

REGULAR MEETING OF THE
CULVER CITY
PLANNING COMMISSION
CULVER CITY, CALIFORNIA

June 14, 2017
7:00 p.m.

Call to Order & Roll Call

Chair Voncannon called the meeting of the Culver City Planning Commission to order at 7:01 p.m.

Present: David Voncannon, Chair
Dana Amy Sayles, Vice Chair
Kevin Lachoff, Commissioner
Ed Ogosta, Commissioner

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Chair Voncannon asked for a moment of silence to honor the late Commissioner Scott Wyant.

Pledge of Allegiance

Michael Allen, Contract Planning Manager led the Pledge of Allegiance.

Sol Blumenfeld, Community Development Director, discussed his friendship with Commissioner Scott Wyant and he discussed Mr. Wyant's many impressive accomplishments.

Commissioners remembered their friendship and working relationship with Commissioner Scott Wyant.

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Comments for Items NOT on the Agenda

Chair Voncannon invited public input.

No cards were received and no speakers came forward.

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Presentations

None.

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Consent Calendar

Item C-1

Approval of Draft Minutes of March 8, 2017

MOVED BY VICE CHAIR SAYLES, SECONDED BY COMMISSIONER LACHOFF AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF MARCH 8, 2017.

Vice Chair Sayles received clarification regarding City Council policy on the format of the minutes.

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Item C-2

Approval of Draft Minutes of May 10, 2017

MOVED BY VICE CHAIR SAYLES, SECONDED BY COMMISSIONER LACHOFF AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF MAY 10, 2017.

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Order of the Agenda

No changes were made.

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Public Hearings

Item PH-1

PC: Consideration of a Zoning Code Text Amendment, P2017-0100-ZCA, Amending Various Zoning Code Sections Related to the Standards and Requirements for Portable Sheds and Temporary Storage Containers, Including Section 17.400.100, 17.400.115 And 17.520.015

Gabriela Silva, Associate Planner, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding the prefabricated requirement; container location; the need for a temporary permit from Public Works if the container is located within the public right of way; accessory structure height; limits to the number of allowable sheds; construction fencing; concern with use of storage containers indefinitely; tracking the length of time through permitting; and height limits.

MOVED BY VICE CHAIR SAYLES, SECONDED BY COMMISSIONER LACHOFF AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION OPEN THE PUBLIC HEARING.

Chair Voncannon invited public comment.

No cards were received and no speakers came forward.

MOVED BY COMMISSIONER OGOSTA, SECONDED BY COMMISSIONER LACHOFF AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION CLOSE THE PUBLIC HEARING.

Discussion ensued between staff and Commissioners regarding allowing for irregular storage sizes; different requirements for flat roofed sheds and those with a peaked roof; play equipment; a suggestion to allow sheds with a flat roof up to 8 feet and peaked roof sheds with a limit of 8 feet in height at the eaves with a peak at no higher than 12 feet within the setback; clarification that pre-fabricated does not preclude assembly onsite; unfinished sheds; clarification that sheds do not count toward lot coverage and allowable Floor Area Ratio (FAR); use of structures to grow marijuana; a suggestion to create a cumulative maximum; establishing a limit of no more than 2 moveable structures or sheds with a maximum of 120 square feet per shed or a 240 square foot maximum; placement of language in the document; whether to exclude accessory structures from lot coverage requirements; and a requirement that temporary use permits for temporary containers are required after 180 days.

MOVED BY COMMISSIONER OGOSTA, SECONDED BY COMMISSIONER LACHOFF AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION RECOMMEND TO THE CITY COUNCIL APPROVAL OF ZONING CODE TEXT

AMENDMENT P2017-0100-ZCA RELATED TO PORTABLE SHEDS AND
TEMPORARY STORAGE CONTAINERS WITH AMENDMENTS AS DISCUSSED.

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Item PH-2

PC: Consideration of a Zoning Code Amendment (P2017-0098-ZCA), Amending Zoning Code Section 17.330.015 - Definitions, and 17.330.020 - Sign Standards by Zoning District

Sol Blumenfeld, Community Development Director, reviewed the objective of the item and clarified that the idea is to make signs easily changeable.

Peter Sun, Assistant Planner, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding the prohibition on sandwich boards; free standing menu boards; safety concerns; adding clarification; signage in the right of way; egress requirements; limited exceptions; areas licensed for private use; outdoor dining areas; outdoor dining standards; sign standards specific to outdoor dining areas; the zoning code; specifications regarding signage location; concern that permission to have sandwich boards on private property is implied; a suggestion to delete provision G and to revise provision D to indicate that signage is located no greater than 5 feet in height from the adjacent finished walking surface; the building code; projecting signs over the public way; permit requirements; and owner liability insurance.

MOVED BY VICE CHAIR SAYLES, SECONDED BY COMMISSIONER LACHOFF AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION OPEN THE PUBLIC HEARING.

Chair Voncannon invited public comment.

No cards were received and no speakers came forward.

MOVED BY COMMISSIONER LACHOFF, SECONDED BY VICE CHAIR SAYLES AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION CLOSE THE PUBLIC HEARING.

Discussion ensued between staff and Commissioners regarding the definition and description of menu board signs; other

allowable uses; a suggestion to address the issue of changeable copy; the menu board reference; the intent that the sign be temporary and not detract from the commercial area; changing content; a suggestion to change wording to indicate the signage is for the purpose of displaying daily specials and services, and eliminate verbiage indicating that it is for restaurant or similar food and beverage use; digital signage concerns; sightlines; traffic; and the fixed nature of the sign.

Discussion ensued between staff and Commissioners regarding agreed upon changes including: clarification that the location of menu board signs can be no greater than 5 feet in height from the finished walking surface to ensure it is not interpreted to be 5 feet out into the sidewalk; deletion of item G; agreement to strike the reference to restaurant and beverage and indicate usage along the frontage of the restaurant or retail business; the definition section; and expansion of menu board signage to include display signs for the purpose of displaying services and daily specials.

MOVED BY VICE CHAIR SAYLES, SECONDED BY COMMISSIONER OGOSTA AND UNANIMOUSLY CARRIED, THAT THE PLANNING COMMISSION: RECOMMEND CITY COUNCIL APPROVAL OF ZONING CODE AMENDMENT (P2017-0098-ZCA), AMENDING CULVER CITY MUNICIPAL CODE (CCMC), TITLE 17 - ZONING (ZONING CODE) SECTION 17.330.015 - DEFINITIONS, AND 17.330.020 - SIGN STANDARDS BY ZONING DISTRICT IN ORDER TO ESTABLISH STANDARDS AND PERMIT REQUIREMENTS FOR TEMPORARY MENU BOARD AND PROMOTIONAL/ SEASONAL PROJECTING SIGNS AS AMENDED.

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Public Comment for Items Not on the Agenda

None.

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Receipt of Correspondence

None.

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Items from Planning Commissioners/Staff

Discussion ensued between staff and Commissioners regarding upcoming meeting dates and items to be discussed; new parking restrictions in the City Hall parking garage; and email addresses for Commissioners.

Commissioner Ogosta suggested an annual field trip to look back at completed projects.

Discussion ensued between staff and Commissioners regarding joint meetings with the City Council; convening a meeting with design professionals; broadening Commission activities; making arrangements with property owners; ensuring conformance; and consideration of projects completed over the past year.

Chair Vancannon reported that he and Commissioner Lachoff had taken a tour of the Colorado River Aqueduct sponsored by the Metropolitan Water District and the West Basin Water District to educate elected officials and the public about how Southern California gets its water.

Commissioner Lachoff noted that a tour of the delta for the state water project in Sacramento is also available.

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Adjournment

There being no further business, at 8:24 p.m., the Culver City Planning Commission adjourned to the regular meeting on Wednesday, July 12, 2017, at 7:00 p.m.

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SUSAN YUN
SENIOR PLANNER of the CULVER CITY PLANNING COMMISSION

APPROVED _____

DAVID VONCANNON
CHAIR of the CULVER CITY PLANNING COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date