

REGULAR MEETING OF THE
CULTURAL AFFAIRS COMMISSION,
CITY OF CULVER CITY,
CALIFORNIA

July 10, 2007
7:00 P.M.

Call to Order & Roll Call

The meeting of the Cultural Affairs Commission was called
to order at 7:00 P.M.

Present: Vice Chair Luther Henderson
Commissioner Clement Hanami
Commissioner Ronnie Jayne
Commissioner Marla Koosed

Absent: Commissioner Gayle Smashey

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Invocation/Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Marla
Koosed.

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Public Comment

None.

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Item C-1

**Consent Calendar
Agenda Posting**

Moved by Commissioner Jayne, seconded by Commissioner
Hanami, and unanimously passed to receive and file the
Secretary's Report on the Posting of the Agenda (absent
Commissioner Smashey).

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Item A-1

Action Items

Elections and Appointments

Moved by Commissioner Jayne, seconded by Commissioner Koosed, and unanimously passed to elect Vice Chair Henderson as Chair of the Cultural Affairs Commission for Fiscal Year 2007-2008 (absent Commissioner Smashey).

Moved by Commissioner Jayne, seconded by Commissioner Hanami and unanimously passed to elect Commissioner Smashey as Vice Chair of the Cultural Affairs Commission for FY 2007-2008 (absent Commissioner Smashey).

Commissioner Jayne related Commissioner Smashey's preferences for subcommittee assignments.

Responding to Commissioner Koosed, Public Art & Historic Preservation Coordinator Christine Byers provided information on the subcommittees.

Moved by Commissioner Jayne, seconded by Commissioner Hanami and unanimously passed (absent Commissioner Smashey) to appoint the following Cultural Affairs Commissioners to serve on the following subcommittees:

Education and Lifelong Learning: Commissioners Koosed and Smashey

Facilities: Chair Henderson and Commissioner Jayne

Festivals and Events: Commissioners Jayne and Smashey

Fundraising: Chair Henderson and Commissioner Smashey

Grants and Artists Services: Chair Henderson and Commissioner Jayne

Historic Preservation: Commissioners Hanami and Koosed

Image and Public Relations: Commissioners Hanami and Koosed

Public Art: Commissioners Hanami and Koosed

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Item A-2

Draft Notice of Funding Availability

Performing Arts Coordinator & Special Events Producer Susan Obrow presented the material of record.

Responding to Commissioner Hanami, Performing Arts Coordinator & Special Events Producer Obrow explained that there was a one-time charge of \$60 for a Culver City Business License and that this was then renewable on an annual basis without further charge if the organization was a non-profit.

Chair Henderson questioned whether the City of Los Angeles requirement of a business license from 501c3s had influenced the Culver City requirement.

Performing Arts Coordinator & Special Events Producer Obrow noted that the City required anyone working in the City and bringing in money from the public to have a business license but until now performing arts organizations were not required to do that. She reported lengthy discussions regarding the issue so staff looked for precedents in other cities and at how their performing arts grants and business licenses were handled.

Responding to Chair Henderson, Performing Arts Coordinator & Special Events Producer Obrow reported that Sony Pictures Entertainment (SPE) made an annual contribution and the check is usually written and dispersed in August. She added that performers were being encouraged to present a series of performances rather than just one as that offered greater impact and easier promotion, as well as offering more artistic outlets for residents.

Moved by Commissioner Jayne, seconded by Commissioner Koosed and unanimously passed to approve the 2008 Notice of Funding Availability (absent Commissioner Smashey).

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Public Comment - Items Not On the Agenda

Laura Stuart, Chair 2007 Fiesta La Ballona Committee, reminded everyone that events would begin on Monday, August 20, 2007 and she thanked sponsors and provided scheduling information.

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Receipt of Correspondence

Public Art & Historic Preservation Coordinator Byers provided a copy of the Culver City Historical Society summer newsletter to Commissioners.

Moved by Commissioner Jayne, seconded by Commissioner Koosed and unanimously passed to receive and file correspondence (absent Commissioner Smashey).

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Items from Staff

Performing Arts Coordinator & Special Events Producer Obrow provided an update on the Culver City Music Festival and on the 2007 Performing Arts Grants.

Public Art & Historic Preservation Coordinator Byers reported that the Commission had been provided a general timeline of projects staff is focused on for the coming fiscal year. Responding to Commissioner Jayne she clarified that \$50,000 was the requested budget for the Performing Arts Grant Fund amount from the Art Fund portion and the additional \$15,000 from SPE is not reflected in that figure.

Commissioner Jayne expressed regret that the Jazz Series had been put on hold for Fiscal Year 2007-2008.

Performing Arts Coordinator & Special Events Producer Obrow explained that the hiatus would allow staff and the Commission more time now to think about the jazz series and they could suggest it again for the next fiscal year.

Responding to Chair Henderson, Public Art & Historic Preservation Coordinator Byers clarified that the work programs follow what was adopted by the City Council. She noted that the tasks and time lines would be adjusted as other priorities come up in the department, but she anticipated following them fairly closely. She clarified that FY 2006-2007 payments to the Art Fund were approximately \$70,000 short of the targeted amount but fortunately the budgeted allocations were conservative so an adjustment was not needed. She indicated that the Art Fund report was being updated but the balance was around \$750,000 with appropriations in the \$400,000-500,000 range. She clarified that ARTWALK costs of \$20,000 were the hard costs.

Responding to Commissioner Jayne, Public Art & Historic Preservation Coordinator Byers agreed to alter the format for next year to compare the current year with other years.

Responding to Commissioner Koosed, Public Art & Historic Preservation Coordinator Byers explained that the project for Culver City entry ways was not necessarily limited to entry ways. She clarified that \$50,000 was earmarked for future opportunities that arise but at this point there are no concrete plans. With regard to the *Here Now There Then* art project, she explained that the artist was researching and working on Phase 2 which will include about 90 banners using the same materials and same color scheme. She added that the majority of the money had been paid out to the artist and the response has been very positive.

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Items from Commissioners

Commissioner Jayne welcomed Commissioner Koosed, she remarked on former Chair Deen's commendation, congratulated Chair Henderson and Vice Chair Smashey, and she encouraged everyone to attend Fiesta La Ballona August 20-26, 2007.

Commissioner Hanami congratulated Chair Henderson and Vice Chair Smashey and he welcomed Commissioner Koosed.

Chair Henderson thanked his fellow Commissioners for electing him as Chair and he welcomed Commissioner Koosed. He suggested a Cultural Affairs Commission retreat in July to consider various issues and review the Community

Cultural Plan with attention to short and long-term goals and to assess accomplishments of the Commission. He thought it would be beneficial to include members of the new Cultural Affairs Foundation as he felt that would clarify their role as well.

Public Art & Historic Preservation Coordinator Byers indicated that a three-hour retreat to address conflict of interest and Brown Act issues was tentatively scheduled for July 26th.

Performing Arts Coordinator & Special Events Producer Obrow reported that the first meeting of the Cultural Affairs Foundation Board was scheduled for July 25th and the meeting would provide an excellent opportunity to become more acquainted with the work programs and Cultural Affairs Plan.

Chair Henderson asked whether a review of the Cultural Plan could be placed on that agenda. He viewed the Foundation as an entity that could assist the Commission with the Cultural Plan and felt the need to initiate new programs consistent with the six goals in the Plan. He discussed various ideas to work toward the goals of the Cultural Plan and to get people involved, including convening a citizen's town hall meeting to inform the public about the Community Cultural Plan.

Chair Henderson suggested that as seats on the Commission become available, staff recruit people with skills that would benefit the Commission such as experts in the performing arts and CPAs. He wanted to see an update on the Cultural Affairs budget and wanted to look at additional ideas for revenue to support Cultural Affairs the Cultural Plan.

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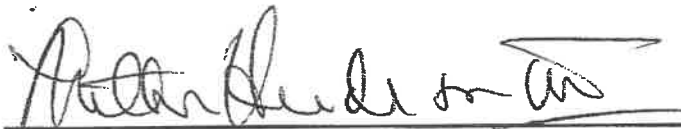
Adjournment

There being no further business, at 8:19 P.M., the Cultural Affairs Commission adjourned its meeting to a Special Meeting to be held on July 25, 2007 in the Patio Room at City Hall.

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Kristi Callan
Minutes Reporter

APPROVED August 14, 2007

A handwritten signature in dark ink, appearing to read "Luther Henderson", is written over a horizontal line.

LUTHER HENDERSON
CHAIR of the Culver City Cultural Affairs Commission

City of Culver City, California
Certification of Documents by the City Clerk

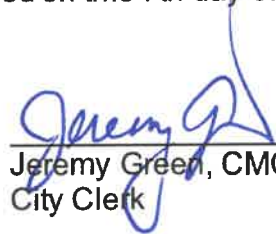
I, Jeremy Green, being the duly appointed City Clerk of the City of Culver City, California hereby depose and declare

The 7 pages of the Cultural Affairs Commission Approved Minutes for the Regular Meeting of July 10, 2007 attached hereto are true and correct copies of documents in the possession of the City of Culver City.

I have affixed the Seal of the City of Culver City, California to indicate they are such true and correct copies.

Certified on this 7th day of March, 2022.

BY:



Jeremy Green, CMC
City Clerk

