

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 05/21/07		Item Number: <u>A-1</u>	
AGENDA ITEM: Approval of the Final Plans and Specifications and Authorization to Advertise for Construction Bids for the Culver West Alexander Park Improvement Project (P-835).			
Contact Person/Dept.: Bill La Pointe, PRCS Director		Phone Number: (310) 253-6655	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Master Notification List (05/09/07); Parks and Recreation Commission (05/09/07); Culver Triangle Association, Herbert Street Association, Culver West Neighborhood Association, and Del Rey Homeowners Association (05/09/07); RTI Consulting, Inc. (05/09/07).			
Department Approval: William La Pointe (April 24, 2007).		City Attorney Approval: Carol Schwab (by H. Iker) (05/02/07)	
City Controller Approval: Marlee Chang (05/05/07)		City Manager Approval: Jerry B. Fulwood (05/09/07)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve the final plans and specifications and authorize advertising for construction bids for the Culver West Alexander Park Improvement Project (P-835). <i>Please note: This item was continued from the May 14, 2007 City Council meeting. (Any additional information added for this report is in bold, italicized type)</i> <u>BACKGROUND:</u> On September 27, 2003 two fatal shootings occurred in the then Culver West Park at 10:30 p.m. Staff responded to resident concerns by hosting public meetings at Culver West Park on October 2, 2003 and October 23, 2003. At these meetings, residents mentioned a number of park improvements they felt would assist in making the park safer. In November 2003, the City was able to secure a commitment from County Supervisor Yvonne Braithwaite-Burke for grant funds from the County of Los Angeles Proposition A funding in the amount of \$147,000 to address Culver West Park safety issues. On May 24, 2004, City Council approved the submission of a grant application to the County of Los Angeles for Proposition A grant funds to secure the funds committed by Supervisor Braithwaite-Burke. At the request of staff, the Los Angeles			

City of Culver City, California
City Council Agenda Item Report

Conservation Corps submitted a cost estimate for improvements at Culver West Park to the Parks, Recreation and Community Services Department. At the February 14, 2005 meeting, the City Council approved proposed improvements to Culver West Park in the amount of \$69,000; and awarded and approved a contract with the Los Angeles Conservation Corps for construction of a perimeter trail around Culver West Alexander Park for an amount not to exceed \$26,500.

It was determined by staff that the \$147,000 in Proposition A funds for this project could potentially be leveraged through the submission of a 2005 Land and Water Conservation Fund grant application. Council adopted Resolution Number 2005-R020 and approved the application at the meeting of April 18, 2005. On April 28, 2005, staff gave an overview of the project at a meeting of the Culver West Neighborhood Association. The delay to the project due to the pending LWCF grant application was discussed. In general, those present at the meeting expressed support for the enhanced project.

During the summer months of 2005, a storage shed with fencing was installed in the triangular portion of the southeast corner of the park using Proposition A Excess Funds. The Los Angeles Conservation Corps had provided a cost estimate for the entire project in the summer of 2004. In November 2005, a representative from the Conservation Corps met with staff at Culver West Park to view the project site and gather information in order to provide an estimate for the labor costs to construct the jogging path (only).

At the February 13, 2006 meeting, the City Council adopted the Culver West Park Improvement Project Youth Employment Plan pursuant to Los Angeles County Proposition A requirements. A ceremony dedicating the park as "Culver West Alexander Park" was held on April 8, 2006. At that ceremony, the large map of the site displaying a list of the planned improvements was also on view and public comment on the project was encouraged. In April 2006, RTI Consulting, Inc. began work on the design and specifications of the project in order to prepare to take it out to bid.

DISCUSSION

At the January 2, 2007 Parks and Recreation Commission meeting, Parks Manager Don Marquardt (now retired) gave a presentation on the status of the Culver West Alexander Park Improvement Plan. Elements of the project include a decomposed granite walking/jogging path around the perimeter of the park, the enhancement of the McConnell Street thoroughway to the park, refurbished turf, picnic tables and benches, landscaping and other related improvements. The plans and specifications for the project are provided as Attachment 1.

City of Culver City, California
City Council Agenda Item Report

If Council approves the plans and specifications for the project and authorizes staff to advertise for construction bids, the following is the anticipated timeline for project milestones:

Culver West Alexander Park Improvement Project (P-835) Milestones	Date in 2007
Advertise for Bids	May 17 – June 7
Consideration of Award of Contract by the City Council	June 25
New Contract Effective Date	July 18
Construction Begins	August 1

FISCAL ANALYSIS:

Sufficient funds were allocated for this project for Fiscal Year 2006-07 in Business Units 41900835 (Park Facilities Fund), 42000835 (Capital Improvements and Acquisitions Fund), and accounts 42300835.613100 (Grants Capital Fund / CWAP Improvement Project / Construction and Demolition Services) and 42300835.730100 (Grants Capital Fund / CWAP Improvement Project / Improvements Other Than Buildings).

PROJECT MANAGEMENT

In order to ensure consistency in the management of all City capital improvement projects, the Public Works Department shall be responsible for the management of this project should the City Council ultimately award a construction contract. The Parks, Recreation, and Community Services staff will serve in a support role.

ATTACHMENTS:

1. Final Plans and Specifications for the Culver West Alexander Park Improvement Project (P-835) as prepared by RTI Consulting, Inc. ***(in full or half-size format)***

MOTION:

That the City Council:

City of Culver City, California
City Council Agenda Item Report

1. Approve the plans and specifications for the Culver West Alexander Park Improvement Project (P-835); and
2. Authorize advertising for construction bids for the Culver West Alexander Park Improvement Project (P-835).