

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 06/22/09		Item Number: <u>C-12</u>	
AGENDA ITEM: Approval of an Amendment to the Existing Professional Services Agreement with Bellur Devaraj to Provide General City Engineering Support for the Engineering Division			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: 310 -253-5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: Bellur Devaraj was notified via e-mail on (06/17/09) and Master E-Mail Notification List 06/17/09.			
Department Approval: Charles D. Herbertson (06/12/09)		City Attorney Approval: Carol Schwab (by H. Baker) (06/17/09)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (06/17/09)		City Manager Approval: Mark Scott (06/18/09)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve an amendment to the existing professional services agreement with Mr. Bellur Devaraj, P.E., with a not-to-exceed fee of \$20,000 (to a total not-to-exceed fee of \$40,000) to provide part-time general City engineering support for the Engineering Division. <u>BACKGROUND/DISCUSSION:</u> One of the Associate Engineer's in the Engineering Division is on maternity leave from June to September 2009. During her absence, several capital projects need to continue to be managed. With the recent passage of the American Recovery and Reinvestment Act, new funds will be available soon for construction of several capital improvement projects. The Engineering staff is focusing its efforts to manage these new federally funded projects and is unable to manage all the workload without temporary consultant support. Bellur Devaraj, P.E., is a retired registered civil engineer. He was the City Engineer for the City of El Segundo from 1988 to 2004. Since his retirement in 2004, Mr. Devaraj worked as a consultant for the City of El Segundo. Mr. Devaraj has extensive experience with city engineering and has vast knowledge in managing capital projects.			

City of Culver City, California
City Council Agenda Item Report

In 2007, the City Council approved a contract amendment for a not-to-exceed fee amount of \$10,000 to Bellur Devaraj, P.E., to provide part-time general engineering support to the Engineering Division. This amendment increased the original administrative contract amount from \$10,000 to \$20,000 however all of these funds are exhausted.

In 2009, the Redevelopment Agency approved a separate contract with Bellur Devaraj to provide part-time general engineering support for the Exposition Light Rail project. Mr. Devaraj continues to provide these services on an as needed basis.

FISCAL ANALYSIS:

There will be salary savings in the Engineering Division's operating budget account number 10160500 in fiscal 2009-10 that are sufficient to cover the contract for Mr. Devaraj. The hourly rate that Mr. Devaraj will charge is \$90 an hour.

MOTIONS:

That the City Council:

- 1) Approve an amendment to the existing professional services agreement with Bellur Devaraj to provide part-time general civil engineering support at a not-to-exceed fee of \$20,000 (for a total not-to-exceed amount of \$40,000), and,
- 2) Authorize the City Attorney to review/prepare the necessary documents; and,
- 3) Authorize the City Manager to execute such documents on behalf of the City.