

Culver CITY

MEMORANDUM

DATE: August 12, 2026

TO: HONORABLE MAYOR PUZA AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF CULVER CITY

FROM: Disability Advisory Committee: Chair Marie Albertson, Vice Chair Yu-Ngok Lo, Member Jessica Burnett, Member Janice Goldhaber, Member Robin Langman, Member Shellena Leftridge, Member, Member Marcy Sookne, and Member Robyn Tenensap

SUBJECT: REQUEST FOR MANDATORY DISABILITY ETIQUETTE TRAINING FOR CITY OF CULVER CITY STAFF

CC: Odis Jones, City Manager, Adam Ferguson, PRCS Deputy Director

The Culver City Disability Advisory Committee (DAC) requests that the City Council direct the Human Resources Department to facilitate and provide a one-hour training, either in-person or virtually, in disability etiquette and usage of person-first language, to all public-facing employees (i.e. front-line staff) of the City of Culver City. We request that it be a mandatory training for public-facing employees and an optional training for all other Culver City employees.

According to the Centers for Disease Control and Prevention, in the United States, 28.7% of adults live with a disability, and this number represents a significant portion of the population. Disability can impact various aspects of life, including work, health, and social participation.

Making Culver City employees more proficient in using person-first language and disability etiquette can help community members impacted by disability feel more heard, seen, and understood. It also has the potential to improve community relationships and confidence in our local city government.

The DAC would be happy to research and provide options for the facilitator of this program to the Human Resources Department upon direction by Council. A written response to this request from Council is appreciated and can be directed to the Chair of the Disability Advisory Committee, Marie Albertson, at marie.albertson@culvercity.org.