



Culver CITY

DAN PATACCHIA MEETING ROOM
9770 CULVER BOULEVARD
CULVER CITY, CALIFORNIA 90232-0507
CITY HALL Tel. (310) 253-6000
FAX (310) 253-6010

FINANCE ADVISORY COMMITTEE

Wednesday, August 13, 2014

GORAN ERIKSSON, Chair
CRYSTAL ALEXANDER, Vice-Chair
MAURICIO BLANCO, Member
RICHARD HIBBS, Member
SEAN KEARNEY, Member
ALEJANDRO LARA, Member
STEVEN REITZFELD, Member
JOE SUSCA, Member
DAVID TROVATO, Member

PUBLIC COMMENT

The Finance Advisory Committee will listen to the public on any item on the agenda or item of interest that is not on the agenda. The Finance Advisory Committee cannot take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda.

If you wish to speak to the Committee, please complete a Speaker's Card and present it to the staff liaison before the agenda item is called. You will be called by name when it is your turn to speak to the Committee.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Persons wishing to speak on agenda items will be called at the time the agenda item is brought forward. Comments will generally be limited to five minutes per speaker; however, a three-minute limit may be declared by the Chair for agenda items for which many Speaker Cards have been submitted.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

A total of twenty minutes shall be devoted to audience participation at the beginning of the agenda. Speakers will be called on in the order cards were received by City staff. If additional time is needed, the committee chair will allow for same at the end of the agenda.

When your name is called, please stand and state your name and city of residence. Speakers must limit their comments to five minutes. A three-minute limit may be declared by the Chair if there are a large number of individuals desiring to address the Council.

AUTHORITY OF PRESIDING OFFICER

Section 611 of the City Charter provides that during any public meeting, all persons shall have the right to address the City Council, and any City commission, board or committee, subject to reasonable rules of decorum and time limits established by ordinance or the presiding officer. Therefore the presiding officer may, from time to time, establish different time limits than those listed in this Agenda in order to effectively conduct Committee business.

CELL PHONES AND OTHER DISTRACTIONS

Use of cell phones, pagers, and other communication devices is prohibited while the Committee meeting is in session. Please turn all devices off or place on silent alert and leave the meeting area to use. During the meeting, please refrain from applause or other actions that may be disruptive to the speakers or the conduct of City business.

MEETING INFORMATION

Finance Advisory Committee Meetings are regularly scheduled for the second Wednesday of every month. Committee Agenda information is available at least 72 hours before each meeting via posting at City Hall, and on the City website. Information may also be accessed by calling the Finance Department at (310) 253-5865.



Agendas are
Available on the web at
www.culvercity.org

Finance Advisory Committee REGULAR MEETING AGENDA

Wednesday, August 13, 2014

7:00 PM

Dan Patacchia Meeting Room

CALL TO ORDER & ROLL CALL:

Goran Eriksson, Chair
Mauricio Blanco, Member
Sean Kearney, Member
Steven Reitzfeld, Member
David Trovato, Member

Crystal Alexander, Vice-Chair
Richard Hibbs, Member
Alejandro Lara, Member
Joe Susca, Member

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT – Items Not on the Agenda

CONSENT CALENDAR (*Consent Calendar items are considered to be routine in nature and may be approved by one motion. Public requests to discuss Consent Calendar items must be filed with the Secretary before the Consent Calendar is called.*)

C-1. Minutes of the June 11, 2014 Regular Meeting.

ACTION ITEMS (*Public requests to discuss Action Items must be filed with the Secretary before the item is called*)

A-1. Administration of the Oath of Office to Appointed/Re-Appointed Committee Members

A-2. Selection of Chair and Vice Chair

A-3. (1) Review the Current Culver City Commission, Committee and Board Application Form and (2) (If Desired) Provide Staff with Recommendations to Update and/or Tailor the Application Form Specifically for Finance Advisory Committee Applicants

A-4. Presentation and Discussion of Comparative Cities for Benchmarking Study

- A-5.** (1) Discussion of Approved Work Plan; (2) Discussion of the Creation of Subcommittees; (3) (If Desired) Creation of Subcommittees; and (4) (If Desired) Appointment of Members to Such Subcommittees

ITEMS FROM STAFF

- S-1.** Discussion of September Agenda

ITEMS FROM COMMITTEE MEMBERS

ADJOURN

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
CULVER CITY FINANCE ADVISORY COMMITTEE

REGULAR MEETING OF THE
CULVER CITY FINANCE
ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

June 11, 2014
7:00 p.m.

CALL TO ORDER & ROLL CALL

Chair Eriksson called the meeting of the Finance Advisory Committee to order at 7:00 p.m. in the Dan Patacchia Meeting Room.

Members Present:

GORAN ERIKSSON, Chair
CRYSTAL ALEXANDER, Vice Chair
ALLAN AZRAN, Member
DESMOND BURNS, Member
RICHARD HIBBS, Member
SEAN KEARNEY, Member
ALEJANDRO LARA, Member
STEVEN REITZFELD, Member
DAVID TROVATO, Member

Staff Present:

Jeff Muir, Chief Financial Officer
Gracie Hasan, Secretary
Erica McAdoo, Sr. Budget Management Analyst

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Pledge of Allegiance

The Pledge of Allegiance was led by Member Burns.

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Public Comment for Items NOT On the Agenda

Chair Eriksson invited public comment.

No card(s) were received and no speakers came forward.

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Consent Calendar

Item C-1

Meeting Minutes

Member Trovato clarified that he had made the comments under “Items from Committee Members” on Page 3 of the Minutes of May 14, 2014, not Member Azran as noted.

THE FAC PASSED A MOTION APPROVING THE MINUTES FOR THE REGULAR MEETING OF MAY 14, 2014 AS CORRECTED (CHAIR ERIKSSON ABSTAINED DUE TO HIS ABSENCE FROM THAT MEETING).

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Action Items

Item A-1

Discussion of Proposed Fiscal Year 2014-2015 Budget

Jeff Muir, Chief Financial Officer, indicated that the item was a follow up item; he noted that the Final Public Comment for the budget was taken at the June 9, 2014 City Council meeting but no speakers came forward; and he indicated that the budget would likely be adopted on June 23, 2014.

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Item A-2

Discussion of Draft Fiscal Year 2014-2015 Budget-in-Brief Document

Jeff Muir, Chief Financial Officer, discussed the format; formats used by other cities; and content.

Discussion ensued between staff and Members regarding appreciation for the work done by staff; support for the format; the population of the City; the availability of more detailed information; the link to the Finance Page; a suggestion to clarify the graph on page 4; a suggestion to add the QR code; clarification on page 6 that PRCS stands for Parks, Recreation and Community Services; comparisons to other cities; a correction to figures on page 8; when the document would be released; distribution; and clarification that the document would be based upon the adopted budget.

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Item A-3

(1) Discussion of Approved Work Plan; (2) Discussion of the Creation of Subcommittees; (3) (If Desired) Creation of Subcommittees; and (4) (If Desired) Appointment of Members to Such Subcommittees

Jeff Muir, Chief Financial Officer, provided a summary of the material of record.

Discussion ensued between staff and Members regarding actuals for other cities; comparisons; detailed comparisons; General Budgets; whether the Committee wanted to Undertake a Budget Benchmarking Project to compare where and how Culver City spends and receives money to selected similar communities; looking at the item as a Committee and breaking up into subcommittees if necessary; anomalies between different cities; selection of comparable cities; cities that contract with the County; categories of comparable cities; looking at cities outside of the region; areas to focus on; selection criteria; creating a list of cities to choose from; key statistics about cities on the list; gathering data on cities with comparable population numbers; cities with similar services; next steps in the process; budget benchmarking; whether other cities are running in the red or in the black; comparing actuals; financial forecasts; PERS issues; consistency of General Funds between cities; other funds; and the status of specific work plan items.

THE FAC PASSED A MOTION TO BEGIN WORK ON ITEM #3 IN THE WORK PLAN.

Discussion ensued between Members and staff regarding merging opengov data with other cities; clarification that the categorization is city specific; adding items to the work plan; sources of revenue; the Walker Parking Study; incorporation of the large developments into sales tax; additional parking near the train station; Hayden Tract employees using train parking; issues with Hayden Tract parking; and the proposed Los Angeles business tax.

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Items from Staff

Item S-1

Discussion of July Agenda

Jeff Muir, Chief Financial Officer, discussed upcoming agenda items.

Discussion ensued between staff and Members regarding whether to meet in July; new Members; and appointments to subcommittees.

THE FAC PASSED A MOTION NOT TO MEET IN JULY.

Items from Staff (Cont'd)

Item S-1

Jeff Muir, Chief Financial Officer, discussed agenda items for August noting that the next iteration of the Sales Tax Report would be available.

Additional discussion ensued between staff and Members regarding effects of the passage of the Bond Measure; use of local contractors; state control; and subcontractors.

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Items from Committee Members

Chair Eriksson thanked Members Azran and Burns for their efforts during the formation year of the Finance Advisory Committee.

Jeff Muir, Chief Financial Officer, reported that the City Council would be recognizing outgoing members at the Council meeting on July 28, 2014.

Discussion ensued between staff and Members regarding previous recognition events held by the City.

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Adjournment

There being no further business, at 8:02 p.m., the Finance Advisory Committee adjourned its meeting to Wednesday, August 13, 2014 at 7:00 p.m. in the Dan Patacchia Meeting Room.

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Gracie Hasan
SECRETARY of the Culver City Finance Advisory Committee
Culver City, California

APPROVED

Goran Eriksson
CHAIR of the Finance Advisory Committee, Culver City, California

City of Culver City, California
Finance Advisory Committee Agenda Item Report

Meeting Date: 08/13/2014		Item Number: <u>A-1</u>	
AGENDA ITEM: Administration of the Oath of Office to Appointed/Re-Appointed Committee Members			
Contact Person/Dept.: Jeff S. Muir/Finance		Phone Number: 310/253-5865	
Public Notification: (E-Mail) Meetings and Agendas – Finance Advisory Committee (08/06/14)			
Department Approval: Jeff Muir (08/06/14)			

RECOMMENDATION:

Staff recommends the FAC observe the administration of the oath of office to re-appointed Committee Members Reitzfeld and Trovato and newly appointed Committee Members Blanco and Susca.

DISCUSSION:

At the May 12, 2014 City Council meeting, the City Council made the following appointments to the Finance Advisory Committee:

- The City Council re-appointed Resident, Steven Reitzfeld to Office No. 3 of the Finance Advisory Committee to serve a term of four years expiring June 30, 2018.
- The City Council re-appointed David Trovato to Business Community Office No. 6 of the Finance Advisory Committee to serve a four-year term expiring June 30, 2018.
- The City Council approved the recommendation of the staff level bargaining group to appoint two persons to a single seat. CCFFA member Mauricio Blanco was approved to serve a partial one-year term on the Finance Advisory Committee, filling Office No. 7 from July 1, 2014 – June 30, 2015. Firefighter Bryan Sua will serve for the second year of the term of this Office from July 1, 2015 – June 30, 2016.
- The City Council approved the recommendation of the management level bargaining group to appoint two persons to a single seat. CCMG member Joe Susca was approved for a one-year partial term to fill Office No. 8 of the Finance Advisory Committee from July 1, 2014 – June 30, 2015. Jane Leonard will serve the second year of the term of this Office from July 1, 2015 – June 30, 2016.

City of Culver City, California
Finance Advisory Committee Agenda Item Report

City Charter Section 1401 provides: “Before entering upon the duties of their respective offices, all officers and employees of the City shall take and subscribe to the following oath or affirmation:

‘I, [Member Name], do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.’”

ATTACHMENTS:

None

City of Culver City, California
Finance Advisory Committee Agenda Item Report

Meeting Date: 08/13/2014		Item Number: <u>A-2</u>
AGENDA ITEM: Selection of Chair and Vice-Chair		
Contact Person/Dept.: Jeff S. Muir/Finance	Phone Number: 310/253-5865	
Public Notification: (E-Mail) Meetings and Agendas – Finance Advisory Committee (08/06/14)		
Department Approval: Jeff Muir (08/06/14)		

RECOMMENDATION:

Staff recommends the FAC designate annual officers (Chair and Vice-Chair) to serve a one-year term, expiring June 30, 2015.

DISCUSSION:

The FAC By-Laws require the Committee to annually designate officers from among its membership. Per Section IV.A of the FAC By-Laws:

1. At the initial meeting and at the meeting in July of each year, the Committee shall elect a Chair and Vice-Chair from among its membership.
2. The Chair and Vice-Chair of the Committee shall serve at the pleasure of the Committee.
3. The Chair and Vice-Chair shall serve terms of one year commencing upon their appointment and concluding on the later of June 30 of the following year or the election of their successors.

ATTACHMENTS:

None

MOTION:

That the FAC:

- (1) Entertain nominations for FAC Officers (Chair and Vice-Chair); and
- (2) Conduct Elections for FAC Officers (Chair and Vice-Chair).

City of Culver City, California
Finance Advisory Committee Agenda Item Report

Meeting Date: 08/13/2014		Item Number: <u>A-3</u>	
AGENDA ITEM: (1) Review the Current Culver City Commission, Committee and Board Application Form and (2) (If Desired) Provide Staff with Recommendations to Update and/or Tailor the Application Form Specifically for Finance Advisory Committee Applicants			
Contact Person/Dept.: Jeff S. Muir/Finance		Phone Number: 310/253-5865	
Public Notification: (E-Mail) Meetings and Agendas – Finance Advisory Committee (08/06/14)			
Department Approval: Jeff Muir (08/06/14)			
<u>RECOMMENDATION:</u> Staff recommends that the Finance Advisory Committee (FAC) review and discuss changes to the Commission, Committee and Board application form. <u>DISCUSSION:</u> The City Council is requesting that current Commission, Committee, and Board members conduct a review of the current application form being used for the interested applicants to submit in their consideration for appointment to a Commission, Committee, or Board. This process allows for the public and specifically those individuals who have been through the Commission, Committee, or Board application process to provide input into the document. Attached is the current Culver City Commission, Committee, and Board application form. The Commission's comments, insight, and recommendations for changes, if any, on this documents are welcome and will be transmitted to the City Clerk's Office for finalization. <u>ATTACHMENTS:</u> • Current Culver City Commissions, Committees and Boards Application Form <u>MOTION:</u> That the FAC: (1) Review the Current Culver City Commission, Committee and Board Application Form; and (2) Provide Staff (if desired) with Recommendations to Update and/or Tailor the Application Form Specifically for Finance Advisory Committee Applicants.			



OFFICE OF THE CITY CLERK
CITY OF CULVER CITY

9770 Culver Boulevard, Culver City, California 90232

Martin R. Cole, MPA
Assistant City Manager/City Clerk

**COMMISSIONS, COMMITTEES, AND BOARDS
APPLICATION INFORMATION**

Thank you for your interest in volunteering your time and expertise to the Culver City community. The information contained on this application is for use by the City in reviewing candidates to fill vacancies on City Commissions, Committees, and Boards. During consideration of applicants, the City may consider the information contained in this application, any required supplemental questionnaire, and any other publicly available information. An appointment to any Commission, Committee, or Board is at the discretion of the appointing authority.

Ethics and Avoidance of Conflicts of Interest

As a reflection of the residents of the community, Culver City prides itself on the high ethical standards adhered to by its municipal government. As a prospective applicant, we want you to be informed about potential limitations that state and local law impose on individuals who serve the community, especially where they may have a financial conflict of interest. Please consider this information before submitting an application and accepting an appointment. Further information and training regarding these limitations, as well as other legal and procedural requirements when serving on these bodies (i.e. Brown Act, ethics laws, etc.), will be provided in the event you are appointed to one of the City's commissions, committees, or boards.

State law has established regulations intended to ensure that a public official does not use his or her position for personal, financial benefit.

- The California Political Reform Act prohibits a public official (including any of the City's commission, committee, or board members) from participating in any decision or deliberation that might affect the official's own financial interests. In such a situation, the official must publicly disclose the potential conflict of interest, recuse himself or herself from the item being discussed, and leave the meeting room while the matter is considered.
- Government Code Section 1090 imposes an even stricter prohibition. It prohibits a local body from "making" a contract with one of its own members (even if the member has recused him or herself), which includes all aspects of contract formation, including such actions as influencing the contract's scope or the selection of a contractor.

A community member volunteering to sit on a City commission, committee, or board should be aware of these restrictions and take them into consideration before applying for or accepting appointment to any of these bodies.

If you have questions about this information and how it may apply to your particular situation, please contact the City Attorney's Office at (310) 253-5660.

As you complete your application, please be aware of the following:

- You may attach a resume or other supplemental information. However, at a minimum, please ensure you submit this Application form by the applicable deadline.
- If you are applying for an office on the Landlord Tenant Mediation Board, you will be required to complete a supplementary questionnaire, which will be included at the end of the general application.

If appointed to a body, please be aware that:

- **Important:** Unless a specific exception is made by the City Council, generally individuals are eligible to be appointed to serve on only one body at a time.
- All appointees will be required to attend an Ethics and Brown Act training class, which will be offered through the City Attorney and City Clerk's Offices.
- State law and the City's Conflict of Interest Code may require you to file annual financial disclosure forms.
- Meeting dates and times of the various bodies are subject to change at the City Council's discretion, staff requirements and the availability of the meeting facilities.

**APPLICATION FOR
COMMISSIONS, COMMITTEES, AND BOARDS**

(Please type or print legibly– or use the PDF fill-in form available at www.culvercity.org)

**Please be advised this document is a public record and
information contained herein may be subject to public disclosure
as required by the California Public Records Act and any other
applicable law.**

General Information:

1. Identify the Commission(s), Committee(s), and Board(s) to which appointment is desired. Please list all appointments for which you are applying:

2. Name: _____ Telephone: _____

Address _____ Zip _____

Business: _____ Telephone: _____

Address _____ Zip _____

E-mail address: _____

3. Community Service (List commissions, committees, boards, and other organizations on which you have served or currently serve and offices held and in what city those positions were or are held.):

4. Employment (Include titles and duties of current and past employment):

5. Education (Include professional or vocational licenses and certificates.):

6. Additional Information

- a. Are you a Culver City resident? YES ___ NO ___
Number of years: _____
- b. Are you a Culver City business owner/operator? YES ___ NO ___
Number of years: _____
- c. Are you registered to vote in Culver City? YES ___ NO ___
- d. Have you ever been convicted, fined, imprisoned or placed on probation for a felony or a misdemeanor? YES ___ NO ___
- e. Have you ever worked for the City of Culver City? YES ___ NO ___
(If yes, list dates of employment and names of departments.)
- f. Are you related to any current City employees or appointed officials of the City of Culver City? (If yes, indicate name and relationship.) YES ___ NO ___
- g. Have there been, or are there now, any circumstances which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed? YES ___ NO ___
- h. How many meetings of the Commission(s), Committee(s), or Board(s), to which you are interested in being appointed have you attended in the last year? _____
- i. How much time, on a monthly basis, do you anticipate spending on preparation for attendance at meetings of the body to which you desire appointment? _____
- 7. Please list the reasons why you are seeking appointment to a City body. (When possible, please be specific to the body's role.)**

8. What is there specifically in your background, training, education or interests that qualifies you for appointment?

9. How would you help the body perform its established role, objectives, and/or goals, as established by the City Council?

10. What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

11. Is there anything else you'd like to add that does not fit neatly into the answers to the prior questions? (You may attach supplemental information, if desired.)

REMINDER: All information on this application will become a public record and may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

By checking this box ☐ or signing below, I hereby certify that the foregoing information is correct to the best of my knowledge

Signature: _____ Date: _____

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City:

By Mail or Hand delivery Office of the City Clerk
9770 Culver Boulevard
Culver City, CA 90232-0507

OR

By Fax: (310) 253.6010

OR

By Electronic Delivery: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City Clerk's Office by fax or email, as indicated above, or by phone at (310) 253-5851.

**SUPPLEMENTARY QUESTIONNAIRE
FOR COMPLETION BY APPLICANTS TO THE
LANDLORD TENANT MEDIATION BOARD**

Name: _____ Telephone: _____

Email: _____

Please check the category(ies) for which you are applying:

- | | |
|-------------------------|--------------------------|
| Tenant Representative | ☐ |
| Tenant Alternative | ☐ |
| Landlord Representative | ☐ |
| Member At-Large | ☐ |

Please ensure you meet the below qualifications for the membership category(ies) for which you are applying.

For the Landlord and Tenant positions, please provide a copy of your rental agreement to confirm your eligibility. The rental agreement is for verification purposed only and shall remain confidential.

From the City Council approved "Organization and Implementation Guidelines for the Culver City Landlord-Tenant Mediation Board:"

Tenant Representative/Tenant Alternate: shall be tenants of residential rental property within the City of Culver City, and neither the applicant nor the applicant's spouse or dependents shall have any financial interest in residential income-producing property either in Culver City or elsewhere.

Landlord Representative/Landlord Alternate: shall either own, manage or have a residential income property interest within the City of Culver City, and shall preferably be residents of the City of Culver City.

Members at-Large: shall neither be tenants nor shall they own or have an ownership interest in any residential income-producing property in Culver City. Furthermore, preferably, neither "member-at-large" applicants or their spouse or dependents shall have any direct business or financial relationship with either landlords, property managers or real estate professionals within the City of Culver City or elsewhere. "Member-at-large" applicants shall be residents of the City of Culver City.

**Please call the Housing Division at (310) 253-5780 if you have any questions
regarding eligibility for Landlord/Tenant Mediation Board positions.**

City of Culver City, California
Finance Advisory Committee Agenda Item Report

Meeting Date: 08/13/2014		Item Number: <u>A-4</u>
AGENDA ITEM: Presentation and Discussion of Comparative Cities for Benchmarking Study		
Contact Person/Dept.: Jeff S. Muir/Finance	Phone Number: 310/253-5865	
Public Notification: (E-Mail) Meetings and Agendas – Finance Advisory Committee (08/06/14)		
Department Approval: Jeff Muir (08/06/14)		

RECOMMENDATION:

Staff recommends that the FAC receive the 'California City Comparative Data Matrix' presentation and discuss cities to be further researched and included in the Budget Benchmark Project

DISCUSSION:

Item 3 of the FAC Work Plan is to 'Undertake a Budget Benchmarking Project to compare where and how Culver City spends and receives money to selected similar communities. Analyze possibilities for alternative service delivery methods.'

During discussion of this Work Plan item at the June 11, 2014 FAC Meeting, the Committee requested staff to assist in developing a matrix of California cities' statistics, to be used to develop a criteria to identify comparable cities for the Benchmarking Study. Staff has developed a report based on this request, which includes the following data:

- City
- County
- Population
- City Limits (sq. miles)
- Population Density (Population per sq. miles)
- Total Housing Units
- Median Value of Owner-Occupied Housing
- Median Age
- Median Income
- Per Capita Income
- Poverty (%)
- Educational Attainment (Percent High School Grad or Higher, Bachelor's Degree or Higher, Professional Degree or Higher)

ATTACHMENTS:

- California County Map
- Alphabetical Listing of California Cities by Counties



CALIFORNIA COUNTY MAP

California State Association of Counties

<http://www.csac.counties.org/general-information/california-county-map>

ALPHABETICAL LISTING OF CALIFORNIA CITIES BY COUNTY

CITY	COUNTY	CITY	COUNTY
Alameda	Alameda	Hercules	Contra Costa
Albany	Alameda	Lafayette	Contra Costa
Berkeley	Alameda	Martinez	Contra Costa
Dublin	Alameda	Moraga	Contra Costa
Emeryville	Alameda	Oakley	Contra Costa
Fremont	Alameda	Orinda	Contra Costa
Hayward	Alameda	Pinole	Contra Costa
Livermore	Alameda	Pittsburg	Contra Costa
Newark	Alameda	Pleasant Hill	Contra Costa
Oakland	Alameda	Richmond	Contra Costa
Piedmont	Alameda	San Pablo	Contra Costa
Pleasanton	Alameda	San Ramon	Contra Costa
San Leandro	Alameda	Walnut Creek	Contra Costa
Union City	Alameda	Crescent City	Del Norte
Amador	Amador	Placerville	El Dorado
Ione	Amador	South Lake Tahoe	El Dorado
Jackson	Amador	Clovis	Fresno
Plymouth	Amador	Coalinga	Fresno
Sutter Creek	Amador	Firebaugh	Fresno
Biggs	Butte	Fowler	Fresno
Chico	Butte	Fresno	Fresno
Gridley	Butte	Huron	Fresno
Oroville	Butte	Kerman	Fresno
Paradise	Butte	Kingsburg	Fresno
Angels	Calaveras	Mendota	Fresno
Colusa	Colusa	Orange Cove	Fresno
Williams	Colusa	Parlier	Fresno
Antioch	Contra Costa	Reedley	Fresno
Brentwood	Contra Costa	San Joaquin	Fresno
Clayton	Contra Costa	Sanger	Fresno
Concord	Contra Costa	Selma	Fresno
Danville	Contra Costa	Orland	Glenn
El Cerrito	Contra Costa	Willows	Glenn

CITY	COUNTY
Arcata	Humboldt
Blue Lake	Humboldt
Eureka	Humboldt
Ferndale	Humboldt
Fortuna	Humboldt
Rio Dell	Humboldt
Trinidad	Humboldt
Brawley	Imperial
Calexico	Imperial
Calipatria	Imperial
El Centro	Imperial
Holtville	Imperial
Imperial	Imperial
Westmorland	Imperial
Bishop	Inyo
Arvin	Kern
Bakersfield	Kern
California City	Kern
Delano	Kern
Maricopa	Kern
Mcfarland	Kern
Ridgecrest	Kern
Shafter	Kern
Taft	Kern
Tehachapi	Kern
Wasco	Kern
Avenal	Kings
Corcoran	Kings
Hanford	Kings
Lemoore	Kings
Clearlake	Lake
Lakeport	Lake
Susanville	Lassen

CITY	COUNTY
Agoura Hills	Los Angeles
Alhambra	Los Angeles
Arcadia	Los Angeles
Artesia	Los Angeles
Avalon	Los Angeles
Azusa	Los Angeles
Baldwin Park	Los Angeles
Bell	Los Angeles
Bell Gardens	Los Angeles
Bellflower	Los Angeles
Beverly Hills	Los Angeles
Bradbury	Los Angeles
Burbank	Los Angeles
Calabasas	Los Angeles
Carson	Los Angeles
Cerritos	Los Angeles
Claremont	Los Angeles
Commerce	Los Angeles
Compton	Los Angeles
Covina	Los Angeles
Cudahy	Los Angeles
Culver City	Los Angeles
Diamond Bar	Los Angeles
Downey	Los Angeles
Duarte	Los Angeles
El Monte	Los Angeles
El Segundo	Los Angeles
Gardena	Los Angeles
Glendale	Los Angeles
Glendora	Los Angeles
Hawaiian Gardens	Los Angeles
Hawthorne	Los Angeles
Hermosa Beach	Los Angeles

CITY	COUNTY
Huntington Park	Los Angeles
Industry	Los Angeles
Inglewood	Los Angeles
Irwindale	Los Angeles
La Canada Flintridge	Los Angeles
La Habra Heights	Los Angeles
La Mirada	Los Angeles
La Puente	Los Angeles
La Verne	Los Angeles
Lakewood	Los Angeles
Lancaster	Los Angeles
Lawndale	Los Angeles
Lomita	Los Angeles
Long Beach	Los Angeles
Los Angeles	Los Angeles
Lynwood	Los Angeles
Malibu	Los Angeles
Manhattan Beach	Los Angeles
Maywood	Los Angeles
Monrovia	Los Angeles
Montebello	Los Angeles
Monterey Park	Los Angeles
Norwalk	Los Angeles
Palmdale	Los Angeles
Palos Verdes Estates	Los Angeles
Paramount	Los Angeles
Pasadena	Los Angeles
Pico Rivera	Los Angeles
Pomona	Los Angeles
Rancho Palos Verdes	Los Angeles
Redondo Beach	Los Angeles
Rolling Hills	Los Angeles
Rolling Hills Estates	Los Angeles

CITY	COUNTY
Rosemead	Los Angeles
San Dimas	Los Angeles
San Fernando	Los Angeles
San Gabriel	Los Angeles
San Marino	Los Angeles
Santa Clarita	Los Angeles
Santa Fe Springs	Los Angeles
Santa Monica	Los Angeles
Sierra Madre	Los Angeles
Signal Hill	Los Angeles
South El Monte	Los Angeles
South Gate	Los Angeles
South Pasadena	Los Angeles
Temple City	Los Angeles
Torrance	Los Angeles
Vernon	Los Angeles
Walnut	Los Angeles
West Covina	Los Angeles
West Hollywood	Los Angeles
Westlake Village	Los Angeles
Whittier	Los Angeles
Chowchilla	Madera
Madera	Madera
Belvedere	Marin
Corte Madera	Marin
Fairfax	Marin
Larkspur	Marin
Mill Valley	Marin
Novato	Marin
Ross	Marin
San Anselmo	Marin
San Rafael	Marin
Sausalito	Marin

CITY	COUNTY
Fort Bragg	Mendocino
Point Arena	Mendocino
Ukiah	Mendocino
Willits	Mendocino
Atwater	Merced
Dos Palos	Merced
Gustine	Merced
Livingston	Merced
Los Banos	Merced
Merced	Merced
Alturas	Modoc
Mammoth Lakes	Mono
Carmel	Monterey
Del Rey Oaks	Monterey
Gonzales	Monterey
Greenfield	Monterey
King City	Monterey
Marina	Monterey
Monterey	Monterey
Pacific Grove	Monterey
Salinas	Monterey
Sand City	Monterey
Seaside	Monterey
Soledad	Monterey
American Canyon	Napa
Calistoga	Napa
Napa	Napa
Saint Helena	Napa
Yountville	Napa
Grass Valley	Nevada
Nevada City	Nevada
Truckee	Nevada
Aliso Viejo	Orange

CITY	COUNTY
Anaheim	Orange
Brea	Orange
Buena Park	Orange
Costa Mesa	Orange
Cypress	Orange
Dana Point	Orange
Fountain Valley	Orange
Fullerton	Orange
Garden Grove	Orange
Huntington Beach	Orange
Irvine	Orange
La Habra	Orange
La Palma	Orange
Laguna Beach	Orange
Laguna Hills	Orange
Laguna Niguel	Orange
Laguna Woods	Orange
Lake Forest	Orange
Los Alamitos	Orange
Mission Viejo	Orange
Newport Beach	Orange
Orange	Orange
Placentia	Orange
Rancho Santa Margarita	Orange
San Clemente	Orange
San Juan Capistrano	Orange
Santa Ana	Orange
Seal Beach	Orange
Stanton	Orange
Tustin	Orange
Villa Park	Orange
Westminster	Orange
Yorba Linda	Orange

CITY	COUNTY
Auburn	Placer
Colfax	Placer
Lincoln	Placer
Loomis	Placer
Rocklin	Placer
Roseville	Placer
Portola	Plumas
Banning	Riverside
Beaumont	Riverside
Blythe	Riverside
Calimesa	Riverside
Canyon Lake	Riverside
Cathedral City	Riverside
Coachella	Riverside
Corona	Riverside
Desert Hot Springs	Riverside
Hemet	Riverside
Indian Wells	Riverside
Indio	Riverside
La Quinta	Riverside
Lake Elsinore	Riverside
Moreno Valley	Riverside
Murrieta	Riverside
Norco	Riverside
Palm Desert	Riverside
Palm Springs	Riverside
Perris	Riverside
Rancho Mirage	Riverside
Riverside	Riverside
San Jacinto	Riverside
Temecula	Riverside
Citrus Heights	Sacramento
Elk Grove	Sacramento

CITY	COUNTY
Folsom	Sacramento
Galt	Sacramento
Isleton	Sacramento
Rancho Cordova	Sacramento
Sacramento	Sacramento
Hollister	San Benito
San Juan Bautista	San Benito
Adelanto	San Bernardino
Apple Valley	San Bernardino
Barstow	San Bernardino
Big Bear Lake	San Bernardino
Chino	San Bernardino
Chino Hills	San Bernardino
Colton	San Bernardino
Fontana	San Bernardino
Grand Terrace	San Bernardino
Hesperia	San Bernardino
Highland	San Bernardino
Loma Linda	San Bernardino
Montclair	San Bernardino
Needles	San Bernardino
Ontario	San Bernardino
Rancho Cucamonga	San Bernardino
Redlands	San Bernardino
Rialto	San Bernardino
San Bernardino	San Bernardino
Twentynine Palms	San Bernardino
Upland	San Bernardino
Victorville	San Bernardino
Yucaipa	San Bernardino
Yucca Valley	San Bernardino
Carlsbad	San Diego
Chula Vista	San Diego

CITY	COUNTY
Coronado	San Diego
Del Mar	San Diego
El Cajon	San Diego
Encinitas	San Diego
Escondido	San Diego
Imperial Beach	San Diego
La Mesa	San Diego
Lemon Grove	San Diego
National City	San Diego
Oceanside	San Diego
Poway	San Diego
San Diego	San Diego
San Marcos	San Diego
Santee	San Diego
Solana Beach	San Diego
Vista	San Diego
San Francisco	San Francisco
Escalon	San Joaquin
Lathrop	San Joaquin
Lodi	San Joaquin
Manteca	San Joaquin
Ripon	San Joaquin
Stockton	San Joaquin
Tracy	San Joaquin
Arroyo Grande	San Luis Obispo
Atascadero	San Luis Obispo
El Paso De Robles	San Luis Obispo
Grover City	San Luis Obispo
Morro Bay	San Luis Obispo
Pismo Beach	San Luis Obispo
San Luis Obispo	San Luis Obispo
Atherton	San Mateo
Belmont	San Mateo

CITY	COUNTY
Brisbane	San Mateo
Burlingame	San Mateo
Colma	San Mateo
Daly City	San Mateo
East Palo Alto	San Mateo
Foster City	San Mateo
Half Moon Bay	San Mateo
Hillsborough	San Mateo
Menlo Park	San Mateo
Millbrae	San Mateo
Pacifica	San Mateo
Portola Valley	San Mateo
Redwood City	San Mateo
San Bruno	San Mateo
San Carlos	San Mateo
San Mateo	San Mateo
South San Francisco	San Mateo
Woodside	San Mateo
Buellton	Santa Barbara
Carpinteria	Santa Barbara
Goleta	Santa Barbara
Guadalupe	Santa Barbara
Lompoc	Santa Barbara
Santa Barbara	Santa Barbara
Santa Maria	Santa Barbara
Solvang	Santa Barbara
Campbell	Santa Clara
Cupertino	Santa Clara
Gilroy	Santa Clara
Los Altos	Santa Clara
Los Altos Hills	Santa Clara
Los Gatos	Santa Clara
Milpitas	Santa Clara

CITY	COUNTY
Monte Sereno	Santa Clara
Morgan Hill	Santa Clara
Mountain View	Santa Clara
Palo Alto	Santa Clara
San Jose	Santa Clara
Santa Clara	Santa Clara
Saratoga	Santa Clara
Sunnyvale	Santa Clara
Capitola	Santa Cruz
Santa Cruz	Santa Cruz
Scotts Valley	Santa Cruz
Watsonville	Santa Cruz
Anderson	Shasta
Redding	Shasta
Shasta Lake	Shasta
Loyalton	Sierra
Dorris	Siskiyou
Dunsmuir	Siskiyou
Etna	Siskiyou
Fort Jones	Siskiyou
Montague	Siskiyou
Mount Shasta	Siskiyou
Tulelake	Siskiyou
Weed	Siskiyou
Yreka	Siskiyou
Benicia	Solano
Dixon	Solano
Fairfield	Solano
Rio Vista	Solano
Suisun City	Solano
Vacaville	Solano
Vallejo	Solano
Cloverdale	Sonoma

CITY	COUNTY
Cotati	Sonoma
Healdsburg	Sonoma
Petaluma	Sonoma
Rohnert Park	Sonoma
Santa Rosa	Sonoma
Sebastopol	Sonoma
Sonoma	Sonoma
Windsor	Sonoma
Ceres	Stanislaus
Hughson	Stanislaus
Modesto	Stanislaus
Newman	Stanislaus
Oakdale	Stanislaus
Patterson	Stanislaus
Riverbank	Stanislaus
Turlock	Stanislaus
Waterford	Stanislaus
Live Oak	Sutter
Yuba City	Sutter
Corning	Tehama
Red Bluff	Tehama
Tehama	Tehama
Dinuba	Tulare
Exeter	Tulare
Farmersville	Tulare
Lindsay	Tulare
Porterville	Tulare
Tulare	Tulare
Visalia	Tulare
Woodlake	Tulare
Sonora	Tuolumne
Camarillo	Ventura
Fillmore	Ventura

CITY	COUNTY
Moorpark	Ventura
Ojai	Ventura
Oxnard	Ventura
Port Hueneme	Ventura
San Buenaventura	Ventura
Santa Paula	Ventura
Simi Valley	Ventura
Thousand Oaks	Ventura
Davis	Yolo
West Sacramento	Yolo
Winters	Yolo
Woodland	Yolo
Marysville	Yuba
Wheatland	Yuba

City of Culver City, California
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Meeting Date: 08/13/2014		Item Number: <u>A-5</u>	
AGENDA ITEM: (1) Discussion of Approved Work Plan; (2) Discussion of the Creation of Subcommittees; (3) (If Desired) Creation of Subcommittees; and (4) (If Desired) Appointment of Members to Such Subcommittees.			
Contact Person/Dept.: Jeff S. Muir/Finance		Phone Number: 310/253-5865	
Public Notification: (E-Mail) Meetings and Agendas – Finance Advisory Committee (08/06/14)			
Department Approval: Jeff Muir (08/06/14)			

RECOMMENDATION:

Staff recommends that the Finance Advisory Committee (FAC) (1) discuss the approved Work Plan; (2) discuss the creation of Subcommittees, (3) (if desired) create subcommittees, and (4) (if desired) appoint members to such subcommittees.

DISCUSSION:

The City Council approved the Work Plan document as recommended by the FAC with one added item at their September 26, 2013 meeting, as follows:

1. Develop a communications strategy for financial information on the City's website.
2. Develop a methodology to analyze Measure Y proceeds and report the results to the public.
3. Undertake a Budget Benchmarking Project to compare where and how Culver City spends and receives money to selected similar communities. Analyze possibilities for alternative service delivery methods.
4. Review and comment on suggested modifications to budget process.
5. Review and make recommendations for the City's current financial policies.
6. Review and make recommendations for the long-term financial forecast.
7. Review and make recommendations for addressing storm water requirement compliance.
8. Review current and potential utilization of assessment districts.
9. Review and make recommendations on the City's existing Business Tax ordinance.
10. Review the current Rental Assistance Program that was formerly funded by the Redevelopment Agency, possible funding options to continue the program, and at what cost to other programs or functions continuing the program might come.

In October, the FAC created subcommittees to begin dealing with work plan items. To date, the FAC has made a recommendation on the Rental Assistance Plan item added by City Council (Item 10), filed an initial report to Council communicating the first year of Measure-Y proceeds (Item 2), commented on and approved the recommended modifications to the budget process (Item 4), made a series of

City of Culver City, California
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recommendations regarding the City's current financial policies (Item 5), and reviewed the long-term financial forecast (Item 6). Staff continues to work with the subcommittee established to deal with the communication of financial information on the website (Item 1). The FAC has received a presentations on the storm water issue from Public Works staff (Item 7), as well as on the various assessment district options available to cities (Item 8).

The purpose of this item is for the FAC to review and discuss updates to work plan items, their priority, and subcommittee objectives in relation to work plan assignments for review with newly appointed committee members.

ATTACHMENTS:

None.