



HUMAN RESOURCES DEPARTMENT ■ 9770 CULVER BLVD. ■ CULVER CITY, CA 90232 ■ 310-253-5651

**FIRE ENGINEER (Job Code #\_\_\_\_\_)**

**Promotional – Only open to current City Employees**

**SALARY**

The monthly salary for Fire Engineer is \$8,031. Base monthly salary plus Educational Incentive Pay (*eligible employees only*) is \$8,103 to \$8,421.

**HOW TO APPLY**

**Filing deadline:** **5:30 p.m.**

A complete application, including copies or relevant degrees and/or certificates must be submitted for consideration. Applicants may download a City application ([www.culvercityorg/jobs](http://www.culvercityorg/jobs)) or obtain an application from the Human Resources Department.

Individuals that submit incomplete application materials may not receive full consideration for the position. Faxed or emailed materials will not be accepted.

**THE POSITION**

Under supervision has specialized responsibility for the operation and maintenance of fire suppression equipment, rescue equipment, and fire apparatus, but also has responsibility for firefighting, lifesaving, fire prevention, and other fire service activities.

**MINIMUM REQUIREMENTS\***

**Experience**

- Four (4) years experience as a Culver City Fire Department (“CCFD”) paid Firefighter, or
- Two (2) years as a CCFD full time paid firefighter, plus two (2) years experience as a full time paid firefighter with another municipal fire department.

**Education**

- High school graduation or equivalent, and
- Either an Associate Degree in Fire Science; or Fifteen (15) approved units including:
  - One course in Fire Hydraulics and one course in Fire Apparatus.
    - California Fire Service Training and Education System (CFSTES) classes in Apparatus 1-A and 1-B meet the requirement for Fire Hydraulics and Fire Apparatus.
  - To be approved, the remaining units must be in core classes required for a degree such as those required for degrees in fire science, English, math, geography, science, psychology, philosophy, etc., or related elective classes such as course work in fire science, supervision, management, humanities, etc.
  - Classes approved through CFSTES will receive a credit of 2 semester units per 40 hour class toward the 15 semester unit minimum requirement.
  - Successful completion of the “Qualified Apparatus Driver” section in the Culver City Fire Department (“CCFD”) task book after January 1, 2013.

\* Applicants must meet all of the above minimum requirements on or before the first tentatively scheduled *Examination Procedures* date listed below.

**LICENSE AND CERTIFICATES**

- Possession of a valid California Class “C” driver license with Firefighter endorsement and medical certificate; and
- By completion of a one-year probationary period, must possess ~~Hazardous Materials endorsement~~, an EMT-1 certificate.

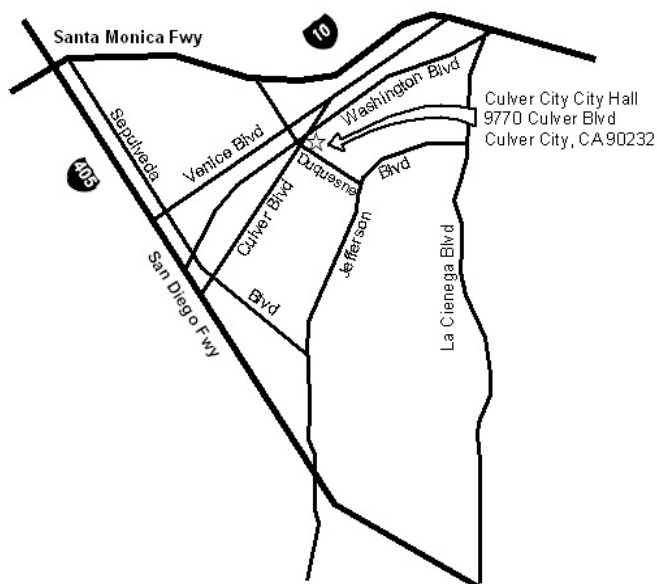
**EXAMINATION PROCEDURES**

Applicants must receive a passing score on all examination components in order to be placed on the eligible list.

| <u>COMPONENT</u>                                                                                                                                                      | <u>WEIGHT</u>    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| • <b>WRITTEN TEST:</b> <i>Rapid calculation and objective tests to determine knowledge and aptitude, weighted respectively. Tentatively scheduled for -----</i>       | Qualifying & 25% |
| • <b>PERFORMANCE TEST:</b> <i>To measure ability to perform Fire Engineer duties of driving, pumping and aerial ladder operation. Tentatively scheduled for -----</i> | 15% each         |
| • <b>ORAL INTERVIEW:</b> <i>To evaluate training, experience, communication skills and personal qualifications. Tentatively scheduled for -----</i>                   | 30%              |

**Equal Opportunity Employer**

Note: Proof of U.S. citizenship, alien residency, or authorization to work in the U.S. will be required before appointment to this position. Special assistance for persons with disabilities is available to help with the application and examination process upon request. Request should be made to Human Resources Department, 9770 Culver Blvd., Culver City, CA 90232-0507, (310) 253-5640, V/TDD (310) 253-5647 (Hearing Impaired Only). Women, Minorities & Disabled Encouraged to Apply.



**THE CITY:**

The City of Culver City, with a population of 40,000, is 8 miles from the Civic Center of Los Angeles and 5 miles from the Pacific Ocean, near the intersection of the Santa Monica and San Diego Freeways. Culver City is a “charter” city, governed by a 5-member City Council and managed by a City Manager, assisted by 10 department heads.

**SELECTION PROCESS:**

- 1) Official City employment application form completed (demonstrating possession of minimum qualifications), signed, and filed by 5:30 p.m., on or before filing date (filing time may vary if noted on reverse side of this form).
- 2) Successful completion of all parts of the examination process which may include one (1) or more of the following: written, appraisal interview, or performance, and physical agility. Applicants will be notified as to date, time, and location for each part.
- 3) Successful completion of all parts of a background check: conviction record, fingerprint check, proof of age, medical examination and loyalty oath.
- 4) All applicants who have successfully completed all stages of the recruitment process and received a final passing score will be placed on an eligible list, ranked according to final score.
- 5) Top five (5) ranks from eligible list will be referred for consideration in filling vacancies.

**VETERAN’S PREFERENCE:**

Proof of honorable discharge (DD214) must be submitted by final filing date to claim veteran's preference. Reserve duty, including active reserve training duty, does not meet eligibility requirements for entitlement to veteran's preference. (Veteran's preference does not apply to promotional exams).

**SENIORITY PREFERENCE:**

Seniority points will be computed in accordance with Civil Service Rules and Regulations.

|                                                                                                                                                                                                                                 |                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>FRINGE BENEFITS:</b>                                                                                                                                                                                                         |                                                                                                                                                         |
| These are typical benefits, but may vary by negotiated agreements with employee bargaining units. Please refer to the appropriate MOU for this position by visiting: <a href="http://www.culvercity.org">www.culvercity.org</a> |                                                                                                                                                         |
| <b>RETIREMENT:</b>                                                                                                                                                                                                              | 3% at 55 CalPERS retirement plan.                                                                                                                       |
| <b>DEFERRED COMPENSATION:</b>                                                                                                                                                                                                   | Employees may voluntarily contribute to a city sponsored deferred compensation plan.                                                                    |
| <b>HEALTH BENEFITS:</b>                                                                                                                                                                                                         | Choice of health, vision and life plans are available for employees and dependents. Employee contribution may be required.                              |
| <b>HOLIDAYS:</b>                                                                                                                                                                                                                | Up to 13 paid holidays per year for most classifications.                                                                                               |
| <b>VACATION:</b>                                                                                                                                                                                                                | 96 hours per year for first and second year of service. Increases in vacation accrual occur after 3, 10, 15 and 20 years of service.                    |
| <b>SICK LEAVE:</b>                                                                                                                                                                                                              | 96 hours per year.                                                                                                                                      |
| <b>UNIFORMS</b>                                                                                                                                                                                                                 | Those employees required to wear uniforms will be either: (a) reimbursed for uniform articles; or (b) furnished uniforms depending upon classification. |
| <b>CREDIT UNION AVAILABLE</b>                                                                                                                                                                                                   |                                                                                                                                                         |