

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>08/03/10</u>		Item Number: <u>A-4</u>	
PRCS COMMISSION AGENDA ITEM: Designation of PRCS Commission Representative(s) to Present the Commission's Ideas on the Development of Additional Community Gardens within Culver City at an Upcoming City Council Meeting.			
Contact Person/Dept.: Pam Robinson, Acting PRCS Director		Phone Number: (310) 253-6655	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: (Email) Meetings and Agendas – Parks, Recreation and Community Services Commission (07/29/10); (Email) Parks, Recreation & Community Service Department Updates (07/29/10); (Email) Senior Citizens (07/27/29); (Email) Ms. Dollard (07/27/29).			
Department Approval: Pam Robinson (07/27/10)		City Attorney Approval: N/A	
Chief Financial Officer Approval: N/A		City Manager Approval: N/A	
<u>RECOMMENDATION:</u> Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission designate one or two Commission members to present the Commission's ideas on the development of additional community gardens within Culver City at an upcoming City Council meeting. <u>BACKGROUND:</u> At the June 1, 2010 Parks, Recreation and Community Services Commission meeting, the Commission crafted a statement on the importance of developing additional community gardens within Culver City to be delivered in memo format, through the Interim City Manager, to the City Council. The staff report relating to June 1, 2010 Agenda Item A-1 is provided as Attachment A. The June 1, 2010 draft Commission meeting minutes were included in the Commission packets for review and possible approval by the Commission at this evening's meeting. Over the course of the two weeks following the June 1, 2010 Commission meeting, the memo was drafted by staff and reviewed and approved by then PRCS Commission Chair Daily Redholtz. It was then hand-delivered to a representative of the City Manager's Office on June 15, 2010. Due to unfortunate circumstances, the memo, dated June 14, 2010 (Attachment B), was not delivered to the members of the City Council until the packets for the Council meeting of July 12, 2010 went out.			

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The following notations on the comments made at the July 12, 2010 City Council meeting relating to the Commission's Community Gardens memo are based on a review of the meeting webcast, since the meeting minutes are unavailable for review:

Council member Cooper mentioned the memo during "Items from Council," first noting that the Community Gardens memo from the PRCS Commission was dated June 14th and wondering why it took it so long to "float its way over to us." The Interim City Manager P. Lamont Ewell stated that he did not know, but would look into it. Council member Cooper thanked the Commission for discussing the item and stated that he would like to see them follow through with it. Council member Cooper stated that he would like: "to direct the Park & Rec Commission to further examine and come to the Council with some ideas that are a bit more in-depth than what they have given us in this memo....I would definitely like to pursue this..." Mayor Armenta then asked Mr. Ewell if the Council could ask one of the Commissioners to come before the Council with a little bit more of a presentation on this. The Mayor then asked Council member Cooper if that is what he was looking for. Council member Cooper said that: "that would be fine, that, or just something a little bit more in detail and then maybe we can give them directive to further pursue it, if we agree upon it." Subsequently, the Mayor stated that, "Maybe we could ask someone, maybe the Chair, to come give us more of a presentation on this item."

DISCUSSION:

This Item has been agendized for PRCS Commission discussion and action pursuant to City Council's direction at the July 12, 2010 Council meeting as summarized above. Although a presentation by the Chair was referenced during the Council meeting, staff believes that the Commission may designate any qualified member of the Commission as representative(s) if so wishes, providing that they are able to satisfy the Council's request for a presentation on the Commission's ideas regarding the development of additional community gardens within Culver City. In addition, the Commission may want to discuss the content of the presentation and the date that they think would be best suited for it. Possible City Council dates during the month of August 2010 include August 9 or August 23, since at the time this report was written, there was no City Council meeting scheduled for August 16, 2010.

FISCAL ANALYSIS:

There is no fiscal impact associated with the discussion of this Agenda Item.

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ATTACHMENTS:

- A. Agenda Item A-1 of the June 1, 2010 Parks, Recreation and Community Services Commission Meeting: *Consideration of Issuing a Statement to the City Council Regarding Developing Additional Community Gardens within Culver City.*
- B. Memo dated June 14, 2010 from the PRCS Commission to the City Council titled: *Culver City Community Gardens.*

MOTIONS:

- 1. Designate one or two members of the Parks, Recreation and Community Services Commission to present the Commission's ideas on the development of additional community gardens within Culver City at an upcoming City Council meeting;

OR

- 2. Provide staff with alternate recommendations.