

OFFICIAL MINUTES of  
THE CULVER CITY  
MOBILITY, TRAFFIC AND PARKING SUBCOMMITTEE

SPECIAL MEETING OF THE  
CULVER CITY MOBILITY,  
TRAFFIC AND PARKING SUBCOMMITTEE  
CULVER CITY, CALIFORNIA

August 10, 2021  
10:00 a.m.

**Call to Order & Roll Call**

Council Member Eriksson called the special meeting of the Mobility, Traffic and Parking Subcommittee to order at 10:13 a.m. via Webex.

Present: Alex Fisch, Mayor  
Göran Eriksson, Council Member

Staff Present: Heba El-Guindy, Mobility and Traffic  
Engineering Manager  
Diana Chang, Transportation Planning Manager  
Alicia Ide, Management Analyst

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**Pledge of Allegiance**

Council Member Eriksson led the Pledge of Allegiance.

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**Items from Members/Staff**

Diana Chang, Transportation Planning Manager, discussed the joint Metro/CalTrans I-405 Sepulveda Pass Express Lane project; outreach; the public scoping period; the project timeline; and the process to submit comments, get additional information or register for scoping meetings.

Discussion ensued between staff and Subcommittee Members regarding the upcoming meeting schedule.

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**Public Comment for Items NOT On the Agenda**

Council Member Eriksson invited public comment.

The following members of the public addressed the Subcommittee:

David.Coles presented an image of a sidewalk in the 8900 block of Washington Boulevard (between Landmark Street and Robertson Boulevard-Higuera Street); that has been closed to pedestrian traffic due to construction for two years; he reminded the Subcommittee of his previous comments about the matter; discussed the state of the project; and he requested that the Subcommittee take action to get the sidewalk re-opened.

Heba El-Guindy, Mobility and Traffic Engineering Manager, agreed to follow up on the item.

Ken Mand echoed comments about the sidewalk in the 8900 block of Washington Boulevard; he proposed expanding the budget to have additional Public Works inspectors; discussed meeting time; public accessibility to meetings; disappointment with the elimination of outdoor dining in the downtown area; and he asked that the next phases of the project be expedited for seamless integration with construction.

Discussion ensued between Subcommittee Members regarding meeting time; the decision made regarding outdoor dining on May 24; sidewalk improvements; and shared frustration with the inaccessibility of Washington Boulevard.

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**Order of the Agenda**

No changes were made.

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**Receive and File Correspondence**

Alicia Ide, Management Analyst, indicated that no correspondence had been received.

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**Consent Calendar**

MOVED BY MAYOR FISCH, SECONDED BY COUNCIL MEMBER ERIKSSON AND UNANIMOUSLY CARRIED, THAT THE MOBILITY, TRAFFIC AND PARKING SUBCOMMITTEE APPROVE ITEMS C-1 THROUGH C-3.

Item C-1

**Approval of Minutes of the Mobility, Traffic and Parking Subcommittee Special Meeting of April 27, 2021**

THE MOBILITY, TRAFFIC AND PARKING SUBCOMMITTEE APPROVED MINUTES FOR THE SPECIAL MEETING OF APRIL 27, 2021.

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Item C-2

**Approval of Minutes of the Mobility, Traffic and Parking Subcommittee Special Meeting of May 25, 2021**

THE MOBILITY, TRAFFIC AND PARKING SUBCOMMITTEE APPROVED MINUTES FOR THE SPECIAL MEETING OF MAY 25, 2021.

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Item C-3

**Approval of Minutes of the Mobility, Traffic and Parking Subcommittee Special Meeting of June 22, 2021**

THE MOBILITY, TRAFFIC AND PARKING SUBCOMMITTEE APPROVED MINUTES FOR THE SPECIAL MEETING OF JUNE 22, 2021.

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**Presentations**

Item P-1

**(1) Receive A Presentation on the Transportation Service Key Performance Indicators; and (2) Provide Direction to Staff**

Mike Tobin, Deputy Transportation Officer, introduced the item.

Kaitlyn Zhang, Management Analyst in the Transportation Planning Division, provided a presentation on Key Performance Indicators (KPIs) for the Transportation Department; discussed services offered; assessing effectiveness and impacts; COVID response; service changes over the past year; trends; and continued monitoring.

Jane Chan, Management Analyst in the Transportation Planning Division, provided a presentation on CityBus ridership; trends; effects of the pandemic; best performing routes; passenger overload; and maximum loads.

Ken Bales, Management Analyst in the Transit Operations Division discussed on-time performance; increased traffic patterns; the synchronized traffic control system; early departures; pull-out performance; increased use of CityRide; the microtransit pilot program; and new vehicles.

Kaitlyn Zhang discussed total trips per month; increased numbers as pandemic conditions ease; and scooter share ridership.

Discussion ensued between staff and Subcommittee Members regarding companies legally allowed to operate within Culver City; work to release a Request for Proposals for another scooter share company; and coordination with the downtown mobility lanes.

Nestor Ducreux, Management Analyst in the Fleet Services Division, discussed fleet maintenance; target goals; labor efficiency; use of clean energy; overall performance; and forecasted increases.

Mike Tobin, Deputy Transportation Officer, asserted that Fiscal Year (FY) 2021 was a year for planning and FY 2022 will be a year for action and implementation; he summarized

plans for each quarter of 2022; discussed the strategic vision of rethinking mobility; and connecting the community and enhancing quality of life.

Discussion ensued between staff and Subcommittee Members regarding the effects of COVID on plans; early departures; identification of trends and patterns; collection and utilization of data to learn from mistakes; the goal to bring down the baseline; and appreciation to staff for their efforts throughout the pandemic.

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Item P-2

**Receive a Presentation on the Fareless System Initiative - Approval and Implementation**

Nick Szamet, Senior Management Analyst, provided a program overview of the Fareless System Initiative.

Kaitlyn Zhang discussed service planning and performance goals.

Discussion ensued between staff and Subcommittee Members regarding measuring and tracking ridership; examining drop-off frequency by cars; pre-pandemic measures; and the goal to lessen the number of drop-offs.

Council Member Eriksson invited public participation.

The following member of the public addressed the Subcommittee:

Ken Mand questioned when the program would begin; discussed creating promotional materials regarding the loop for area residents; bike racks for the shuttle; ensuring support for hybrid trips; routing; neighborhood movements; and priority signalization.

Additional discussion ensued between staff and Subcommittee Members regarding clarification that the public service would parallel school hours; School District outreach; future consideration of bike racks; staff agreement to contact Mr. Mand to discuss turnaround and direction; and keeping the neighborhood next to the 405 in mind.

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**Action Items**

Item A-1

**(1) Receive Proposed Revisions to Bicycle & Pedestrian Action Plan (BPAP) Chapter 5, Regarding Equity; (2) Discuss BPAP Revisions; (3) Provide Direction to Staff; and (4) Potentially Recommend to Council**

Heba El-Guindy, Mobility and Traffic Engineering Manager, provided a presentation on Goal 5 of the Bicycle and Pedestrian Action Plan: Equity.

Council Member Eriksson invited public comment.

Alicia Ide, Management Analyst, indicated that no public comment had been received.

Discussion ensued between staff and Subcommittee Members regarding the universal design standpoint; ensuring that everything is usable without accommodation or adaptation; non-vehicular road users; and minor adjustments to wording.

MOVED BY COUNCIL MEMBER ERIKSSON, SECONDED BY MAYOR FISCH AND UNANIMOUSLY CARRIED, THAT THE MOBILITY, PARKING AND TRAFFIC SUBCOMMITTEE RECOMMEND THAT THE CITY COUNCIL ADOPT THE BICYCLE & PEDESTRIAN ACTION PLAN (BPAP) CHAPTER 5, REGARDING EQUITY.

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Item A-2

**(1) Receive the Draft Local Road Safety Plan (LRSP); (2) Discuss LSRP; (3) Provide Direction to Staff; and (4) Potentially Recommend to Council**

Heba El-Guindy, Mobility and Traffic Engineering Manager, provided a presentation on the Draft Local Road Safety Plan (LRSP); discussed plan goals; use of the LRSP; recommended improvements; corrective measures; community outreach; ongoing revisions; consideration by the Bicycle and Pedestrian Advisory Committee; and City Council consideration.

Council Member Eriksson invited public participation.

Alicia Ide, Management Analyst, indicated that no public comment had been received.

Discussion ensued between staff and Subcommittee Members regarding scooter share; a suggestion to limit the hours of scooter operation; recommended treatments for roadway sections; narrowing of driving lanes; frequency of collisions at intersections vs. roadway segments; high friction pavement; types of collisions; road narrowing; reductions to travel speeds; neighborhood concerns from Beverlywood West Townhomes regarding accidents on the curve from Playa to Overland; real solutions; continued monitoring; the community meeting; development of protective measures; funding; and implementation.

MOVED BY COUNCIL MEMBER ERIKSSON, SECONDED BY MAYOR FISCH AND UNANIMOUSLY CARRIED, THAT THE MOBILITY, PARKING AND TRAFFIC SUBCOMMITTEE RECOMMEND THAT THE CITY COUNCIL APPROVE THE DRAFT LOCAL ROAD SAFETY PLAN (LRSP).

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**Public Comment for Items NOT on the Agenda**

Council Member Eriksson invited public participation.

Alicia Ide, Management Analyst, indicated that no public comment had been received.

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**Items from Staff/Subcommittee Members**

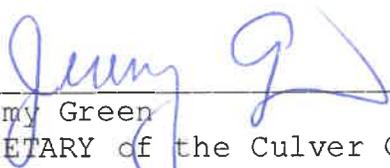
Discussion ensued between staff and Subcommittee Members regarding encouragement to have the Economic Recovery Task Force look at holding regular Open Streets events in downtown Culver City; investigation of a grant for CicLAVia; items to be considered at the next meeting; the need for input from the Subcommittee on the draft report for the long term infrastructure plan before presenting to the City Council; the recent Senate infrastructure Bill passed by the House; electrification; reconciliation; identification of funding sources; the ten-year forecast; and ensuring readiness to take advantage of opportunities.

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**Adjournment**

There being no further business, at 11:53 a.m., the Mobility Traffic and Parking Subcommittee adjourned its meeting to August 24, 2021.

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Jeremy Green  
SECRETARY of the Culver City Mobility, Traffic and Parking  
Subcommittee, Culver City, California

APPROVED 07 JAN 2022

  
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ALEX FISCH  
Mayor, Mobility, Traffic and Parking Subcommittee  
Culver City, California