bid Documents for same and read the accompanying proposed requirements, and attended the pre-bid conference, the undersigned Bidder hereby proposes and agrees to enter into a contract to furnish all equipment, materials and labor necessary to complete all work described in the Bid Documents for the project under the supervision of the City Engineer of the City of Culver City for the sum set forth in the following schedule:

28 CALENDAR DAYS COMPLETION TIME

Liquidated damages shall be assessed based upon the applicable number of days noted above. The Contract Time shall commence on the date the Contractor actually commences the Work or on the tenth (10th) day after the issuance of the Notice to Proceed, which ever comes first. The Contractor shall retain the right to fully complete (including Final Completion, Punch List Correction and project Close-Out) the Work in less days than established by above, however, neither shall a reduction or increase to the Contract Sum be made, if the Work is so fully completed in less days than established by this Section B-1, nor shall a Claim be made or granted for Compensable Delay, or any other increase in Contract Sum, if, for any reason, including but not limited to delay caused by the Owner, the Contractor does not so fully complete the Work in less days than established herein.

Bidder must bid on both the Total Base Bid and Alternate to be considered responsive.

(NOTE: All amounts and totals given in the Bid Schedule are subject to verification by the Owner.)

1.1 CULVER CITY TRANSFER STATION OFFICE REMODEL, B-1391

Bid Item No.	Item Description	Est. Qnty	Unit	Unit Price	Extended Amount
	Base Bid Item - Demolition				
1.	D2 Remove partitions. D3 Remove carpet throughout first floor. D4 Remove fluorescent lighting fixtures. D5 Remove ventilation registers. D9 Remove door. D10 Remove counter, cabinet, partition and window. D11 Carefully remove display case, time clock and radiation detector for reinstallation on new wall. D12 Remove all existing furniture, desks, cabinets and work stations throughout first floor. City crews will transport for salvage. D13 Remove all existing window treatments and wire mold outlets and raceways throughout first floor.	1	LS	\$ <u>2,225⁰⁰</u>	\$ <u>2,225⁰⁰</u>

Bid Item No.	Item Description	Est. Qty	Unit	Unit Price	Extended Amount
	Base Bid Item - Construction				
2.	C1a Patch all holes in walls. Cover Ceiling with ½" drywall. Skim coat to make walls and ceiling smooth. C1b Paint walls (color A) and ceiling (color B). Prime coat and two finish coats. Paint all doors and casings. C2 Construct new wood frame/drywall partition wall at same location as existing. C3 Place new carpet. (Appr. 50 sq yds) [Commercial rated (Joint Venture by CW Industries, or equal)]. C4 Reinstall radiation detector. C5 Install new ventilation register (4 locations). Dimensions to match existing. C6 Install heavy duty coved linoleum on floor of bathroom. Remove curb tile around foot of wall. (44.5 sf). Protect remainder of existing wall tile. C7 Remove existing faucet and sink and install new agency-furnished faucet and sink. Install new supply hoses and connect to existing waste line. C8 <i>Install new 30" solid core door, metal door frame and metal casing with raceway in door to accommodate electrical wiring for the new electronic door entry system.</i> C9 Reinstall display case on new wall. C10 Install heavy duty coved linoleum in entry (31sf) C10a Install metal nose on stair tread. C11 Install dual pane vinyl double slider window 36"wx38"H, centered in wall and sill 42" above floor. C12 Install 10" deep counter 42" above floor with 6" front face and laminate counter surface. C13 Reinstall time clock C14 Split existing ventilation duct and provide a register on each side of wall. Close old hole in ceiling. C15 Motion sensor to be relocated by others. C16 Lower thermostat to 46" from floor. C17 Install 4" grey vinyl coved baseboard throughout first floor, excluding bathroom (125 LF).	1	LS	\$18,630. ⁰⁰	\$18,630. ⁰⁰

Bid Item No.	Item Description	Est. Qnty	Unit	Unit Price	Extended Amount
Base Bid Item - Electrical					
3.	E2 Reinstall and reconnect existing time clock	1	LS	\$ 7,100 ^{DN}	\$ 7,100 ^{DN}
	E3 Remove data cables from existing hole in plywood subfloor and install through new hole adjacent to wall. Cables in subfloor are accessible from basement level through drop ceiling.				
	E4 Install new surface mount T-8 Fluorescent lighting fixture, FSC Lighting Model 25717-432/1 (9 locations). Reconnect to existing electrical unless otherwise indicated on plans.				
	E5 Install 8-outlet strip (2 locations)				
	E6 <u>Install a Securitech Electrolatch Model 9010 GG AC AML RC, 24vAC with 30va transformer (or approved equal) electronic door entry system. Provide electrical connection and raceway in new door to feed the new latching system.</u>				
	E7 <u>Install push button and wiring to accommodate a Securitech Electrolatch Model 9010 GG AC AML RC, 24vAC with 30va transformer (or approved equal) electronic door entry system.</u>				
	E8 Remove existing elec. conduit leading to entry light and install new wires inside ceiling.				
	E9 Existing wiring from alarm panel to be relocated by others				
	E10 Existing outlet. Replace with new white outlet and face plate. (3 locations)				
	E11 Existing Dbl. pole switch. Replace with new white switch and face plate. (1 location)				
	E12 Existing single pole switch. Replace with new white switch and face plate. (2 Locations)				
	E1 Install new outlet in wall (13 Locations)				
	E14 Existing outlet. Use as source and install new outlet in wall. (4 Locations)				
	E15 Install data outlet (cat 5) in wall. (11 Locations)				
	E16 Existing outlet. Use as data source and install new outlet in wall.				
	E1 Install electrical conductors in wall.				
	E1 Install Cat 5 data cable in wall				

Bid Item No.	Item Description	Est. Qnty	Unit	Unit Price	Extended Amount
	Additive Alternate Item				
4.	Inject cellulose insulation into interior wall.	1	LS	^② \$1,150. ⁰⁰	^② \$1,150. ⁰⁰

The City will determine the lowest responsive bidder based on the TOTAL BASE BID AMOUNT. The City may elect to add the Additive Alternate Bid Item to the Total Base Bid Amount when awarding a contract.

TOTAL BASE BID AMOUNT (Items 1. + 2. + 3.) =

^②\$ 27,955.⁰⁰

^②Twenty Seven Thousand Nine Hundred Fifty Five Dollar only.
Total Expressed in Words

Bidder: _____

Signed by Person Authorized to Sign for Bidder

The undersigned has carefully checked the above figures and understands that the City, or any officer thereof, will not be responsible for any errors or omissions on the part of the undersigned in submitting this bid. In case of a discrepancy between words and figures, the figures shall prevail, and in case of a discrepancy between unit prices and totals, the unit prices shall prevail. The unit price amounts for each item shall include all indirect costs (i.e., permit fee, business license fee, mobilization, coordination, supervision, overhead and profit, etc.), incidental work (i.e. traffic control, safety devices, protection of utilities, utility investigation and "pot holes," work necessary for the protection of life and limb, etc.) and other work required by the contract but not listed above.

Payment for all work on the above items shall be made subject to verification in the field of the actual quantity of work performed.

Exclusions: The Total Base Bid includes everything necessary to complete the project with the following exceptions only:

Asbestos removal, Door Hardware Upgrade "RC"^②

Disposal of demolition debris, Two coats of floor polish to vinyl.^②

2 RECEIPT AND ACKNOWLEDGMENT OF ADDENDUM

We acknowledge that the following addenda numbers have been received and have been examined as part of the Contract Documents.

Addenda Number	Date Received	Initials
1	5/28/2008	

3 CERTIFICATION

The undersigned Bidder certifies that:

1. Bidder has, by investigation of the site of the work and otherwise, understands the nature and location of the work and has fully informed the Owner as to all conditions and matters, which can in any way affect the work or cost thereof.
2. Bidder will cooperate fully with the Owner to ensure the Owner's best interests are protected and the work expedited to completion. In the event of any disagreement, the City Engineer shall fully review the matter and provide a determination. His judgment shall be final and binding upon all parties concerned.
3. Where demolition is necessary for the project described herein, the successfully awarded Contractor shall conform to the South Coast Air Quality Management District (S.C.A.Q.M.D.) Rule 1403, as amended. The Contractor shall mail the Rule 1403 Notification within five (5) calendar days after the Notice to Commence Work is mailed by the Owner. Once the S.C.A.Q.M.D Rule 1403 Notification has been post marked and mailed, the Contractor shall begin work no later than five (5) calendar days after the mailing date. The duration set for the completion of this project will begin on the date work actually commences by the Contractor. In any case, the work shall not begin later than ten (10) days after the date in which the Owner mailed the Notification to Commence Work.
4. All bonds, certificates, endorsement forms, including the Special Endorsement Insurance Policy Form shall be submitted at the time of the execution of the contract.

THE UNDERSIGNED BIDDER IS AWARE OF THE FACT THAT THE OWNER RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS BUT THAT IF A BID IS ACCEPTED, THE CONTRACT WILL BE AWARDED TO THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER.

4 BIDDER INFORMATIONName of Individual Bidder: N/A

Bid Prepared By: _____

Business Address: _____

Business Telephone Number: _____

Fax Number: _____

Contractor License No: _____ Class: _____

OR:

Name of Partnership Bidder: N/A

Bid Prepared By: _____

Business Address: _____

Business Telephone Number: _____

Fax Number: _____

Contractor License No: _____ Class: _____

List Names and Business addresses of All Partners Below:

If the Bidder is a Corporation, list corporate information below:

Name of Corporate Bidder: Finesse, Inc.By: [Signature]
(Signature of President of Corporation)By: [Signature]
(Signature of Secretary of Corporation)By: [Signature]
(Signature of Treasurer of Corporation)

Business Address: 517 $\frac{1}{2}$ W. Lemon Ave.
Monrovia, CA 91016
Business Telephone Number: 800-690-6848
Fax Number: 626-358-3206
Corporation organized under laws of State of: California
Contractor License No: 814096 Class: B

(CORPORATE SEAL)

5 DECLARATION OF BIDDER'S QUALIFICATIONS

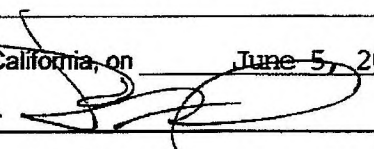
Each Bidder must be properly licensed and must submit the following information on this form. If necessary, include supplemental information as a separate package. All information submitted for qualification evaluation will be considered official information acquired in confidence and the Owner will maintain its confidentiality to the extent permitted by law.

5.1 Authorization and Declaration

The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by Owner or their designated representative in verification of the recitals comprising this Declaration of Bidder's Qualifications. The undersigned declares under penalty of perjury that all of the qualification information submitted with this form is true and correct and that this Declaration was executed in

Monrovia, Los Angeles County

(City, County) of California, on June 5, 2008 (Date).

Signature: 

Title (Printed): President

5.2 Business Name, Address, Telephone Numbers (if different than Section B-4)

N/A

Business Name: _____

Business Address: _____

Business Telephone & Fax Numbers: _____

5.3 License

Bidders must be licensed in the State of California as a Class A or B Contractor. Complete the information requested below.

<u>814096</u>	<u>B</u>	<u>10/28/2002</u>
License Number	Class	Date Issued

10/31/2008
Expiration Date

5.4 Surety

- A. Indicate the names of all surety companies utilized by Bidder in last five (5) years and state if the Surety(ies) bonding the Bidder's jobs have had to complete any part of Bidder's Contract (attach separate sheet if necessary).

<u>LesRon Insurance</u>	<u>June 2008</u>
Surety Name & Address	Period Covered

<u>N/A</u>
Jobs Completed by Surety

<u>N/A</u>	<u>N/A</u>
Surety Name & Address	Period Covered

<u>N/A</u>
Jobs Completed by Surety

- B. If a Bid Guaranty (Section B-7) is provided in lieu of a Bid Bond (Section B-6), the Bidder shall attach a notarized statement from Surety(ies) proposed to be utilized on the CULVER CITY TRANSFER STATION OFFICE REMODEL, B-1391, indicating Bidder's total bonding capacity and certifying that: (1) currently available bonding capacity exceeds Two hundred Fifty Thousand Dollars (\$250,000) and (2) Surety(ies) will provide bonding of the CULVER CITY TRANSFER STATION OFFICE REMODEL, B-1391, in the event that Bidder is awarded the project.

- C. Indicate below that the surety is licensed and admitted as a surety insurer in the State of California.

<u>LesRon Insurance Agency</u>
Surety Name and Address
1440 N. Harbor Blvd. #610, Fullerton, CA 92835
<u>Yes</u>
Licensed & Admitted in CA (Y/N)

<u>N/A</u>
Surety Name and Address
<u>N/A</u>
Licensed & Admitted in CA (Y/N)

<u>N/A</u>
Surety Name and Address
<u>N/A</u>
Licensed & Admitted in CA (Y/N)

- D. Indicate below those projects with disputed amounts in excess of \$500,000 or portions of any such project, which have been terminated by an Owner, Owner's representative, or other contracting party and which required completion by another party in the last five (5) years. State the project Name, Location, Owner, with address and phone number, contract amount, and reason for disputed amount or termination (attach separate sheet if necessary.)

N/A

Project Name and Location

Owner

Contract Value

Reasons for Disputed Amount or Termination

Disputed Amount

N/A

Project Name and Location

Owner

Contract Value

Reasons for Disputed Amount or Termination

Disputed Amount

5.5 Insurance

- A. Provide a notarized statement from the Worker's Compensation carrier specifying Contractor's current Experience Modification Rate for Worker's Compensation for the State of California. In addition, provide a list of the above referenced ratings and corresponding company for the last three (3) years (2007, 2006, & 2005).
- B. Provide statement from insurance carrier indicating that the minimum scope and limits of insurance will be provided as required in Section D-18, of this document.
- C. Indicate below that the surety is licensed and admitted as a surety insurer in the State of California.

State Fund Compensation Insurance

Ins. Co. Name and Address

P.O. Box 420807, San Francisco, CA 94142

Yes

Licensed & Admitted in CA/Y/N

N/A

Ins. Co. Name and Address

Licensed & Admitted in CA/Y/N

5.6 Construction Experience



HUB International of California Insurance Services, Inc.

www.hubinternational.com

4371 Latham St. Suite 101
Riverside CA 92501

P.O. Box 5345
Riverside CA 92517-5345
(951) 768-8500
Fax (951) 768-8502

Lic. No. 0757776

June 3, 2008

TO WHOM IT MAY CONCERN

Re: Finesse Inc.
517 1/2 W. Lemon Ave., Monrovia, Ca 91016

Workers Compensation
Carrier - State Fund #Group 229 Policy # 031246-07
Bureau # 210850

This is to confirm that the above Insured does not qualify for an experience modification on their Workers Compensation as of this date.

We have called the Workers Compensation Rating bureau today to confirm.

Copy of current Workers Compensation Certificate attached.

Signed,

A handwritten signature in cursive script, appearing to read "Ken McElvany".

Kenneth E. McElvany, CPCU

CERTHOLDER COPY

SK

**STATE
COMPENSATION
INSURANCE
FUND**

P.O. BOX 420807, SAN FRANCISCO, CA 94142-0807

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

ISSUE DATE: 06-03-2008

GROUP: 000229
POLICY NUMBER: 0031246-2007
CERTIFICATE ID: 11
CERTIFICATE EXPIRES: 08-01-2008
08-01-2007/08-01-2008

CITY OF CULVER CITY
9770 CULVER BLVD
CULVER CITY CA 90232-2703

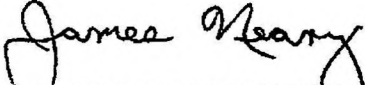
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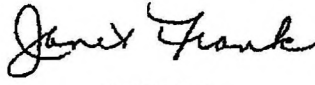
This is to certify that we have issued a valid Workers' Compensation insurance policy in a form approved by the California Insurance Commissioner to the employer named below for the policy period indicated.

This policy is not subject to cancellation by the Fund except upon 10 days advance written notice to the employer.

We will also give you 10 days advance notice should this policy be cancelled prior to its normal expiration.

This certificate of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policy listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate of insurance may be issued or to which it may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions, of such policy.


AUTHORIZED REPRESENTATIVE


PRESIDENT

EMPLOYER'S LIABILITY LIMIT INCLUDING DEFENSE COSTS: \$1,000,000 PER OCCURRENCE.

ENDORSEMENT #1600 - DAVID VIERRA PRES, TRES - EXCLUDED.

ENDORSEMENT #1600 - MARNI ANDERSON SEC - EXCLUDED.

EMPLOYER

FINESSE INC
517 1/2 W LEMON AVE
MONROVIA CA 91016

SK

[B1W,SK]

PRINTED : 06-03-2008

- A. Furnish a list of at least three (3) projects completed in the past five (5) years, for which construction costs exceeded \$20,000 for each project, two (2) of which must have been built in the State of California. Provide the following information for each project on the attached form. Copy additional forms as required.
- i Project name and location
 - ii Contact name, address and telephone number for Owner & Architect/Engineer
 - iii Base and final contract amounts
 - iv Type of project (i.e. public or private owner) and major project components. Provide approximate percent of construction cost associated with each construction component.
 - v Date project was completed (i.e., date of filing of Notice of Completion, etc.).

Reference Project #1

Lexus of Santa Monica 1501 Santa Monica Blvd, Santa Monica, CA 90404

Project Name and Location

Lexus of Santa Monica, Inc.

Mark, Sauers Const., 949-795-0896

Owner**Reference Name****Ph #**

Finesse, Inc. hired by General Contractor to complete project on time. Private

Description of Project

\$28,801.00

July 2007

Contract Amount**Date Completed****Reference Project #2**

Lexus of Santa Monica 1501 Santa Monica Blvd, Santa Monica, CA 90404

Project Name and Location

Lexus of Santa Monica, Inc.

Jerome, Lopresti Arch. Elements

Owner**Reference Name**

310-460-9339

Ph #

Installation of interior and exterior windows and doors.

Private

Description of Project

\$97,559.00

June 2007

Contract Amount**Date Completed****Reference Project #3**

Rosema Residence 1883 Layton Ave, Pasadena, CA 91104

Project Name and Location

John Rosema

Sal Natale, 818-381-6327

Owner**Reference Name****Ph #**

General Contractor -- Added 2,666 sf overall to property.

Private

Description of Project

\$563,464.00

April 2008

Contract Amount**Date Completed**

5.7 Staff Roster/Functions

List all members of your staff that will be assigned to or responsible for work on this project (except clerical) and show their job titles/functions. Include Company Officers.

<u>David Vierra</u> Name	<u>President, General Contractor</u> Function	<u>6</u> Years w/Firm	<u>6</u> Years Total
<u>Marni Anderson</u> Name	<u>Corp. Secretary, Office</u> Function	<u>6</u> Years w/Firm	<u>6</u> Years Total
<u>Henry Macias</u> Name	<u>Laborer</u> Function	<u>2</u> Years w/Firm	<u>2</u> Years Total
<u> </u> Name	<u> </u> Function	<u> </u> Years w/Firm	<u> </u> Years Total
<u> </u> Name	<u> </u> Function	<u> </u> Years w/Firm	<u> </u> Years Total
<u> </u> Name	<u> </u> Function	<u> </u> Years w/Firm	<u> </u> Years Total
<u> </u> Name	<u> </u> Function	<u> </u> Years w/Firm	<u> </u> Years Total
<u> </u> Name	<u> </u> Function	<u> </u> Years w/Firm	<u> </u> Years Total
<u> </u> Name	<u> </u> Function	<u> </u> Years w/Firm	<u> </u> Years Total

5.8 Arbitration and Litigation History

Indicate below all arbitration and/or litigation against bidder in the last five (5) years, including all claims by owners. Indicate yes or no (Y/N) which claims were resolved against bidder in litigation or arbitration or which resulted against in any payment by the Bidder or its insurers/sureties or reduction in compensation on any Bidder. Failure to provide this information on any contract undertaken in the past five (5) years may result in disqualification. Indicate final status (Resolved or Unresolved) of each claim. Attach separate sheet if necessary.

<u>N/A</u>	<u>\$7,448.00</u>
<u>Project Name</u>	<u>Amount of Claim</u>
<u>Stock balance due and</u>	
<u>unpaid sick/vacation</u>	
<u>Nature of Claim</u>	<u>No</u> <u>Resolution (Y/N)</u> <u>Against Bidder</u>
	<u>Resolved</u> <u>Final Status</u>
<u>Court determined Finesse, Inc. had already paid in full former</u>	
<u>stockholder for stock, and did not owe for sick and vacation</u>	
<u>time not taken.</u>	

<u>N/A</u>	<u>Amount of Claim</u>
<u>Project Name</u>	
<u>Nature of Claim</u>	<u>Resolution (Y/N)</u> <u>Against Bidder</u>
	<u>Final Status</u>

<u>N/A</u>	<u>Amount of Claim</u>
<u>Project Name</u>	
<u>Nature of Claim</u>	<u>Resolution (Y/N)</u> <u>Against Bidder</u>
	<u>Final Status</u>

<u>N/A</u>	<u>Amount of Claim</u>
<u>Project Name</u>	
<u>Nature of Claim</u>	<u>Resolution (Y/N)</u> <u>Against Bidder</u>
	<u>Final Status</u>

6 BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Finesse, Inc., as Principal, and Indemnity Company of California, as Surety, at telephone no. 818-552-6125 are held and firmly bound unto the Owner in the sum of TEN PERCENT OF THE AMOUNT OF THE BID Dollars (\$ ***10***) to be paid to said Owner its successors and assigns, for which payment well and truly will be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH:

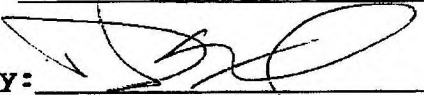
That if the certain Bid of the above-bounden Principal submitted for the following improvement project:

CULVER CITY TRANSFER STATION OFFICE REMODEL, B-1391

is accepted by the Owner through action of its legally constituted contracting authorities and if the above-bounden Principal, its heirs, executors, administrators, successors and assigns shall duly enter into and execute a contract for such construction in strict accordance with the specifications and drawings on file at the office of the City Engineer, in the City Hall, Culver City, and shall execute and deliver the required Faithful Performance Bond and Payment Bond, and Insurance Certificates within ten (10) days after the date of notification by and from said Owner that said contract is ready for execution, then this obligation shall become null and void; otherwise, it shall be and remain in full force and virtue.

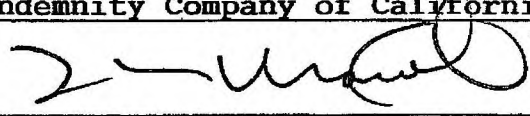
IN WITNESS WHEREOF, we hereunto set our hands and seals this 2nd day of June, 2008.

Finesse, Inc.

By: 

David Vierra, President

Indemnity Company of California

By: 

Les M. Mantle, Attorney-in-Fact

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California

County of Orange

On 6-2-08 before me, Mary Martignoni - Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Les M. Mantle
Name(s) of Signer(s)



who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Mary Martignoni
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Les M. Mantle

- ☐ Individual
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☒ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

RIGHT THUMBPRINT
OF SIGNER
Top of thumb here

Signer Is Representing: _____
Indemnity Company of
California

Signer's Name: _____

- ☐ Individual
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator
☐ Other: _____

RIGHT THUMBPRINT
OF SIGNER
Top of thumb here

Signer Is Representing: _____

POWER OF ATTORNEY FOR
DEVELOPERS SURETY AND INDEMNITY COMPANY
INDEMNITY COMPANY OF CALIFORNIA
PO Box 19725, IRVINE, CA 92623 (949) 263-3300

KNOW ALL MEN BY THESE PRESENTS, that as except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, do each, hereby make, constitute and appoint:

Les M. Mantle

as their true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporations, as sureties, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporations could do, but reserving to each of said corporations full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolutions adopted by the respective Board of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, effective as of January 1st, 2008.

RESOLVED, that the chairman of the Board, the President and any Vice President of the corporation be, and that each of them hereby is, authorized to execute Powers of Attorney, qualifying the attorney(s) named in the Powers of Attorney to execute, on behalf of the corporations, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of the corporations be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporations when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA have severally caused these presents to be signed by their respective Vice President and attested by their respective Assistant Secretary this January 1st, 2008.

By: Stephen T. Pate
Stephen T. Pate, Senior Vice President

By: Charles L. Day
Charles L. Day, Assistant Secretary

State of California
County of Orange



On January 1st, 2008 before me,
Date

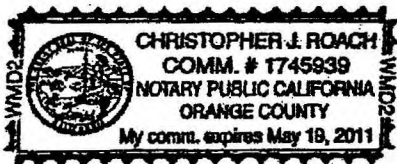
Christopher J. Roach, Notary Public

Here Insert Name and Title of the Officer

personally appeared

Stephen T. Pate and Charles L. Day

Name(s) of Signer(s)



Place Notary Seal Above

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Christopher J. Roach
Christopher J. Roach

CERTIFICATE

The undersigned, as Assistant Secretary, of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked, and furthermore, that the provisions of the resolutions of the respective Boards of Directors of said corporations set forth in the Power of Attorney, are in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, the 2nd day of June 2008

By: Albert Hillebrand
Albert Hillebrand, Assistant Secretary

8 SUPPLEMENTARY BID FORMS, NO. 1 THROUGH NO. 4

SUPPLEMENTARY BID FORM NO. 1

LISTING OF PROPOSED SUB-BIDDERS
(SUBCONTRACTORS)

Pursuant to INSTRUCTIONS TO BIDDERS for the Work titled:

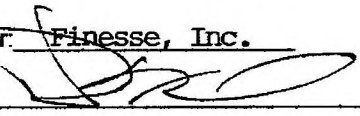
CULVER CITY TRANSFER STATION OFFICE REMODEL, B-1391

For portions of the Work equaling or exceeding 1/2 of one percent (0.5%) of the Base Bid, the undersigned Bidder proposes to use the subcontractors listed below. Except as otherwise approved by the Owner, the undersigned Bidder shall perform all other portions of the Work with his own forces.

Portion of the Work
NumberSubcontractor Name, Address, & License Number:Drywall, 14%JDS Drywall, #73972616256 E. Cypress, Covina, CA 91722Plumbing & HVAC, 3%Top Notch HVAC, #889523215 W. Hillcrest Blvd, Monrovia, CA 91016Vinyl & Carpeting, 7%Contractor's Carpet Center, #648009622 E. Evergreen, Monrovia, CA 91016Electrical, 16%Newcombe Electric, #6870561115 Uintah St., La Canada, CA 91011

The signature must
be identical to that
shown on the Bid.

If additional sheets
are required, you must
copy this form.

Bidder: Finesse, Inc.By: Its: President

SUPPLEMENTARY BID FORM NO. 2

LISTING OF PROPOSED SUB-BIDDERS
(SUPPLIERS)

Pursuant to **INSTRUCTIONS TO BIDDERS** for the work titled:

CULVER CITY TRANSFER STATION OFFICE REMODEL, B-1391

For the portions of the Work equaling or exceeding 1/2 of one percent (0.5%) of the Base Bid, the undersigned Bidder proposes to use the suppliers listed below. Except as otherwise approved by the Owner, the undersigned Bidder shall perform all other portions of the work with his own forces.

[illegible]

SUPPLEMENTARY BID FORM NO. 3

PROJECT STAFF

Pursuant to INSTRUCTIONS TO BIDDERS for the Work titled:

CULVER CITY TRANSFER STATION OFFICE REMODEL, B-1391

The proposed project staff is as follows:

1. Project Manager, David VierraTelephone:
Wk. 800-690-6848Hm. 626-840-0136Project Staff
Name

*Telephone No.:

2. Marni Anderson626-716-1450 ;3. Henry Macias800-690-6848 ;

4. _____

_____ ;

5. _____

_____ ;

6. _____

_____ ;

Resumes of each of the proposed Project Staff are attached to this Supplementary Bid Form.

The signature must
be identical to that
shown on the Bid.Bidder: Rinesse, Inc.

By: _____

If additional sheets
are required, you must
copy this form.Its: President

* List the telephone number of persons who may be contacted in case of emergency.

SUPPLEMENTARY BID FORM NO. 4

**BIDDER AND SUB-BIDDER MARK-UPS FOR CHANGES IN THE WORK
NOT COVERED BY UNIT PRICES**

Pursuant to **INSTRUCTIONS TO BIDDERS** for the Work titled:

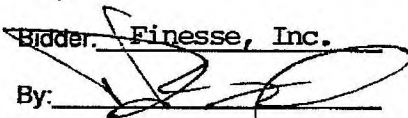
CULVER CITY TRANSFER STATION OFFICE REMODEL, B-1391

If awarded the Contract by the Owner, Bidder agrees that additive or deductive Change Orders not covered by Unit Prices shall be handled as follows:

- A. For Change Orders which result in additional Work not covered by Unit Prices, the Bidder shall perform such Work and the amount of the additive Change Order shall be the Bidder's cost of the additional Work, which Shall not include Bidder's or Sub-bidder's overhead/general conditions and profit/fee, as agreed to by the Owner (the "Trade Cost"), plus percentage amounts of the Trade Cost for Bidder's and Sub-bidder's overhead/general conditions and profit/fee which shall be limited as follows:
1. For additional work performed by Bidder's own forces. Bidder's mark-ups shall not exceed eight percent (8.0%) of the Trade Cost for overhead/general conditions and four percent (4.0%) of the Trade Cost for profit/fee;
 2. For additional work performed by Sub-bidders, Bidder's mark-ups shall not exceed five percent (5.0%) of the Trade Cost for overhead/general conditions and four percent (4.0%) of the Trade Cost for profit/fee;
 3. For additional work performed by Sub-bidders, the Sub-bidders mark-ups shall not exceed eight percent (8.0%) of the Trade Cost for overhead/general conditions and four percent (4.0%) of the Trade Cost for profit/fee.
- B. For Change Orders which result in reductions in the scope of the Work not covered by Unit Prices, the Bidder shall comply with such Change Orders and the amount of the deductive Change Order shall be the Trade Cost of the Work to be deleted plus percentage amounts of the Trade Cost for the Bidder's and Sub-bidder's overhead/general conditions and profit/fee which shall be as set forth in paragraph A above.

The signature must
be identical to that
shown on the bid.

If additional sheets
are required, you must
copy this form.

Bidder, Finesse, Inc.
By: 
Its: President

— End of Section —

FINESSE INC. CUSTOM BUILDERS

DAVID VIERRA

General Contractor

EXPERIENCE

Mr. Vierra is a B Licensed contractor with 20 years experience in construction. He is a journeyman carpenter, by trade, and has extensive knowledge of blueprints, architecture, engineering and design.

He spent 10+ years framing houses all over Southern California, Phoenix AZ, and Portland OR. As well as building new construction he has many years of experience in remodeling. His specialty is finish carpentry and custom finishes.

As a General Contractor, Mr. Vierra maintains a good working relationship with material suppliers, subcontractors and client relations.

Trade experience includes but is not limited to:

- Framing
- Cabinetry / Millworks
- Doors and Windows / Product Knowledge and Installations
- Foundations
- Steel fabrications
- Concrete / Masonry
- Plumbing
- Drywall
- Paint / Staining
- Roofing

PAST PROJECTS

Lexus of Santa Monica, Santa Monica CA
Finish Carpenter

United Artist 8, La Canada, CA
General Contractor

Thibault Residence, Pasadena, CA
Rough and Finish Carpentry

Rosema Project, Pasadena, CA
General Contractor

MARNI ANDERSON
Corporate Secretary

- Bachelor of Arts Degrees in English and Liberal Studies from Trinity International University and Ambassador University.
- Joined Finesse, Inc. in 2002.
- Experienced in the bidding process, purchasing and project correspondence, which include creating contracts, billing, proposals, and routine correspondence, statistical tables and reports; and in on-site project management.

LIST OF PAST AND PRESENT PROJECTS

- The Huntington Library – Munger Research Center
- The Huntington Library - Huntington Gallery Temporary Rehabilitation Project
- The Huntington Library - Site Work
- Mt. San Antonio College – ESL/HCC Buildings
- Oswalt Elementary School and Santa High School – Modernizations
- San Dimas High School – Modernization
- The Huntington Library Art Gallery Renovation – Modernization
- Chapman University Residential Complex – New Construction
- Fontana Development Services Organization Building – New Construction
- Rosema Residence Addition

FINESSE^{INC.} CUSTOM BUILDERS

HENRY MACIAS

Laborer

EXPERIENCE

Mr. Macias' has 20 years experience in construction. His work experience includes:

Young & Associates
Sewer & Storm Drains

J&M Installations
Tile Setter

Joe Cruz Plumbing
Plumber

Tri-Valley Mechanical
Plumber

Trade experience includes but is not limited to:

- Finish Carpentry
- Tile
- Doors and Windows Installations
- Plumbing
- Drywall
- Painting

PAST PROJECTS

Lexus of Santa Monica, Santa Monica CA
Finish Carpentry & Laborer

United Artist 8, La Canada, CA
Rough Carpentry & Laborer

Thibault Residence, Pasadena, CA
Finish Carpentry & Laborer

Rosema Project, Pasadena, CA
Finish Carpentry & Laborer

Annual Wastewater Discharge Report
Flow Year 2005-2006
Agency: City of Culver City

I. City of Culver City

A. Measurement Data Summary

Station	Flow (mgd)	BOD (ppd)	SS (ppd)
Flow and Strength Measurement			
Braddock Pump	1.409	1,519	1,252
Mesmer Pump	0.380	383	349
Green Valley Circle	0.400	408	254
Overland Pump	0.300	275	203
Flow (NO Strength) Measurement			
Duquesne	0.337	532	226
Inglewood	0.206	416	177
McConnell	0.230	386	164
Jackson	0.199	355	151
Culver	0.105	310	132
Jasmine Pump	0.120	205	87
Syd Park	0.150	286	122
Fox Hills Pump	0.157	195	83
Lenawee	0.057	110	47
Del Rey	0.095	134	57
Slauson	0.066	93	40
Ranch	0.058	109	46
Measured Sub-Total	4.268	5,716	3,390

same as previous y

B. Estimated Data Summary

Tributary Area	Flow (mgd)	BOD (ppd)	SS (ppd)
Perry Dr & Fairfax	0.003	7	3
Smiley Dr & Fairfax	0.002	4	2
Blackwelder & Fairfax	0.004	5	2
Adams & Fairfax	0.013	43	18
Jefferson n/o Duquesne	0.003	6	3
Lotz Lane	0.003	9	4
Transport & Leahy	0.009	11	5
Estimated Sub-Total	0.037	85	37

C. Culver City SubTotal Measured and Estimated Discharge

Measured and Estimated Sub-Total	4.305	5,801	3,427
----------------------------------	-------	-------	-------

Prepared by: Jrao
Date: 6/16/2008
Checked by:

Annual Wastewater Discharge Report
Flow Year 2005-2006
Agency: City of Culver City

II. City of Los Angeles Pass-Through and Boundary Line Flow

A. Measured Data Summary

Station	Flow (mgd)	BOD (ppd)	SS (ppd)
LTM 04 - Sepulveda @ Venice Blvd	0.279	735	596
LTM 05 - Marcase Ave @ Washington	0.159	343	355
Measured Sub-Total	0.439	1,078	951

B. Estimated Data Summary

Tributary Area	Flow (mgd)	BOD (ppd)	SS (ppd)
LA-C	0.082	147	140
LA-D	0.001	1	1
LA-Boundary Line Connections			
Grandview Townhomes Sewer	0.100		
Estimated Sub-Total	0.183	149	141

C. City of Los Angeles Sub-Total Measured and Estimated Discharge

Measured and Estimated Sub-Total	0.621	1,227	1,092
----------------------------------	-------	-------	-------

III. City of Culver City Net Wastewater Discharge Calculations

	Flow (mgd)	BOD (ppd)	SS (ppd)	Conveyance (MGD-Miles)
Culver City Measured & Estimated Discharge	4.305	5,801	3,427	
CLA Pass-Through & Boundary Line Flow	0.621	1,227	1,092	
Culver City Net Wastewater Discharge to Los Angeles Wastewater System	3.684	4,574	2,335	22.74
	3.684 mgd	4,574 ppd	2,335 ppd	
	Concentration	149 mg/l	76 mg/l	

Culver City Transfer Station

Remodel

1st Floor Office (525 SF)

9255 Jefferson Blvd., Culver City

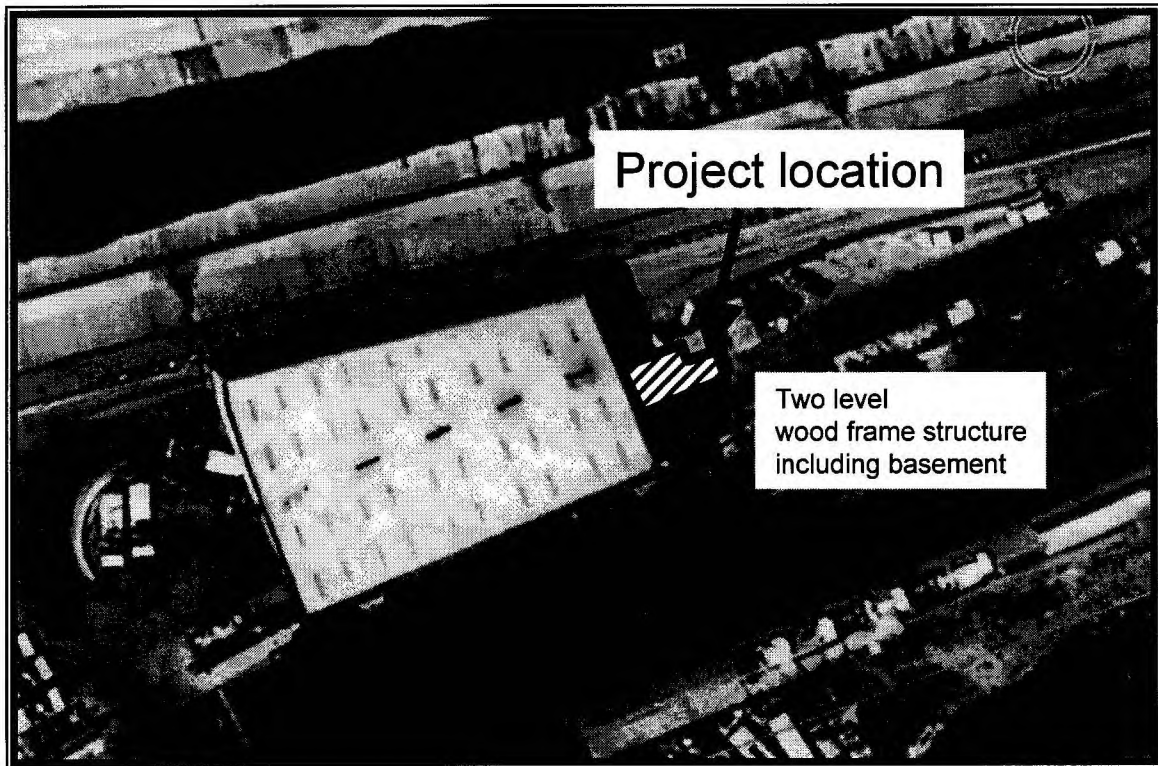


Table of Contents:

Demolition Plan	Page 2
Construction Plan	Page 3
Electrical Plan	Page 4

General Notes:

- Demolition material can be disposed of at the transfer station at no cost.
- Contractor must enter into a City Public Works Agreement and provide Payment and performance bonds.
- All permitting will be arranged by the City.
- Contractor must secure a City business license.

Demolition Notes

1. Not Used

2 Remove partition

3. Remove carpet throughout first floor

4 Remove fluorescent lighting fixture

5 Remove ventilation register

6 Protect bulletin boards in place

7 Protect door in place

8 Not Used

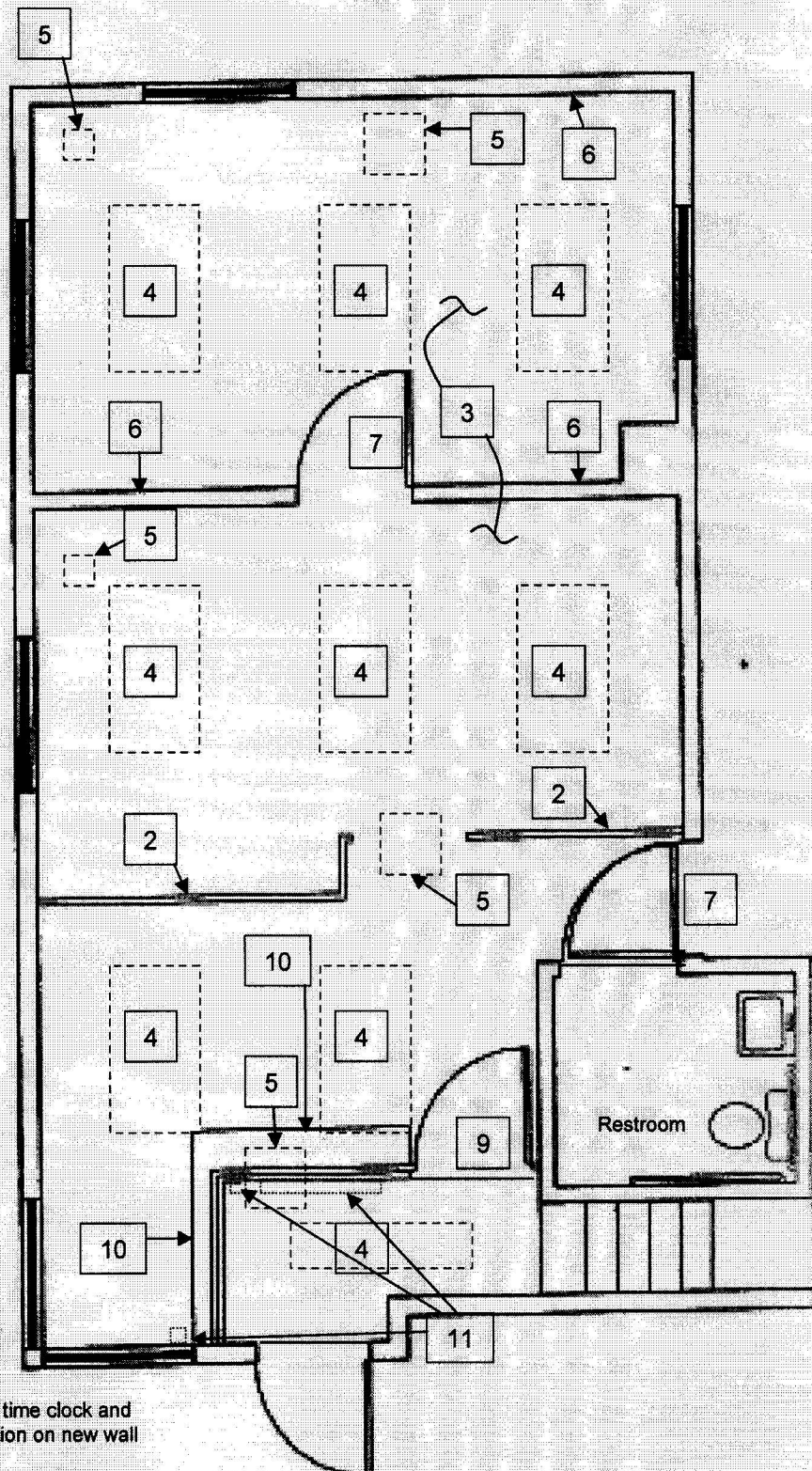
9 Remove door.

10 Remove counter, cabinet, partition and window

11 Carefully remove display case, time clock and radiation detector for reinstallation on new wall

12. Remove all existing furniture, desks, cabinets and work stations throughout first floor.
City crews will transport for salvage.

13. Remove all existing window treatments and wire mold outlets and raceways throughout first floor



Demolition Plan

Culver City Transfer Station 1st Floor Office

Construction Notes

1. Patch all holes in walls and cover ceiling with ½" drywall skim coat to make walls smooth. Paint walls (color A) and ceiling (color B). Prime coat and two finish coats. Paint all doors and casings.

2. Construct new wood frame/drywall partition wall at same location as existing.

3. Install new carpet (Appr. 50 sq yds [Commercial rated (Joint Venture by CW Industries, or equal)]).

4. Reinstall radiation detector

5. Install new ventilation register (4 locations). Dimensions to match existing.

6. Install heavy duty covered linoleum on floor of bathroom. Remove curb tile around foot of wall. (44.5 sf total tile placement). Protect remainder of existing wall tile.

7. Remove existing faucet and sink and install new agency-furnished faucet and sink. Install new supply hoses and connect to existing waste line.

8. Install new 30" solid core door, metal door frame and metal casing

9. Reinstall display case on new wall

10. Install heavy duty covered linoleum in entry (31sf)

10a. Install metal nose on stair tread in entry (31sf)

11. Install dual pane vinyl double slider window 36"wx38"H, centered in wall and sill 42" above floor

12. Install 10" deep counter 36" above floor with 6" front face and laminate counter surface.

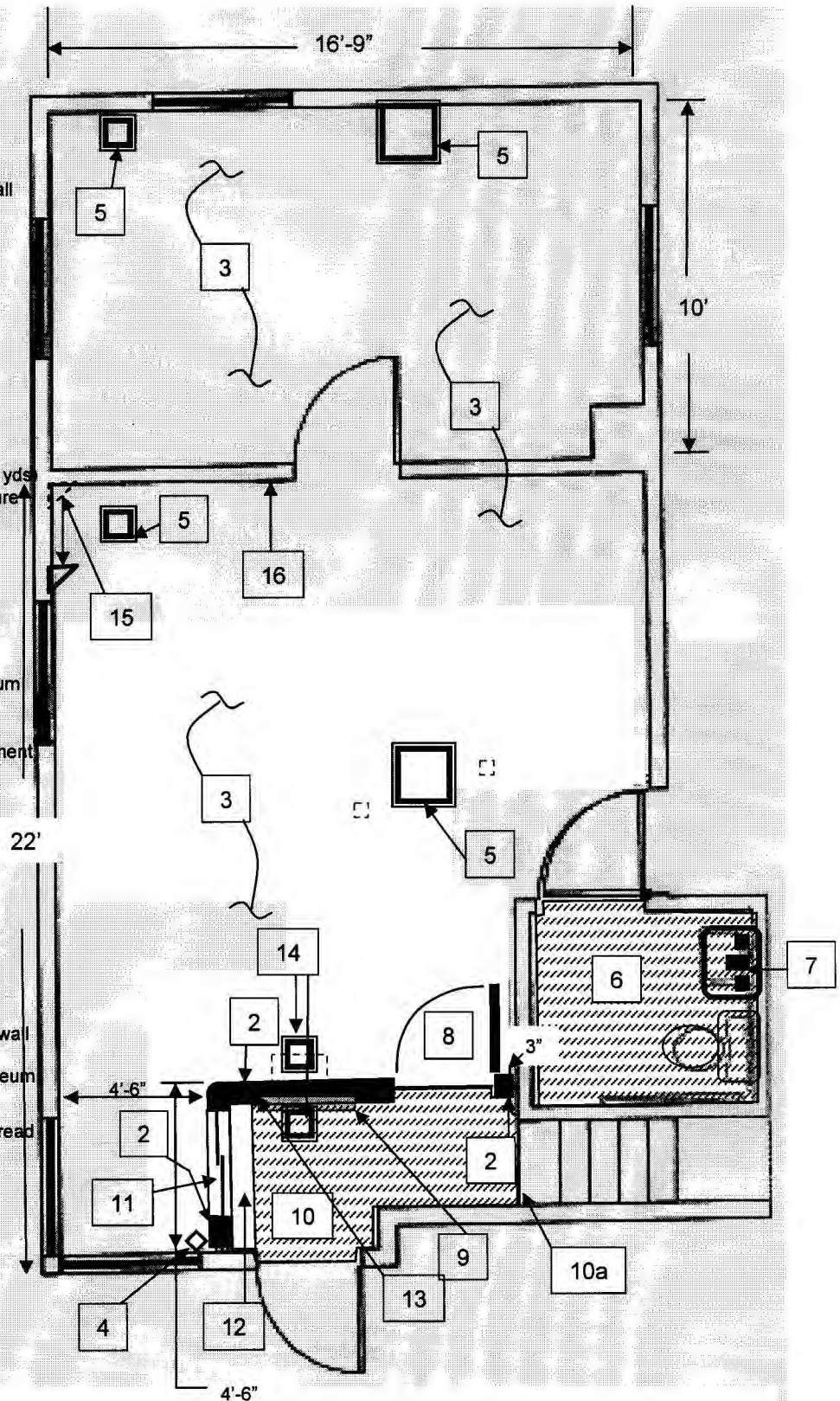
13. Reinstall time clock

14. Split existing ventilation duct and provide a register on each side of wall. Close old hole in ceiling

15. Relocate motion sensor 36" along wall.

16. Lower Thermostat to 46" from floor

17. Install 4" grey vinyl cove baseboard throughout first floor, excluding bathroom (125 LF)



Construction Plan

Culver City Transfer Station 1st Floor Office

Page 3 of 4

Electrical Notes

1 All new wiring shown shall access power or data lines from existing in-wall sources and be conveyed in walls to the locations shown.

2 Reinstall and reconnect existing time clock

3 Remove data cables from existing hole in plywood subfloor and install through new hole adjacent to wall. Cables in subfloor are accessible from basement level through drop ceiling.

4 Install new surface mount T-8 Fluorescent lighting fixture (9 locations). FSC Lighting Model 25717-432/1 or equal. Reconnect to existing Electrical unless otherwise indicated.

5 Install 8-outlet strip

6 Install electric door unlocking mechanism.

7 Install pushbutton for electric door unlocking mechanism. Install new wiring from button to new door mechanism through wall.

Legend

⊙ Install electrical outlet

⊙ Existing outlet. Use as source and install new outlet.

⊙ Existing outlet. Replace with new white outlet and face plate.

⊙ Existing Dbl. pole switch. Replace with new white switch and face plate.

⊙ Existing single pole switch. Replace with new white switch and face plate.

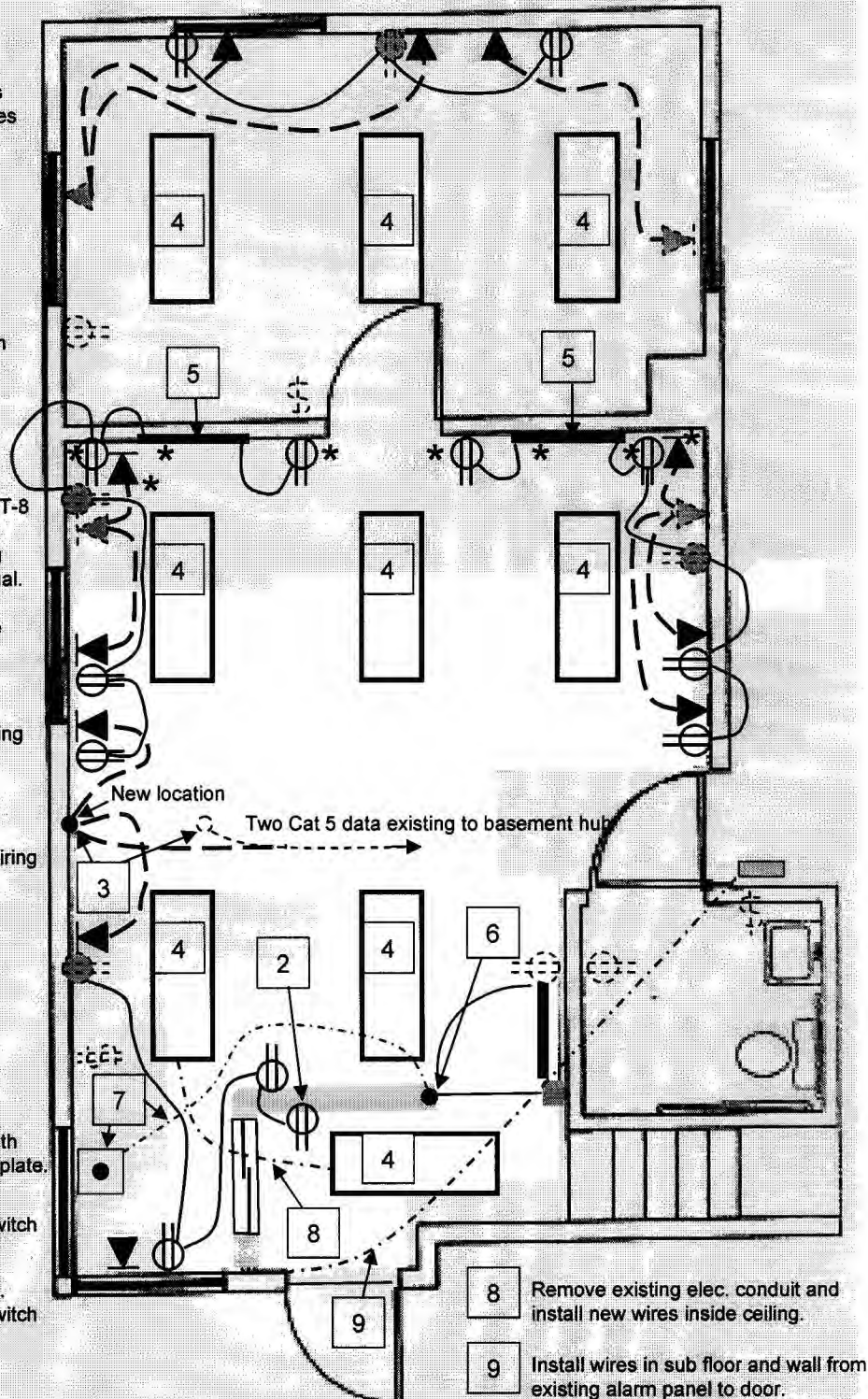
* Install 44" above floor

▶ Install data outlet (cat 5)

▶ Existing outlet. Use as data source and install new data outlet.

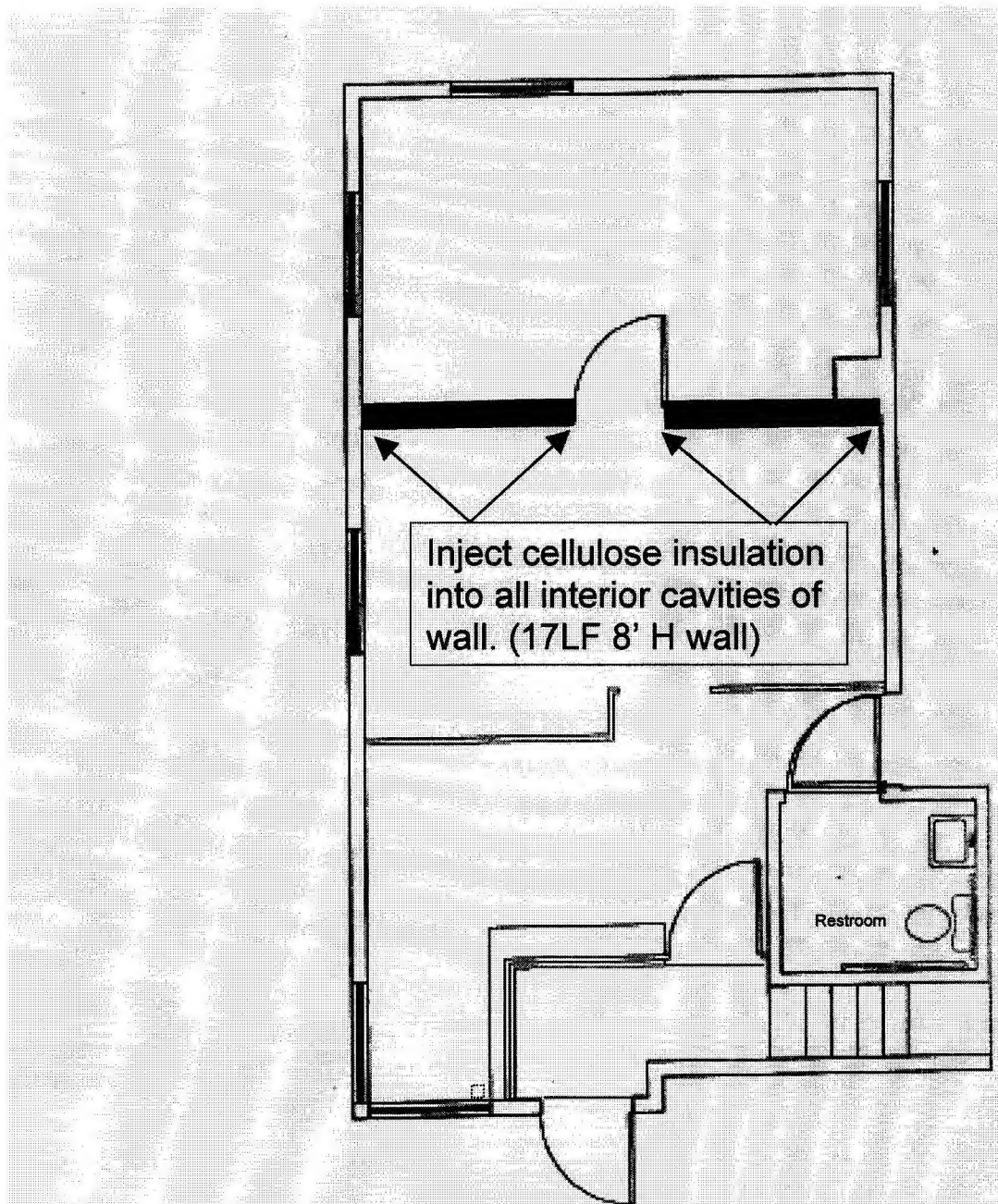
— Install electrical conductors in wall

- - - Install Cat 5 data cable in wall



Electrical Plan

Culver City Transfer Station 1st Floor Office



Insulation Injection Plan

Culver City Transfer Station 1st Floor Office

Addendum No. 1

Page 1 of 1