

**ADJOURNED REGULAR MEETING OF THE  
COMMITTEE ON PERMITS AND LICENSES,  
CITY OF CULVER CITY, CALIFORNIA**

**Call to Order & Roll Call**

The meeting of the Committee on Permits and Licenses was called to order at 11:01 a.m.

Present: Shelly Wolfberg, City Manager's Office  
Nagam Rao, Finance Department  
Steve Poelstra, Fire Department

Absent: William Browne, Police Department  
Jose Mendivil, Community Development Department

Staff: Roland Miranda, City Attorney's Office  
Michelle Villongco, Finance Department

o0o

**Public Comment – Items Not on the Agenda**

Chairperson Wolfberg invited public participation.

There was no response.

o0o

**CONSENT CALENDAR**

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER POELSTRA THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE CONSENT CALENDAR ITEMS C-1.

Item C-1

Approval of Minutes for the Adjourned Regular Meeting on August 22, 2018.

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE MINUTES*

AYES: Committee Members Rao, Poelstra and Wolfberg

NOES: None

ABSTAIN: None

ABSENT: Committee Members Browne and Mendivil

o0o

**ACTION ITEMS**

At this time, the following motion was made and voted on:

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER POELSTRA THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE EVENT AND BUSINESS PERMIT ITEMS A-1 THROUGH A-12, AND PULLING ITEMS A-9+ AND A-10 FOR DISCUSSION.

Item A-1

Event Permit: - MOPHONICS

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE SPECIAL EVENT PERMIT*

Item A-2

Event Permit: - MOPHONICS

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE SPECIAL EVENT PERMIT*

Item A-3

Event Permit: - MOPHONICS

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE SPECIAL EVENT PERMIT*

Item A-4

Event Permit: - MOPHONICS

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE SPECIAL EVENT PERMIT*

Item A-5

Event Permit: - MOPHONICS

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE SPECIAL EVENT PERMIT*

Item A-6

Event Permit: - CITY OF CULVER CITY

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE SPECIAL EVENT PERMIT*

Item A-7

Event Permit: - LA FILM FESTIVAL

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE SPECIAL EVENT PERMIT*

Item A-8

Event Permit: - UNICI CASA

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE SPECIAL EVENT PERMIT*

Item A-11

Business Permit: - AUDIO VISUAL SERVICES GROUP, LLC DBA PSAV #4348

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE SPECIAL EVENT PERMIT*

Item A-12

Business Permit: - HARAJUKU TAPROOM 1 LLC DBA HARAJUKU TAPROOM

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *APPROVE SPECIAL EVENT PERMIT*

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER POELSTRA THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE EVENT PERMIT ITEM A-9.

Item A-9

Event Permit: - CULVER CITY EDUCATION FOUNDATION

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *HEATHER MOSES FROM THE CULVER CITY EDUCATION FOUNDATION ADDRESSED TO COMMITTEE TO SAY "THANK YOU" FOR THE CITY'S EFFORTS AND SUPPORT FOR THE ROBERT FROST AUDITORIUM EVENT. SHE ALSO SUBMITTED INVITATIONS TO THE EVENT.*
- *APPROVE SPECIAL EVENT PERMIT*

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER POELSTRA THAT THE COMMITTEE ON PERMITS AND LICENSES HOLD BACK ITEM A-10 FOR THE NEXT AVAILABLE AGENDA.

Item A-10

Event Permit: - CULVER CITY ARTS DISTRICT

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- *JACK AXELROD ADDRESSED THE COMMITTEE TO SHOW SUPPORT ON BEHALF OF THE ENVOY COMPANY WHICH IS A SHARED ELECTRONIC TRANSPORTATION COMPANY.*
- *MARTA ZARAGOZA ADDRESSED THE COMMITTEE REGARDING PUBLIC ACCESS TO WASHINGTON ON THE NORTH END AND NOT THE SOUTH END, EXCESS MUSIC LEVELS EXCEEDING 800', SUFFICIENT PORT-A-POTTIES AVAILABILITY, NO VEHICLE ACCESS AND FOOD TRUCK EXHAUST EXPOSURE.*
- *MICHAEL RUSSELL, THE EXECUTIVE DIRECTOR OF THE EVENT, ADDRESSED THE COMMITTEE REGARDING THE NEW WEBSITE AVAILABLE ([WWW.CULVERCITYARTWALK.COM](http://WWW.CULVERCITYARTWALK.COM)) AND THE NEED FOR A SIDEBAR CONVERSATION WITH RESIDENT REGARDING OUTREACH AND PRODUCTION.*
- *ITEM WILL BE HELD FOR NEXT AVAILABLE AGENDA.*

AYES: Committee Members Rao, Poelstra and Wolfberg  
NOES: None  
ABSTAIN: None  
ABSENT: Committee Members Browne and Mendivil

oOo

### **Public Comment – Items on the Agenda**

Chairperson Wolfberg invited public participation.

There was no response.

o0o

**Items from Staff**

Chairperson Wolfberg asked whether there were any items from Staff Members.

There was no response.

o0o

**Items from Committee Members**

Chairperson Wolfberg asked whether there were any items from Committee Members.

There was no response.

o0o

**Adjournment**

There being no further business, at 11:18 a.m. the Committee on Permits and Licenses adjourned its meeting to a regular meeting to be held on September 12, 2018.

---

Michelle Villongco  
SECRETARY of the Committee on Permits and Licenses  
City of Culver City, California

APPROVED \_\_\_\_\_

---

Shelly Wolfberg  
CHAIR of the Committee on Permits and Licenses  
City of Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, City of Culver City, California and constitute the Official Minutes of said meeting.

\_\_\_\_\_  
Jeremy Green  
City Clerk

\_\_\_\_\_  
Date