



CITY OF CULVER CITY
9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507

**REGULAR MEETING
COMMITTEE ON PERMITS AND LICENSES
WEDNESDAY, DECEMBER 10, 2008
10:00 A.M.
CITY HALL, MIKE BALKMAN COUNCIL CHAMBERS
MINUTES**

1. **CALL TO ORDER**

AT 10:05 A.M. CHAIRPERSON SHELLY WOLFBERG CALLED THE COMMITTEE ON PERMITS AND LICENSES TO ORDER.

2. **ROLL CALL**

CHAIRPERSON:

SHELLY WOLFBERG, ASSISTANT TO THE CITY MANAGER

MEMBER DESIGNEES:

JOSE MENDIVIL, ASSOCIATE PLANNER,
NAGAM RAO, TREASURY DIVISION MANAGER
LT. BLOOR, POLICE DEPARTMENT
INSPECTOR McCORMICK, FIRE DEPARTMENT

STAFF:

ROLAND MIRANDA, DEPUTY CITY ATTORNEY
SONIA CASTRO, SENIOR ACCOUNT CLERK

3. **RECEIVE AND FILE SECRETARY'S REPORT – POSTING OF AGENDA**

MOTION: MR. RAO

SECOND: INSP. McCORMICK

That the Committee receives and files the Secretary's Report, which reflects the posting of the Agenda for today's meeting.

PASSED UNANIMOUSLY

4. **APPROVAL OF MINUTES OF NOVEMBER 26, 2008**

MOTION: INSP. McCORMICK

SECOND: MR. RAO

That the Committee approves the minutes of November 26, 2008 Committee Meeting.

PASSED UNANIMOUSLY

5. **LECTURE/LIMITED TIME PERFORMANCE**

A Ratification of the approval for permit given on November 26, 2008 by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C. Section 11.01.515, to Richard Michisaki, Operations Manager of **CHAUVET TREE FARMS, INC.**, to conduct retail sales of Christmas Trees, open to the public, to be held outdoors, at the commercial location of 8824-8846 National & 12403-12423 Washington Blvd., from Monday, December 01, 2008 through Wednesday, December 24, 2008 from 9:00 a.m. to 9:00 p.m., *provided that* all terms and conditions set forth by the Culver City Engineering Division, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Engineering Division. Approximately 800 people are expected to attend. Previous permits have been issued.

-AND-

6. **LECTURE/LIMITED TIME PERFORMANCE**

A Ratification of the approval for permit given on November 26, 2008 by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C. Section 11.01.515, to Amir Mikhaier, Owner of **A-1 TREE LOT.**, to conduct retail sales of Christmas Trees, open to the public, with tents to be held outdoors, at the commercial location of 12803-23 Washington Blvd., from Monday, December 01, 2008 through Monday, December 29, 2008 from 9:00 a.m. to 9:00 p.m., *provided that* all terms and conditions set forth by the Culver City Engineering Division, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Engineering Division. Approximately 200 people are expected to attend. This is their first application for permit.

-AND-

7. **LECTURE/LIMITED TIME PERFORMANCE**

A Ratification of the administrative approval given by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C. Section 11.01.515, to Corey Helford, owner of **COREY HELFORD GALLERY**, to conduct an art gallery opening, open to the public, with live music, tents, caterer, and alcohol served at no charge, at the commercial location of 8522 Washington Blvd., on Tuesday, December 2, 2008, from 7:00 p.m. to 10:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, Engineering Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a copy of the sound permit issued by the Culver City Police Department. Applicant has provided a site plan approved by the Culver City Planning Division. Approximately 150 people are expected to attend. Previous permits have been issued.

-AND-

8. **LECTURE/LIMITED TIME PERFORMANCE**

A Ratification of the administrative approval given by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C. Section 11.01.515, to Sharon Hoffman, Manager of **CASH 'N' CARRY OFFICE PRODUCTS INC.**, to conduct an outdoor sale, open to the public, at the commercial location of 5680 Sawtelle Blvd., on Wednesday, December 3, 2008 through Friday, December 5, 2008, from 9:00 a.m. to 7:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Planning Division. Approximately 100 people are expected to attend. Previous permits have been issued.

-AND-

9. **LECTURE/LIMITED TIME PERFORMANCE**

A Ratification of the approval for permit given on December 2, 2008 by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C. Section 11.01.515, to Jeremy Green, Management Analyst of ***CULVER CITY REDEVELOPMENT AGENCY***, to conduct the 2008 Annual Downtown Holiday Tree Lighting Celebration, open to the public, to be held within Town Plaza, on Thursday, December 4, 2008, from 4:00 p.m. to 7:00 p.m. *provided that* all terms and conditions set forth by the Culver City Police Department, Engineering Division, Planning Division, and the Fire Prevention Bureau are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Planning Division. Approximately 300 people are expected to attend. Previous permits have been issued.

-AND-

10. **LECTURE/LIMITED TIME PERFORMANCE**

A Ratification of the administrative approval given by the Assistant City Manager and Treasury Division Manager, pursuant to C.C.M.C. Section 11.01.515, to Michael Reza Foroutan, President of ***FUSIONE INC., dba UNICI CASA*** to conduct a Grand Opening Party for Unici Casa showroom for lighting and furniture to be held outdoors, with tents, valet, caterer, and alcohol served at no charge, at the commercial location of 9461 Jefferson Blvd., on Saturday, December 6, 2008, from 7:00 p.m. to 1:00 a.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Engineering Division, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Planning Division. Approximately 300-400 people are expected to attend. This is their first application for permit.

-AND-

11. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Sharon Hoffman, Manager of ***CASH 'N' CARRY OFFICE PRODUCTS INC.***, to conduct an outdoor sale, open to the public, at the commercial location of 5680 Sawtelle Blvd., on Wednesday, December 10 2008 through Friday, December 12, 2008, from 9:00 a.m. to 7:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Planning Division. Approximately 100 people are expected to attend. Previous permits have been issued.

-AND-

12. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Laura Gracia, Sales Coordinator for ***SWT ACQUISITION, LLC dba SMALL WORLD TOYS***, to conduct selling overstocked items; toys in their showroom, open to the public at the commercial location of 5711 Buckingham Pkwy., on Friday, December 12, 2008, from 10:00 a.m. to 6:00 p.m. *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and the Fire Prevention Bureau are met and adhered to at all times. Approximately 100 people are expected to attend. Previous permits have been issued.

-AND-

13. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Jan Corey Helford, owner of ***COREY HELFORD GALLERY***, to conduct an art gallery opening, open to the public, with live music, tents, caterer, and alcohol served at no charge, at the commercial location of 8522 Washington Blvd., on Saturday, December 13, 2008, from 7:00 p.m. to 10:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a copy of the sound permit issued by the Culver City Police Department. Applicant has provided a site plan approved by the Culver City Planning Division. Approximately 200 people are expected to attend. Previous permits have been issued.

-AND-

14. **LECTURE/LIMITED TIME PERFORMANCE**

Application by ***GUADALUPE FREITAS***, to conduct a Christmas Block Party for the kids on Kinston St. and surrounding streets, to be held outdoors, open to the public, at the corner of Kinston and Flaxton, on Saturday, December 13, 2008, from 1:00 p.m. to 3:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Engineering Division, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Engineering Division. Approximately 50 people are expected to attend. This is their first application for permit.

MOTION: LT. BLOOR

SECOND: MR. RAO

That the Committee *approves* items #5 through #14 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

PUBLIC HEARING ITEMS0

15. **MASSAGE FACILITY**

Hearing to consider the application by Fernanda Melena, President, ***JUST MASSAGE STUDIO***, to conduct a business of massage facility from the commercial location of 11497 Jefferson Blvd., *provided that* the applicant is truthful and honest in his responses to the questions regarding criminal history on the Application for Permit – Police Department. The Los Angeles County Health Department has performed a site inspection and provided documentation of their approval to the Committee. Public notice of this hearing was published in the Culver City News on November 13, 2008, and notification letters were mailed November 13, 2008 to all residents, business owners and property owners within a three hundred foot radius of the location. This is their first application for permit.

-AND-

16. **MASSAGE TECHNICIAN**

Application by Fernanda Melena, Massage Therapist, ***FERNANDA MELENA***, to conduct a business of massage technician from the commercial location of 11497 Jefferson Blvd. (Just Massage Studio). Applicant has passed the Los Angeles County Health Department's Massage Technician Examination, has provided a physician's statement of health, and the required identification photographs. Applicant has been provided a copy of the "Rules and Regulations Governing Massage Businesses and Technicians". This is her first application for permit.

Discussion:

Ms. Melena, Owner/Technician, and her translator, Ana Vietta, were present at the Committee meeting to clarify and answer any questions or concerns.

Ms. Wolfberg asked the applicant if she received and read the rules and regulations governing massage businesses and technicians for the City of Culver City.

Ms. Melena answered in the affirmative.

Ms. Wolfberg asked the applicant whether she understood the "Rules and Regulations Governing Massage Businesses and Technicians for the City of Culver City".

Ms. Melena answered in the affirmative.

Ms. Wolfberg asked the applicant whether she understood that any violation of the "Rules and Regulations Governing Massage Businesses and Technicians for the City of Culver City" may result in the revocation of her permit to operate as a massage technician/massage facility in the City of Culver City.

Ms. Melena answered in the affirmative.

MOTION: MR. RAO

SECOND: LT. BLOOR

That the Committee *approves* items #15 and #16 from the regularly scheduled agenda items, *provided that* the "Rules and Regulations Governing Massage Businesses and Technicians" are met and adhered to at all times. As amended per Lt. Bloor regarding item #15, the correct address of Just Massage Studio is 11497 Jefferson Blvd. not Sepulveda Blvd.

PASSED UNANIMOUSLY

17. **MESSAGE TECHNICIAN**

Application by Karla Krake, Massage Therapist, ***KARLA KRAKE***, to conduct a business of massage technician from the commercial location of 11497 Jefferson Blvd. (Just Massage Studio). Applicant has passed the Los Angeles County Health Department's Massage Technician Examination, has provided a physician's statement of health, and the required identification photographs. Applicant has been provided a copy of the "Rules and Regulations Governing Massage Businesses and Technicians". This is her first application for permit.

Discussion:

Ms. Krake, Owner/Technician, was present at the Committee meeting to clarify and answer any questions or concerns.

Ms. Wolfberg asked the applicant if she received and read the rules and regulations governing massage businesses and technicians for the City of Culver City.

Ms. Krake answered in the affirmative.

Ms. Wolfberg asked the applicant whether she understood the "Rules and Regulations Governing Massage Businesses and Technicians for the City of Culver City".

Ms. Krake answered in the affirmative.

Ms. Wolfberg asked the applicant whether she understood that any violation of the "Rules and Regulations Governing Massage Businesses and Technicians for the City of Culver City" may result in the revocation of her permit to operate as a massage technician/massage facility in the City of Culver City.

Ms. Krake answered in the affirmative.

-AND-

18. **MESSAGE TECHNICIAN**

Application by Eduardo Charmit, Massage Therapist, ***EDUARDO CHARMIT***, to conduct a business of massage technician from the commercial location of 11497 Jefferson Blvd. (Just Massage Studio). Applicant has passed the Los Angeles County Health Department's Massage Technician Examination, has provided a physician's statement of health, and the required identification photographs. Applicant has been provided a copy of the "Rules and Regulations Governing Massage Businesses and Technicians". This is his first application for permit.

Discussion:

Mr. Charmit, Owner/Technician, was present at the Committee meeting to clarify and answer any questions or concerns.

Ms. Wolfberg asked the applicant if she received and read the rules and regulations governing massage businesses and technicians for the City of Culver City.

Mr. Charmit answered in the affirmative.

Ms. Wolfberg asked the applicant whether she understood the "Rules and Regulations Governing Massage Businesses and Technicians for the City of Culver City".

Mr. Charmit answered in the affirmative.

Ms. Wolfberg asked the applicant whether she understood that any violation of the "Rules and Regulations Governing Massage Businesses and Technicians for the City of Culver City" may result in the revocation of his permit to operate as a massage technician/massage facility in the City of Culver City.

Mr. Charmit answered in the affirmative.

MOTION: MR. RAO

SECOND: LT. BLOOR

That the Committee *approves* items #17 and #18 from the regularly scheduled agenda items, *provided that* the "Rules and Regulations Governing Massage Businesses and Technicians" are met and adhered to at all times.

PASSED UNANIMOUSLY

19. **ITEMS FROM COMMITTEE MEMBERS AND STAFF**

20. **ADJOURNMENT**

MOTION: MR. RAO

SECOND: LT. BLOOR

That the meeting be adjourned at 10:15 a.m., until the next regular meeting to be held on Wednesday, December 17, 2008.

PASSED UNANIMOUSLY

Respectfully submitted,

Sonia Castro, Secretary