

MEETING DATE: 7/20/09

AGENDA ITEM: Adoption of a Resolution Approving the Engineer's Report, Declaring the City's Intention to Order the Annual Levy of Assessment, and Setting the Date, Time, and Place for the Public Hearing for the Higuera Street Landscaping and Lighting Maintenance District - Fiscal Year 2009/10

ATTACHMENTS

		<u>Pages</u>
1	Resolution	1-3
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1 WHEREAS, on May 11, 2009, the City Council ordered the preparation of
2 an Engineer's Report, which has been prepared and filed with the City Clerk and
3 submitted to the City Council in accordance with CCMC Section 15.01.060 and
4 Proposition 218.

5 NOW, THEREFORE, the City Council of the City of Culver City DOES
6 HEREBY RESOLVE as follows:

- 7 1. The above recitals are all true and correct.
- 8 2. The City Council of the City of Culver City declares its intention to
9 levy the annual assessment for fiscal year 2009/2010.
- 10 3. The City Council of the City of Culver City approves the Preliminary
11 Engineer's Report relating to said annual assessment and levy in accordance with the
12 provisions of Section 15.01.055 of the Culver City Municipal Code.
- 13 4. In accordance with the provisions of Section 15.01.070 of the
14 Culver City Municipal Code, the City Clerk shall give notice of the time and place a
15 public hearing will be held by the City Council to consider objections and protests.

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1 5. A pubic hearing is hereby set for August 3, 2009 at 7:00 p.m. in the
2 Mike Balkman Council Chambers, Culver City City Hall, 9770 Culver Boulevard, Culver
3 City, California 90232.

4 APPROVED and ADOPTED this _____ day of _____ 2009.
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7 _____
8 ANDREW WEISSMAN, Mayor
9 City of Culver City, California

10 ATTEST:

APPROVED AS TO FORM:

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12 _____
13 MARTIN R. COLE, City Clerk
14 A09-00299

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16 CAROL A. SCHWAB, City Attorney
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PUBLIC WORKS DEPARTMENT

9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507
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CHARLES D. HERBERTSON, PE, LS
Public Works Director and
City Engineer

**ENGINEER'S REPORT
ON THE ANNUAL LEVY**

2009 -2010

**HIGUERA STREET LANDSCAPING AND
LIGHTING MAINTENANCE DISTRICT**

**IN THE CITY OF CULVER CITY
UNDER THE PROVISIONS OF CHAPTER 15.01
OF THE CODE OF THE CITY OF CULVER CITY, CALIFORNIA**

FILED with the City Clerk
On July 20, 2009

PRESENTED to the City Council

and APPROVED by Resolution
No. 2009-R____, adopted by said
City Council on July 20, 2009
and thereafter filed in the
Office of the City Clerk

Martin Cole
City Clerk
City of Culver City
By: Ela Valladares, Deputy City Clerk

To: The Honorable Mayor and Members of the City Council

From: Charles D. Herbertson, P.E., Public Works Director and City Engineer

**SUBJECT: HIGUERA STREET LANDSCAPING AND LIGHTING
MAINTENANCE DISTRICT
FISCAL YEAR 2009-2010 ASSESSMENT
ENGINEER'S REPORT**

Higuera Street Landscaping and Lighting Maintenance District (hereinafter referred to as "District"), described herein, was formed by Resolution 95-R056, adopted on July 10, 1995, in accordance with the Chapter 15.01 of the Code of the City of Culver City, California.

This report consists of the following seven sections and two exhibits, which are submitted herewith, and made a part hereof:

I. Diagram of District Boundaries and Parcels

Higuera Street Landscaping and Lighting Maintenance District, consisting of certain public property and private real property within the District which is subject to assessment, is shown on that Diagram which has been filed in the Office of the City Clerk and, as a duplicate copy, in the Office of the City Engineer, and by this reference is made a part hereof (as Exhibit C). The Map must be updated each year to reflect all changes made on the County Assessor's Map that impact the District. There are a total of 76 parcels in the District.

II. Types of Maintenance

The proposed maintenance to be performed within the landscaping and lighting maintenance area consists in general of the following:

- A. Landscaping in the street median strip and the parkways
- B. Irrigation costs of the landscaping in the median strip and in the parkways.
- C. The District area illumination has been increased above standard by the installation of 27 more luminaires than standard. The District will pay the differential energy and maintenance costs of these decorative streetlights.

III. Landscaping, Irrigation, and Lighting System Plans

The District Landscaping, Irrigation, and Lighting were constructed by contract by the Culver City Redevelopment Agency (hereinafter "Agency") as parts of Project R-3059. The Agency approved the plans and specifications for that project on June 20, 1994. The work was accepted by the Agency as completed on June 17, 1996.

IV. Performance of Maintenance by City Forces and/or Contractor

The maintenance of the improvements is provided by the City of Culver City force account and/or maintenance contracts awarded by the City, and the costs thereof assessed to the benefiting properties within the District.

V. Parcel Assessments Based Upon Benefit Received

It is proposed to assess the total amount of maintenance and incidental costs for maintaining the landscaped median areas and parkways, the irrigated areas in the median and the parkways, and the differential costs of the decorative streetlights to the individual parcels of real property within the District in proportion to the benefit to be received by such parcels of real property. The proposed individual assessments are shown on the attached assessment roll.

VI. Method of Assessment

The District costs are assessed amongst the benefited properties in accordance with their lot dimensions along Higuera Street. In those cases where a residential corner property fronts on a side street other than Higuera Street, the lot dimension used for computation of the assessment is one-half of the length along Higuera Street.

VII. Estimated Cost of Maintenance and Improvements

The estimated cost of maintenance and improvements for the fiscal year includes, in total or in part, the following:

- A. The total cost of maintaining and servicing all existing improvements, as described in Section II, including all incidental expenses.
- B. The amount of any surplus or deficit in the District Fund to be carried over from the previous fiscal year.
- C. The amount of any contributions to be made from sources other than assessments levied pursuant to District assessment proceedings.
- D. The amount, if any, of the annual installment of an assessment ordered by the City Council, wherein the estimated cost of any improvements shall be levied and collected in annual installments.
- E. The net amount to be assessed upon assessable lands within the assessment district is equal to the total maintenance and improvement costs, as referred to in Part A above, increased or decreased, as the case may be, by any of the amounts referred to in B., C., or D., above. For fiscal year 2009-2010, the estimated costs are shown in EXHIBIT A.
- F. Item B above may specify individual parcels within a zone that did not receive notice of or pay assessments levied by the City Council, and which assessments are carried over and added to the assessments for the current fiscal year for each such specified parcel.

Current Status

The District's formation did not include the parkway landscaping maintenance as part of the scope of work and was maintained by the City. At the July 14, 2003, City Council meeting the ballot measure result for including the parkway landscaping maintenance costs as part of the District was: Yes-52% to increase the assessment and No-48% to not increase the assessment. The City Council adopted Resolution No. 2003-R053 that imposed the increased annual assessment levy for the fiscal year 2003/2004.

The last assessment increase for the District was in fiscal year 2003/2004 for a total assessment of \$ 19,324. In the interim, the costs to maintain the District have increased. In fiscal year 2007-2008 a ballot measure to increase the assessment failed to pass and therefore was not implemented. On July 13, 2009, another proposed assessment increase failed to pass.

Recommended District Assessment for Fiscal Year 2009-2010

In light of the recent failure of the proposed assessment increase, it is recommended for Fiscal Year 2009-2010 that the District be assessed a total of \$19,324 (zero increase from the current assessments). A separate report will be presented to the City Council on August 3, 2009 with recommendations for reducing the cost of maintaining the District so that the District revenues and expenditures will be approximately equal. Recommendations may include reductions to landscape maintenance scope and/or frequency, reductions to street lighting, and/or other reductions in levels of maintenance for the District.

The proposed assessment and individual assessments to the District are shown in EXHIBITS A and B, respectively.

Respectfully submitted,

Charles D. Herbertson RCE 46658
Public Works Director and City Engineer

attachments

EXHIBIT A

HIGUERA Landscaping/Lighting Maintenance District	
2009-10 Expenditures and Income	
Force account and/or contract	\$12,288
General Fund (personnel)	\$1,706
General Fund (materials)	\$700
Irrigation Cost of Median and Parkway Landscape	\$4,658
Streetlights differential Energy and Maintenance Cost	\$520
Assessment Procedure (City Engineer's Cost)	\$3,124
Reduction in maintenance and lighting expenditures	-\$3,672
Total Proposed Expenditures	\$19,324
Total Current Assessment	\$19,324

EXHIBIT B

Assessor's Parcel Number	Property Address	Frontage (Feet)	Current and Proposed Assessment
4206-016-009	3960 Higuera St.	60.00	\$261.07
4206-016-010	3962 Higuera St.	45.00	\$195.80
4206-016-011	3966 Higuera St.	45.00	\$195.80
4206-016-012	3970 Higuera St.	45.00	\$195.80
4206-016-033	8959 Krueger St.	25.00	\$108.78
4206-016-034	8957 Krueger St.	25.00	\$108.78
4206-017-011	4006 Higuera St.	62.50	\$271.95
4206-017-012	4010 Higuera St.	45.00	\$195.80
4206-017-013	4014 Higuera St.	45.00	\$195.80
4206-017-014	4018 Higuera St.	45.00	\$195.80
4206-017-015	4022 Higuera St.	45.00	\$195.80
4206-017-016	4028 Higuera St.	48.00	\$208.86
4206-017-017	4034 Higuera St.	62.50	\$271.95
4206-011-013	8956 Hubbard St.	50.00	\$217.56
4206-011-014	4108 Higuera St.	45.00	\$195.80
4206-011-015	4112 Higuera St.	45.00	\$195.80
4206-011-016	4116 Higuera St.	45.00	\$195.80
4206-011-017	4122 Higuera St.	45.00	\$195.80
4206-011-018	4126 Higuera St.	50.00	\$217.56
4206-008-013	4156 Higuera St.	50.00	\$217.56
4206-008-014	4160 Higuera St.	45.00	\$195.80
4206-008-015	4164 Higuera St.	45.00	\$195.80
4206-008-016	4170 Higuera St.	39.60	\$172.31
4206-008-042	4174 Higuera St.	30.20	\$131.41
4206-008-043	4176 Higuera St.	30.20	\$131.41
4206-008-044	4178 Higuera St.	30.20	\$131.41
4206-008-045	4180 Higuera St.	30.20	\$131.41
4206-008-021	8673 Higuera St.	33.43	\$145.46
4206-008-022	8669 Higuera St.	40.24	\$175.09
4206-008-023	8665 Higuera St.	40.24	\$175.09
4206-005-016	8655 Higuera St.	39.75	\$172.96
4206-005-017	8651 Higuera St.	40.24	\$175.09

4206-005-018	8647 Higuera St.	40.00	\$174.05
4206-005-019	8643 Higuera St.	40.00	\$174.05
4206-005-020	8639 Higuera St.	40.00	\$174.05
4206-005-021	8635 Higuera St.	40.25	\$175.14
4206-004-016	3650 Helms Ave.	40.25	\$175.14
4206-004-037	8621 Higuera St.	40.24	\$175.09
4206-004-018	8617 Higuera St.	40.24	\$175.09
4206-004-019	8613 Higuera St.	40.24	\$175.09
4206-004-020	8605 Higuera St.	80.49	\$350.23
4206-001-016	8595 Higuera St.	40.25	\$175.14
4206-001-017	8591 Higuera St.	40.24	\$175.09
4206-001-018	8585 Higuera St.	40.24	\$175.09
4206-001-021	8563 Higuera St.	150.36	\$654.25
4206-001-001	8557 Higuera St.	132.30	\$575.67
4206-020-028	3951 Higuera St.	50.00	\$217.56
4206-019-001	3969 Higuera St.	37.20	\$161.87
4206-019-015	3975 Higuera St.	45.00	\$195.80
4206-019-016	3979 Higuera St.	45.00	\$195.80
4206-019-017	3983 Higuera St.	45.00	\$195.80
4206-018-010	4003 Higuera St.	44.67	\$194.37
4206-018-011	4009 Higuera St.	44.67	\$194.37
4206-018-012	4013 Higuera St.	44.67	\$194.37
4206-018-013	4017 Higuera St.	44.66	\$194.33
4206-018-014	4023 Higuera St.	49.49	\$215.34
4206-018-015	4027 Higuera St.	39.83	\$173.31
4206-018-016	4033 Higuera St.	44.67	\$194.37
4206-018-017	4037 Higuera St.	44.67	\$194.37
4206-010-015	4107 Higuera St.	46.73	\$203.33
4206-010-016	4109 Higuera St.	46.72	\$203.29
4206-010-017	4115 Higuera St.	46.72	\$203.29
4206-010-018	4117 Higuera St.	46.72	\$203.29
4206-010-019	4121 Higuera St.	46.72	\$203.29
4206-010-020	4127 Higuera St.	46.73	\$203.33
4206-009-013	4151 Higuera St.	45.01	\$195.85
4206-009-014	4161 Higuera St.	45.00	\$195.80
4206-009-015	4165 Higuera St.	45.00	\$195.80
4206-009-016	4171 Higuera St.	45.00	\$195.80
4206-009-017	4175 Higuera St.	45.00	\$195.80
4206-009-018	4179 Higuera St.	45.00	\$195.80

4204-005-025	8665 Hayden Pl.	202.53	\$881.27
4204-005-018	8651 Hayden Pl.	248.24	\$1,080.18
4204-005-019	8635 Hayden Pl.	356.00	\$1,549.06
4204-005-022	8621 Hayden Pl.	158.12	\$688.03
4204-005-021	8601 Hayden Pl.	168.88	\$734.85
		4441.05	\$19,324.00

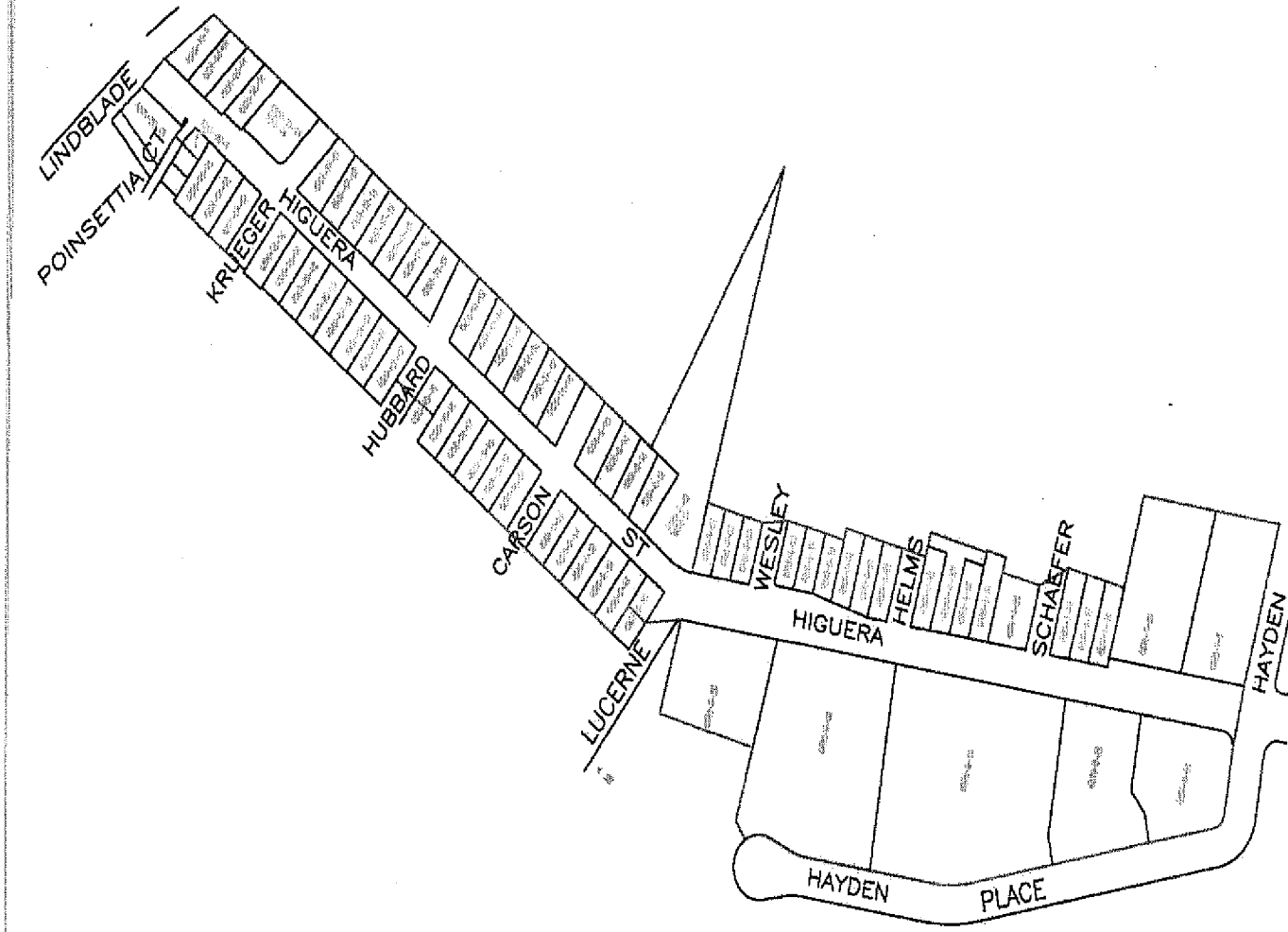


EXHIBIT C