

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 09/08/08		Item Number: <u>A-5</u>	
AGENDA ITEM: Re-creation of the City Council Sister City Subcommittee and Appointment of Two Councilmembers Thereto.			
Contact Person/Dept.: Shelly Wolfberg		Phone Number: (310) 253-6008	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒	Attachments: ☐
Public Notification: Culver City Sister City Committee President and Master E-Mail Notification List (09/03/08)			
Department Approval: Martin R. Cole (09/02/08)		City Attorney Approval: Carol Schwab (by H. Baker) (09/03/08)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (09/03/08)		City Manager Approval: Jerry B. Fulwood (09/03/08)	

RECOMMENDATION:

Staff recommends the City Council recreate the City Council Sister City Subcommittee and name two members thereto.

BACKGROUND/DISCUSSION:

In FY 2007-08, a City Council Subcommittee of former Vice Mayor Gross and current Vice Mayor Silbiger met with staff and members of the Culver City Sister Cities Committee (CCSCC) to review the structure and operations of the CCSCC and its relationship to the City of Culver City. At the January 28, 2008 City Council Meeting, the City Council discussed the Culver City Sister Cities Committee's (CCSCC) establishment as a 501(c)(3) and directed the City Council Subcommittee to work with City staff for 60 days regarding the preparation of the proposed Memorandum of Understanding (MOU). In recent months, the CCSCC has obtained its non-profit corporation status as its own 501 (c) (3). And, under the guidance of the past City Council Subcommittee, staff has been working with members of the CCSCC to develop a draft MOU between both entities.

Although CCSCC representatives and staff have worked on the MOU during this time and the document is near finalization, the 60 days has passed. The City Manager's Office recommends the City Council recreate the CCSCC City Council Subcommittee by naming two Councilmembers to serve on Sister City Committee for the purpose of evaluating the draft MOU and advising staff. The two Councilmembers will meet directly with staff to work out the final MOU, which will be brought back to the City Council for consideration.

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FISCAL ANALYSIS:

There is no fiscal impact associated with forming the Culver City Sister City Committee Council Subcommittee.

ATTACHMENTS:

None.

MOTION:

That the City Council:

1. Re-create the Sister City Subcommittee; and,
2. Appoint Councilmember _____ and Councilmember _____ to the Culver City Sister City Committee Council Subcommittee for the purpose of advising staff on the MOU with the CCSCC;

OR

3. Provide other direction to staff as deemed appropriate.