

REGULAR MEETING OF THE
CIVIL SERVICE COMMISSION
CULVER CITY, CALIFORNIA

December 6, 2023
7:00 P.M.

Call to Order & Roll Call

The regular meeting of the Civil Service Commission was called to order at 7:01 P.M. in Mike Balkman Council Chambers at Culver City Hall and on Webex.

Present: Chair Chi Ming Gong
Vice Chair Michele Van Gelderen
Commissioner Rachelle Jackson
Commissioner Sal LaPardo
Commissioner Peter Stern

o0o

Pledge of Allegiance

Chair Gong led the Pledge of Allegiance.

o0o

Public Comment - Items NOT On the Agenda

Chair Gong invited public comment.

Selamawit Abrha, Human Resources Technician, indicated that no requests to make Public Comment for Items NOT On the Agenda had been received.

o0o

Receipt of Correspondence

Selamawit Abrha, Human Resources Technician, indicated that no correspondence had been received.

o0o

Consent Calendar

MOVED BY COMMISSIONER STERN, SECONDED BY COMMISSIONER LAPARDO AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION APPROVE CONSENT CALENDAR ITEMS C-1 AND C-2.

Item C-1

Approval of Minutes for the Regular Meeting of November 1, 2023

THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF NOVEMBER 1, 2023 AS WRITTEN.

o0o

Item C-2

Extension of Eligible List(s): Fire Engineer (Promotional), Police Sergeant (Promotional), Maintenance Worker I

THAT THE CIVIL SERVICE COMMISSION:

1. EXTEND THE ELIGIBLE LIST FOR FIRE ENGINEER (PROMOTIONAL).
2. EXTEND THE ELIGIBLE LIST FOR POLICE SERGEANT (PROMOTIONAL).
3. EXTEND THE ELIGIBLE LIST FOR MAINTENANCE WORKER I.

o0o

Order of the Agenda

No changes were made.

o0o

Action Items

Item A-1

**Approval of Recruitment Bulletin: Maintenance Carpenter
(Promotional)**

Selamawit Abrha, Human Resources Technician, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding clarification that the position is a newer position budgeted in the Public Works Department; removal of the asbestos certification; and the ability to contract the work out if it is needed.

MOVED BY VICE CHAIR VAN GELDEREN, SECONDED BY COMMISSIONER JACKSON AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPROVE THE PROMOTIONAL RECRUITMENT BULLETIN FOR MAINTENANCE CARPENTER.

o0o

Public Comment - Items NOT on the Agenda (Continued)

Chair Gong invited public comment.

Amy Webber, Human Resources Analyst, indicated that no public comment had been received.

o0o

Items from Staff

Dana Anderson, Human Resources Director, provided an update on the current status of the pending hearing; noted that the hearing had been postponed based on mutual agreement pending settlement discussions; and she indicated that staff would provide additional information when it became available.

Chair Gong received clarification regarding the typical length for settlement discussions.

o0o

Items from Civil Service Commissioners

Vice Chair Van Gelderen discussed the brief meeting and asked about consideration of holding the meetings remotely.

Discussion ensued between staff and Commissioners regarding protocol; efficiency; impacts to public participation; meeting frequency; and agreement to request that staff return with a report as to the feasibility of remote meetings.

o0o

Adjournment

There being no further business, at 7:17 P.M., the Civil Service Commission adjourned to a regular meeting to be held at 7:00 P.M. on Wednesday, January 3, 2024.

oOo

Dana Anderson
Human Resources Director, Culver City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION
Culver City, California

APPROVED _____

Chi Ming Gong
CHAIR of the Civil Service Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date