

**City of Culver City, California
Agenda Item Report**

Meeting Date: 01/25/10		Item Number: <u>C-4</u>	
CITY COUNCIL AGENDA ITEM: (1) Acceptance of Work Performed by Bobco Metals, Inc.; (2) Authorization to File a Notice of Completion; and (3) Authorization to Release the Retention Payment for the Culver City Skate Park Fence Replacement Project, P-830			
Contact Person/Dept.: Sammy Romo/ Public Works Department		Phone Number: (310) 253-5619	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (1/20/10), (E-Mail) Bobco, Inc. (1/21/10)			
Department Approval: Charles D. Herbertson (01/14/10)		City Attorney Approval: Carol Schwab (by H. Baker) (01/25/10)	
Chief Financial Officer Approval: Mark Scott (by N. Kimball)		City Manager Approval: Mark Scott (01/21/10)	

RECOMMENDATION:

Staff recommends that the City Council (1) accept the work performed by Bobco Metals, Inc.; (2) authorize the filing of Notice of Completion; and (3) authorize release of the retention payment in the amount of \$6,090 after the expiration of the thirty-five day lien period for the Skate Park Fence Replacement Project, P-830.

BACKGROUND/DISCUSSION:

On April 13, 2009, the City Council awarded a construction contract to Bobco Metals, Inc. The project consisted of replacing the existing chain link fence with a rigid wrought iron fence system at the City's Skate Park.

Bobco Metals, Inc. has successfully completed the work. There is a five year warranty on the work product for any potential defects.

The construction management and inspection was performed by staff.

FISCAL ANALYSIS:

The approved contract amount and final construction expenditure amount was \$60,910 (no change orders).

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Project Budget	
Funding Source	Amount
Proposition A (Fund 423)	\$50,000
General Funds (Fund 420)	\$54,411
Total	\$104,411

Final Project Expenses	
Construction of Skate Park Fence Replacement Project, P-830	\$60,910
Total	\$60,910

Proposition A fund were completely expended and \$10,910 of general funds were utilized for the contract. The remaining general funds remain in the City General Fund Balance and may be recommended for reallocation to other projects during the upcoming Fiscal Year 2010/11 budget process.

MOTIONS:

That the City Council:

- 1) Accept the work performed by the contractor, Bobco Metals, Inc., for the work performed on the Culver City Skate Park Fence Replacement Project, P-830; and,
- 2) Authorize the City Manager to execute the Notice of Completion and submit it to the Los Angeles County Recorder's office for recordation; and,
- 3) Authorize the City Manager to release \$6,091 in retention funds to Bobco Metals, Inc. following the expiration of the thirty-five day lien period.