

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 10/23/06		Item Number: C-8	
AGENDA ITEM: Approval of a Contract with EXTTI, Inc to Provide Investigative Services in Confidential Personnel Matters			
Contact Person/Dept.: Serena Wright		Phone Number: 310-253-5640	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☐	
Public Notification: Master Notification List (10/18/2006)			
Department Approval: Serena Wright (10/18/2006)		City Manager Approval: Jerry B. Fulwood (10/18/2006)	
City Controller Approval: Mary V. Noller (10/18/2006)			
<u>RECOMMENDATION</u> Staff recommends the City Council approve a contract with EXTTI, Inc to provide professional employment law/investigative services related to confidential personnel matters. <u>DISCUSSION</u> EXTTI, Inc is comprised of experienced labor attorneys and provides professional services in the area of employment law including neutral workplace investigations, training and expert witness testimony. At the Federal, State, and Local levels, employment law often requires employers to conduct impartial investigations into various subjects. From time to time, the Personnel Department is in need of specialized investigative services to comply with the requirements of law. Staff believes that it is appropriate to outsource this function due to a variety of reasons, such as time efficiency, issue complexity, and the impartial nature of a third party. <u>FISCAL ANALYSIS</u> The total cost to utilize the professional services of EXTTI, Inc is an amount not to exceed \$20,000. There are funds available in the Personnel Department budget line item 10122100.610300 – Personnel Services to cover this expenditure.			

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ATTACHMENTS

N/A

MOTION

That the City Council:

1. Approve the contract with EXTTI, Inc for professional investigative services for confidential personnel matters; and,
2. Authorize the City Attorney to prepare the proper documents and authorize the City Manager to execute the Agreement on behalf of the City.