



City of Culver City Cement Finisher

SALARY	\$30.41 - \$37.08 Hourly \$5,271.07 - \$6,427.20 Monthly \$63,252.80 - \$77,126.40 Annually	LOCATION	CA 90232, CA
JOB TYPE	Full-Time	JOB NUMBER	00650
DEPARTMENT	Public Works	DIVISION	Streets
OPENING DATE	12/11/2023	CLOSING DATE	12/22/2023 5:00 PM Pacific

THE CITY

Culver City is a Charter City incorporated in 1917, and is a destination filled with outdoor cafes, unique shops and galleries opening onto pedestrian-friendly boulevards. Culver City has a dedicated staff of approximately 700+ employees with an overall operating budget of approximately \$300 million. The City provides a full range of municipal services including Fire, Police, Housing & Human Services, Planning & Development, Public Works, Parks, Recreation, and Community Services, and Transportation.

THE POSITION



CEMENT FINISHER Full-Time, Benefited, Classified Position

General Duties:

1. Inspects and makes a preliminary analysis of scheduled job sites. Estimates the amount of materials required.

2. Removes concrete structures such as sidewalks, curbs and cutters, catch basins, and storm drains using, backhoes, concrete saws, and jackhammers.
3. Working from plans and specifications, constructs and places forms, and places and ties reinforcing bars. Maintains proper grade levels by the placement of forms and by grading and leveling the base materials.
4. Determines the proper concrete surface texture, joint controls, and special patterns and templates to provide an attractive and functional concrete structure. Determines the proper mix of materials, aggregate mixes, water, sand, rock, and cement ratios necessary to develop a good concrete mix.
5. Pours, places, and finishes concrete to required grades and elevations, properly screening, tamping, floating, and troweling the concrete using a variety of leveling, screeds, floats, and other concrete working and finishing tools.
6. May coordinate the work of personnel assigned to project. Assures proper completion of the work assignment.
7. Periodically maintains, cleans, and sharpens hand tools, assuring such tools are in proper operating condition. Performs routine maintenance and care of concrete hand and power tools including daily safety checks.
8. Removes concrete forms, properly backfilling, the concrete structure and cleaning up the work site.
9. Constructs brick and block masonry.

Minimum Requirements:

- **Training & Experience:**

Any combination equivalent to training and experience that could likely provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: Two (2) years of journey-level cement finishing experience.

- **License & Certificates:** Possession of a valid California driver's license required at the time of examination.

EXAMINATION PROCEDURES

Applicants must receive a passing score on all the following examination components in order to be placed on the eligible list:

- **Written Test:** To determine knowledge of concrete work. Tentatively scheduled during the week of (weighted at 30%).
- **Performance Exam:** To evaluate the ability to perform skilled concrete work. Tentatively scheduled during the week of (weighted at 40%).
- **Oral Appraisal Interview:** To evaluate training, experience, and personal qualifications. Tentatively scheduled during the week of (weighted at 30%).

ADDITIONAL INFORMATION

The provisions of this job posting do not constitute a contract, express or implied, and any provisions in this posting may be modified or revoked without notice.

Continuation in the examination process and subsequent placement on the eligible list of a person convicted of a crime depends upon the nature of the conviction and the conduct of the applicant subsequent to the offense. Convictions will be evaluated on a job related basis and will not automatically disqualify someone from further consideration.

Equal Opportunity Employer

The City of Culver City is an equal opportunity employer and does not discriminate against employees or applicants on the basis of race, sex, age, disability, veteran status, national origin, religion, political affiliation, or sexual orientation/identification.

Conditions of Employment:

- Background/ Reference Check: Upon a conditional job offer, a live scan finger printing must be completed with acceptable results. Your fingerprints will be sent to the California Department of Justice (DOJ) and the Federal Bureau of Investigations (FBI). Having a conviction history does not automatically preclude you from a job with the City. If you are selected as a finalist, you will be contacted to schedule a fingerprinting appointment. Upon hire, employee is subject to further reporting from DOJ via subsequent arrest notification.
- Pre-placement medical evaluation including drug screen (select positions)
- E-Verify: Proof of U.S. citizenship, alien residency or authorization to work in the U.S. will be required at time of appointment.

The City of Culver City intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please contact the Human Resources Department three (3) business days prior to the test at (310) 253-5640.

Agency

City of Culver City

Address

9770 Culver Blvd.

Culver City, California, 90232

Phone

Main Line 310-253-5640

Website

<http://www.culvercity.org/jobs>