

**Date : April 25, 2023**

**TO : Equity and Human Relations Advisory Committee (EHRAC)**

**FROM : Recommended Civil Discourse Guidelines Ad Hoc Sub Committee**

**SUBJECT: Recommendation to Approve Plan for Distribution of the  
Recommended Civil Discourse Guidelines to Public Organizations  
Operating in the City of Culver City**

**Background**---In September 2022, the City Council of the City of Culver City approved the Recommended Civil Discourse Guidelines created by the EHRAC. The Council directed staff to distribute the Guidelines to all City Boards, Commissions and Committees (BCCs), and to include the Guidelines during the annual mandatory June training for all staff and BCC members. The Council also approved the EHRAC distributing the Guidelines to public organizations operating within the City of Culver City.

Distribution to all City BCCs has been completed, and EHRAC members have been delivering brief explanations about the Guidelines during BCC meetings.

The Guidelines have been scheduled to be part of the annual staff and BCC members training for June, 2023.

This report presents a plan to distribute, by June 30, 2023, the Guidelines to the nearly 500 public organizations operating in the City of Culver City.

**Recommendation**---It is recommended that the EHRAC authorize this Ad Hoc Sub Committee to e-mail the Guidelines to the nearly 500 public organizations operating within the City of Culver City by June 30, 2023.

It is also recommended that the e-mail cover text attached to this report be used to e-mail the Guidelines to the City's nearly 500 public organizations.

**Submitted by:** --- Michelle Dennis, Anissa Di Vincente, London McBride, Rebecca Rona