

**City of Culver City, California  
Agenda Item Report**

|                                                                                                                                                                                                                                                                                   |  |                                                                        |                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------|--------------------------------------------------|
| Meeting Date: <u>01/07/14</u>                                                                                                                                                                                                                                                     |  | Item Number: <u>A-3</u>                                                |                                                  |
| <b>PRCS COMMISSION AGENDA ITEM:(1) Dissolution of the Community Conversations – Topic #5 Ad Hoc Subcommittee; (2) Formation of the Community Conversations – Topic #6 Ad Hoc Subcommittee; and, (3) Appointment of Two Commissioners to the Newly-Formed Ad Hoc Subcommittee.</b> |  |                                                                        |                                                  |
| Contact Person/Dept.: Dan Hernandez,<br>PRCS Director                                                                                                                                                                                                                             |  | Phone Number: (310) 253-6655                                           |                                                  |
| Fiscal Impact: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>                                                                                                                                                                                                |  | General Fund: Yes <input type="checkbox"/> No <input type="checkbox"/> |                                                  |
| Public Hearing: <input type="checkbox"/>                                                                                                                                                                                                                                          |  | Action Item: <input checked="" type="checkbox"/>                       | Attachments: <input checked="" type="checkbox"/> |
| Public Notification: (Email) Meetings and Agendas – Parks, Recreation and Community Services Commission (01/03/14).                                                                                                                                                               |  |                                                                        |                                                  |
| Department Approval: Dan Hernandez<br>(12/30/13)                                                                                                                                                                                                                                  |  | City Attorney Approval: N/A                                            |                                                  |
| Chief Financial Officer Approval: N/A                                                                                                                                                                                                                                             |  | City Manager Approval: N/A                                             |                                                  |

**RECOMMENDATION:**

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission(1) dissolve the Community Conversations – Topic #5 Ad Hoc Subcommittee; (2) form the Community Conversations – Topic #6 Ad Hoc Subcommittee; and, (3) appoint two Commissioners to the newly-formed Ad Hoc Subcommittee.

**BACKGROUND:**

In 2011, the PRCS Commission began hosting “Community Conversations” which are presentations on topics of major relevance to the community that often include a panel discussion. Being fully cognizant of ongoing budgetary constraints, the Commission designed the Community Conversations series as one that has minimal fiscal impact on the City. In general, the procedure for hosting the presentations has been as follows:

- Presentations are agendaized at regular PRCS Commission meetings. Special meetings are not called solely for the purpose of hosting presentations; however, regular meeting dates may be adjusted to accommodate presentations if the Commission so desires.
- Commissioners identify, contact and make arrangements with the presenter.
- Commissioners create a flyer for the presentation and email it to PRCS Department staff.

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- PRCS staff uses the flyer in two to three email blasts to publicize the presentation.
- PRCS staff makes copies of the flyer and posts it at various Culver City parks and facilities.
- The Senior and Social Services Manager routes the flyers to other Human Services providers.

These presentations have generated much community interest and have been very successful. Below is a summary of the Commission's Community Conversations to-date along with the names of the Commissioners who served on the Community Conversations Ad Hoc Subcommittee for each presentation.

| <b>PRCS Commission Community Conversations</b> |             |                                                                                           |                                                                                                                                   |                         |
|------------------------------------------------|-------------|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>Topic</b>                                   | <b>Date</b> | <b>Title / Location</b>                                                                   | <b>Presenter(s)</b>                                                                                                               | <b>Commissioners</b>    |
| <b>1</b>                                       | 02/01/11    | Words Matter I (Bullying) / Council Chambers                                              | Drs. E.O. & S. Hutchinson                                                                                                         | Greene<br>Daly Redholtz |
| <b>2</b>                                       | 06/07/11    | *Elder Abuse - How it Affects You, Your Family & Your Neighbors                           | Ernie Powell, AARP                                                                                                                | Greene<br>Daly Redholtz |
| <b>3</b>                                       | 05/01/12    | Healthy Living in Tough Times: Identifying and Coping with Stress from Financial Hardship | Michael Tolwin, MD; Kathleen Lally-Arena, RN, MSN, FNP; and, Harry Mitterbauer, BS, NASM-PES, CES; moderated by Dr. Ira Diamond   | Greene<br>Kim           |
| <b>4</b>                                       | 04/02/13    | Food vs. Mind and Body                                                                    | Representatives from the Office of Assembly Member Holly Mitchell, the L.A. County Dept. of Mental Health and T.H.E. Clinic, Inc. | Greene<br>Kim           |
| <b>5</b>                                       | 11/19/13    | Words Matter II (Bullying)                                                                | Dr. E.O. Hutchinson, representatives from the L.A. County Dept. of Mental Health and the Edelman Westside Mental Health Center    | Greene<br>Stuart        |

*\* Community Conversation – Topic #2 was held at the Culver City Senior Center; all others have been held in the Mike Balkman Council Chambers at City Hall.*

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**DISCUSSION:**

As an “ad hoc” subcommittee, the Community Conversations Ad Hoc Subcommittee serves only a limited or single purpose, it is not perpetual and it is dissolved when its specific task is completed. With this in mind, the Commission may wish to dissolve the Community Conversations – Topic #5 Ad Hoc Subcommittee, form the Community Conversations – Topic #6 Ad Hoc Subcommittee and appoint two Commissioners to the newly-formed Ad Hoc Subcommittee. The dissolution of this Ad Hoc Subcommittee at the conclusion of each Community Conversation has been advised by the City Attorney’s Office.

**FISCAL IMPACT:**

There is no fiscal impact associated with the discussion of this Agenda Item.

**ATTACHMENT:**

Information Regarding Associations, City Committees & Ad Hoc Subcommittees

**MOTION:**

That the Parks, Recreation and Community Services Commission:

1. Dissolve the Community Conversations – Topic #5 Ad Hoc Subcommittee;
2. Form the Community Conversations – Topic #6 Ad Hoc Subcommittee; and,
3. Appoint Commissioner \_\_\_\_\_ and Commissioner \_\_\_\_\_ to the Community Conversations – Topic #6 Ad Hoc Subcommittee.